

AGENDA

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Grove Buildings, Barton Lane, Mere, BA12 6JA
Date: Wednesday 6 February 2013
Time: 7.00 pm

Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgehill and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk

or Stephen Harris (South West Wiltshire Community Area Manager), Tel: 01722 434211 or (email) stephen.harris@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Bridget Wayman (Chairman)	Nadder and East Knoyle
Cllr Richard Beattie (Vice-Chairman)	Wilton and Lower Wylye Valley
Cllr Tony Deane	Tisbury
Cllr Josephine Green	Fovant and Chalke Valley
Cllr George Jeans	Mere

	Time
<p>1 Welcome and Introductions</p>	7.00pm
<p>2 Apologies for Absence</p>	
<p>3 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4 Minutes (<i>Pages 3 - 58</i>)</p> <p>To confirm as a correct record and sign the minutes of the previous two meetings, held on Wednesday 5 December 2012 and the extraordinary meeting held on 12 December 2012.</p>	
<p>5 Matters Arising</p> <p>The Board will discuss any matters arising from the minutes of the last meeting.</p>	
<p>6 Chairman's Announcements (<i>Pages 59 - 64</i>)</p> <ul style="list-style-type: none"> • Empty Homes update 	7.05pm
<p>7 Current Consultations (<i>Pages 65 - 66</i>)</p> <p>To note the information on current consultations, to take part and for further information, visit the consultation portal: http://consult.wiltshire.gov.uk/portal</p>	
<p>8 Partner and Community Updates (<i>Pages 67 - 92</i>)</p> <p>The Board will receive verbal updates from partners present, some written updates are attached:</p> <ul style="list-style-type: none"> a) Police b) Fire c) NHS d) Youth Update e) Wessex Cross Border Working Group f) Tenants Panel g) Wiltshire Involvement Network (WIN) h) Wiltshire Council Items for Information i) South West Wiltshire Issues System Update <p>Note: Speakers are reminded that they each have a 3 minutes slot, unless they have previously discussed alternative arrangements with the Community Area Manager.</p>	7.10pm

- | | | |
|----|--|---------------|
| 9 | Police and Crime Plan Consultation (<i>Pages 93 - 94</i>) | 7.25pm |
| | <p>The Board will receive a presentation on the Police and Crime Plan consultation.</p> <p><i>Speaker: Matt Bennion-Pedley, from the Office of the Police and Crime Commissioner</i></p> | |
| 10 | Review of our Area Board over the past four years. (<i>Pages 95 - 112</i>) | 7.40pm |
| | <p>To receive an update from the Chairman on the work of the Board over the last four years. A short DVD will be played.</p> <p>An Area Board Priorities Update is also attached.</p> <p><i>Cllr: Bridget Wayman.</i></p> | |
| 11 | Tisbury Community Campus Update (<i>Pages 113 - 114</i>) | 8.00pm |
| | <p>To receive an update from a member of the Tisbury Campus Shadow Community Operations Board (SCOB).</p> <p>A copy of the Tisbury Community Campus Newsletter is attached for information.</p> <p><i>Cllr Tony Deane</i></p> | |
| 12 | Community Asset Transfer (<i>Pages 115 - 118</i>) | 8.05pm |
| | <p>The Board will consider an application for the transfer of two plots of land in Mere, one at Steep Street and the Band Hut, Castle Street to be transferred to Mere Parish Council in accordance with Wiltshire Council's Community Asset Transfer Policy.</p> <p>A report is attached.</p> | |
| 13 | Community Area Transport Group (CATG) Update (<i>Pages 119 - 128</i>) | 8.10pm |
| | <p>To note the minutes from the last meeting of the CATG held on 15 January 2013 and to consider the recommendations for funding the following transport schemes from the CATG budget for 2012/13:</p> <ul style="list-style-type: none">• £1,650 for up to 3 new fingerposts for Donhead St Andrew. | |

14 **Area Board Projects and Councillor Led Initiatives - Supporting Economy and Tourism** (Pages 129 - 158)

8.15pm

Councillor Led Initiative – Chamber of Commerce Support

The Board will consider funding a Councillor led project to support the Wilton Chamber, the Tisbury Business Association and the Mere Chamber of Commerce in order for them to run a series of projects and activities that will eventually be delivered over a two year transitional period, after which they expect to be financially self supporting.

Councillor Bid Report and accompanying documents attached.

Recommendation

That the South West Wiltshire Area Board allocates £42,000 to this Area Board Project, according to the terms and process detailed in the Officer’s report and the Area Board Project Criteria, attached to the agenda.

Councillor Led Initiative – Funding an Intern Post

The Board will consider funding a Councillor led project to fund expenses up to £4,800 for an unpaid intern position in order to work in partnership with the AONB for mutual benefit. Further details are included in the attached report.

Councillor Bid Report attached.

Recommendation

That the South West Wiltshire Area Board allocates £4,800 to this Area Board Project, according to the Area Board Project Criteria attached to the agenda.

15 **Community Area Grants** (Pages 159 - 172)

8.25pm

The Board members will consider 13 applications for funding from the Community Area Grants Scheme:

Application	Amount requested
Grass cutting replacement mower Applicant: South Newton Cricket Club	£6,294
Replace multi-play tower in childrens’ playground Applicant: Hindon Parish Council	£1,250
Storage container Applicant: Mere Town Youth Football Club	£1,400
Restoration, renovation and repositioning of medieval stained glass window	£4,686

Applicant: PCC, St Mary's Church, Dinton	
New notice board for Fugglestone St Peter Applicant: Fugglestone DCC	£985
Audio-visual system Applicant: Bishopstone Village Hall	£5,000
Chalke Valley community hub Applicant: Chalke Valley Community Hub Ltd.	£5,000
Cricket nets restoration Applicant: Compton Chamberlayne Cricket Club	£960
Modifications to roofing structure Applicant: Fovant Village Hall	£4,000
Childrens' playground safety upgrade Applicant: Fovant Parish Council	£2,125
Dinton community shop Applicant: Dinton Community Shop	£5,000
Barford recreation ground (playing field) rejuvenation Applicant: Barford St Martin Parish Council	£4,018
Maintenance equipment Applicant: Mere Town Football Club	£5,000

16 **Delegation of Authority** (Pages 173 - 176)

7.55pm

To award Delegation of Authority

Due to the elections in May, there will be a longer gap between area board meetings than usual, with the next meeting of the South West Wiltshire Area Board being scheduled for Wednesday 5 June 2013.

Therefore to facilitate the smooth and efficient running of Area Board business and to reduce the need for unnecessary extraordinary meetings, the board will consider whether to grant a delegation authority to the Community Area Manager, in consultation with the relevant unitary councillors on the Area Board, to make any necessary decisions (such as agreement of CATG funding allocations and Community Area Grant Funding).

Report attached.

Update following Funding allocation under existing Delegate Powers

On 9 January 2013 Blackdown Hills Business Association was invited by the Area Board to give a presentation in Tisbury to assist with planning for an Area Board project to support local business chambers/association and tourism. This presentation was opened up to members of the public and advertised through the South West Wiltshire Community Area Network newsletter.

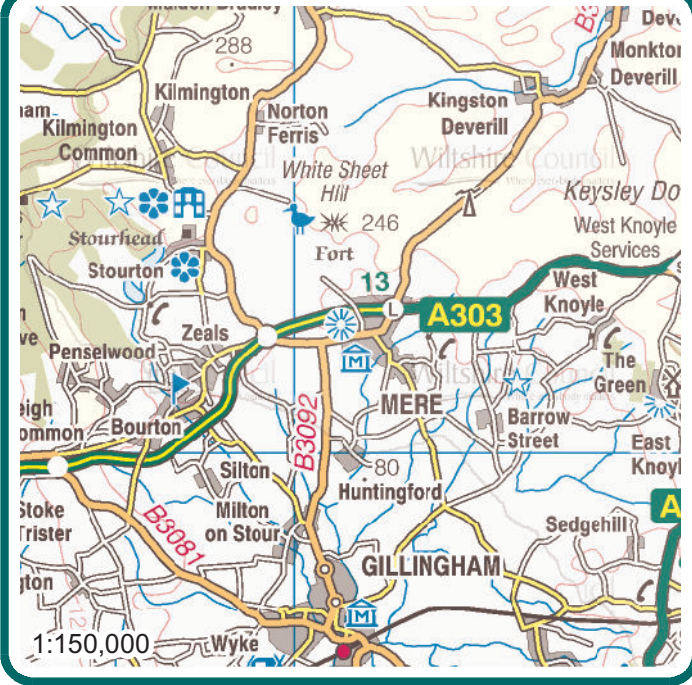
It was agreed by the Chairman of South West Wiltshire Area Board that a reasonable fee and travelling expenses would be paid to Val Baker for her time and effort in putting on this presentation. An amount of £154 was approved under Delegated Powers by the Community Area Manager in consultation with the Chairman and, therefore, the matter is now reported to the Board in line with the original delegations.

Report attached.

17 **Close**

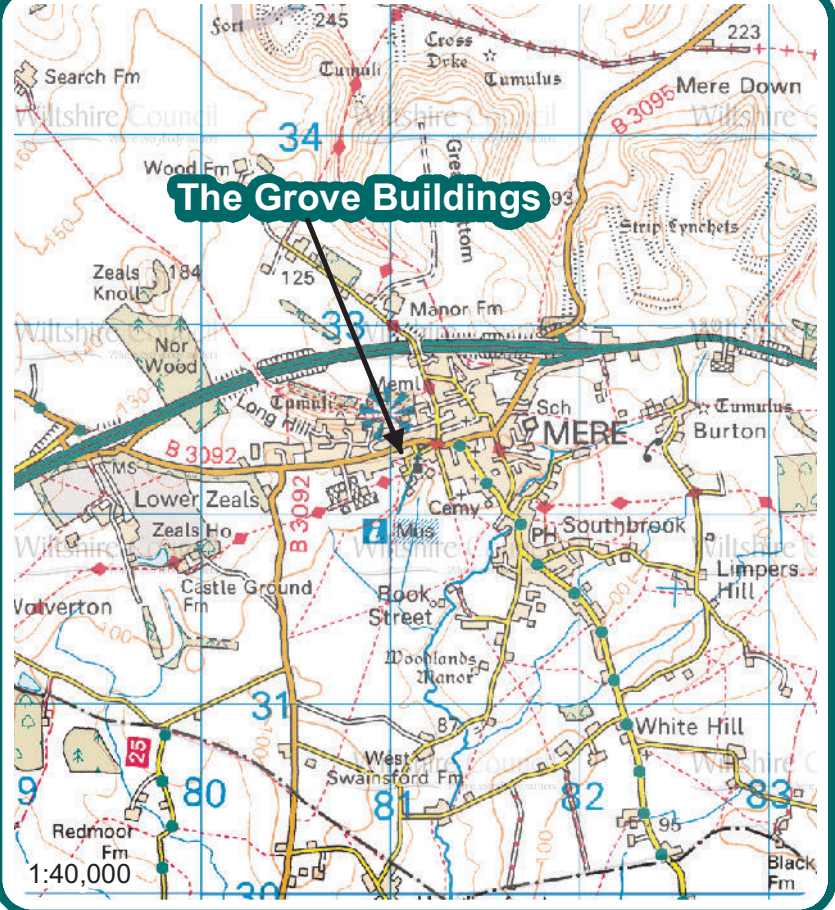
9.00pm

Future Meeting Dates
Wednesday 5 June 2013 7.00pm South Newton Village Hall
Wednesday 17 July 2013
Wednesday 16 October 2013
Wednesday 11 December 2013
Wednesday 5 February 2014



The Grove Buildings
 Barton Lane
 Mere
 Wiltshire
 BA12 6JA

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Wilton Community Centre, West Street, Wilton, Salisbury, SP2 0BG
Date: 5 December 2012
Start Time: 6.30 pm
Finish Time: 9.20 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Bridget Wayman (Chairman), Cllr Jose Green, Cllr Richard Beattie (Vice Chairman), Cllr Tony Deane and Cllr George Jeans

Councillor Toby Sturgis, Cabinet member for Waste, Property, Environment and Development Control.

Wiltshire Council Officers

Stephen Harris, Community Area Manager
Lisa Moore, Democratic Services Officer
Jaki Farrell, Locality E Team Leader (Youth)
David Bowater, Programme Lead (Communities)
Jenny Wilcockson, Digital Literacy Coordinator

Town and Parish Councillors

Burcombe without Parish Council – N Lefroy
Chilmark Parish Council – P Boyles
Dinton Parish Council – C Smith
Quidhampton Parish Council – C Churchill
Swallowcliffe Parish Council – G Ewer
Teffont Parish Council – Z Faulkner & R Long - Fox
Wilton Town Council – P Edge & P Matthews

Partners

Wiltshire Police - Inspector Andy Noble

Wiltshire Fire and Rescue Service – Mike Franklin

Digital Literacy – Mike Leonard

Tenants Panel – Colin Duller

Total in attendance: 78

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman Councillor Bridget Wayman welcomed everyone to the meeting of the South West Wiltshire Area Board and thanked all of the young people in attendance for coming to present their project bids.</p>
2	<p><u>Apologies for Absence</u></p> <p>There were none.</p>
3	<p><u>Declarations of Interest</u></p> <p>Councillor George Jeans declared a non pecuniary interest relating to item 6 – Youth Project Grants, application by 1st Mere Brownies Group, as his wife was involved with the Group.</p>
4	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Wednesday 17 October 2012 were agreed as a correct record and signed by the Chairman.</p>
5	<p><u>Matters Arising</u></p> <p>There were none.</p>
6	<p><u>Youth Project Grants</u></p> <p>The Chairman invited each applicant to present their youth project to the Board. Following discussion the Board members voted on each application in turn.</p> <p><u>Decision</u> The South West Wiltshire Area Board awarded Youth Initiative Funding for 2012/13 as detailed in the following table:</p>

Applicant	Project	Award
1st Mere Guides	Hooded jackets for all members	£500
Mere & Tisbury Girls Group	Materials and equipment to enable workshops to improve skills	£568
Locality E Autumn NCS Group	Festive fun day event	£400
Mere Community Area Young Peoples' Issues Group (CAYPIG)	Graffiti project, including workshops and repainting a 'kicking wall.' (It was hoped that Mere Parish Council would contribute £100 towards the project)	£750
Zeals Youth Club	Equipment and materials to fund the re-opening of the youth club	£700
Bishopstone Saturday Soccer Club	Soccer skills coaching	£970
Semley Piano Club	Piano lessons in return for volunteering in local community shop	Refused
Wilton and Barford Primary School	Street dance/zumba classes for after school	Refused
Barts Youth Group	Transport to a four day activity retreat	£1,000
Mere Town Youth Football Club	New outdoor lighting for evening training sessions	£1,000
Mere Development Centre for Young People	Setting up a refreshments car to be run during Mere Town FC home matches	£763
Nadder Hall Film Club	New camera and lighting equipment	£1,000
1 st Mere Brownie Unit	Circus skills workshops, leading to local performances	£307
Kilmington and Stourton Cricket Club	Coaching qualifications for young people, who will then coach local children and young people at the club	£760
Wilton Youthy	To build a skate board ramp	Deferred Pending further enquiries
	Total Awarded	£8,718

7	<p><u>Chairman's Announcements</u></p> <p><u>Special Housing meeting – rescheduled</u> The Extraordinary Area Board meeting to focus on the Housing Allocations System, which had been planned to take place on 22 November had been cancelled due to adverse weather conditions around the county. This meeting would now take place on Wednesday 12 December, 6.00pm at Nadder Hall, Tisbury.</p> <p><u>Grant application deadline for 2012/13</u> The deadline for submitting Community Area Grant applications for</p>
---	--

	<p>consideration at the last South West Wiltshire Area Board meeting in February, is the 9 January 2013.</p> <p><u>Our Community Matters Blog Site</u> Communities were urged to upload their festive events to the South West Wiltshire community blog site: http://southwestwilts.ourcommunitymatters.org.uk/</p>
8	<p><u>Current Consultations</u></p> <p>The Board noted the current consultations attached to the agenda.</p> <p>For further information on current consultations or to take part, click on the link to the consultation portal: http://consult.wiltshire.gov.uk/portal</p>
9	<p><u>Cabinet Representative - Councillor Toby Sturgis</u></p> <p>Councillor Toby Sturgis Cabinet member for Waste, Property, Environment and Development Control Services; gave an introduction into some of the areas of his responsibility:</p> <ul style="list-style-type: none"> • A waste collection service harmonisation had been completed across Wiltshire. Household recycling had increased to over 50%. • Council Tax money could no longer be used to subsidise the collection of waste from businesses and village halls which ran commercial operations. • The waste to energy plant in Westbury was taking 60,000 tonnes of waste per annum. • The target for 2020 would be to achieve less than 20% of household waste going to landfill sites. • Following a recent pilot in primary schools which focused on teaching the children 'energy saving practices' three schools had made phenomenal savings to the amounts of energy they used. The children were also encouraged to take the message home and to put the practices into place there. • Following the Council's Business Plan, the majority of staff were now working from three main hubs, as smaller offices around the county were sold. • The New Mech building at County Hall had been refurbished and huge savings had been made following the move to the new ways of working in a hot desk environment. • Development Control had seen the greatest changes since the 1947 Planning Act had been introduced, with the National Planning Policy Framework bringing about some challenges. • 40 gypsy and traveller pitches had recently been refurbished after the Council had secured a grant to carry the work out.

	<ul style="list-style-type: none"> • The local Nature Partnership was able to pull together partners from Natural England and the Environment Agency. It was felt that this would help to harmonise green infrastructure across Wiltshire. <p>Questions and Comments were then received, these included:</p> <ul style="list-style-type: none"> • We hear that the Council is downsizing the number of properties, so why has it recently purchased a resource centre on Castle Road? Answer: If a new property is required to enable a service to be carried out, the Council looks at all of the options available to find the best way of providing that service to the customers. • The Council recently withdrew the collection service of plastic and card for some parish council sites across the South of Wiltshire, was this connected to the levels of profits obtained by Hills for recycling? Answer: The withdrawal of this service was not done on a pick and chose basis, but was the result of a score card system carried out across the South of Wiltshire. The Quidhampton site scored one below the score required to keep the site open, however we have agreed to review this site. The Council now provides a free kerbside collection of plastic and cardboard to all households across the county, the majority of the withdrawn sites were used by businesses which is no longer permitted. • Quidhampton Parish Clerk, Claire Churchill thanked Cllr Sturgis for keeping their collection site under consideration and confirmed that the parish council would take the previously made offer to meet to discuss the matter in the new year.
10	<p><u>Partner and Community Area Updates</u></p> <p><u>Police</u></p> <p>Inspector Andy Noble gave some feedback following a question received at the last meeting in October relating to the differences in the Crime Detection Rate across the three community areas in the South West.</p> <p>Detection means when a crime is resolved. This can be by:</p> <ul style="list-style-type: none"> • Local Resolution • Charge • Summons • Caution • Final warning • Reprimand • Fixed penalty <p>It would be difficult to compare the crime detection rates (CDR) in the South West community area to those of the larger towns, as there are several different factors present which set them apart.</p> <p>The CDR in the larger towns is usually around 20 – 30%, but in rural areas it is</p>

	<p>usually no higher than 10%, across Wiltshire. The most similar area to the South West is Pewsey and their CDR is similar, however there is some risk in comparing them directly because the South West Wiltshire Area is unique in having two areas which have very small areas of crime, Wilton and Mere & Tisbury. The issue is that in terms of crime volume the differences between the areas are simply not visible anywhere else, because nowhere else in Wiltshire has such low figures.</p> <p>Rural areas do not tend to have CCTV in operation and tend to be blighted more from travelling criminals, rather than local criminals in the more built up areas.</p> <p>When we talk about percentages, we should remember that the sample size is not really significant enough to give a real steer on the end percentage for the area, with resolved crimes only totalling 5 or 6.</p> <p>The CDR figures for rural areas have nearly always been in single figures, with 10% being a high figure.</p> <p>The Chairman thanked Andy for his update on crime detection rates and noted that the Pewsey figures could be viewed on the Pewsey Area Board webpage online, should anyone wish to view them.</p> <p>Phil Matthews, Wilton Town Councillor asked Inspector Noble if PC Rachel Jennings would be returning following the commencement of her maternity leave? <u>Answer:</u> Rachel was expected to return to the wider Salisbury Police team after July 2013. The aim would be to fill the vacancy in Wilton in the new year and the details of Rachel's placement would be considered once she had returned.</p> <p><u>Fire & Rescue Service</u> Mike Franklin noted that there had only been 3 accidental fires reported for the period.</p> <p>There had been a recent incident in the Salisbury Plain area where a family of 5 had been admitted to hospital for carbon monoxide poisoning, Mike advised anyone without a carbon monoxide detector in their home to get one fitted.</p>
11	<p><u>Update on Digital Champions - Wiltshire Online Programme</u></p> <p>Following her presentation in August, Jenny Wilcockson, Digital Literacy Coordinator; gave an update on how the Digital Champion initiative had progressed in the South West Wiltshire community area.</p> <p>Mike Leonard had volunteered to act as a Digital Coordinator for the area, he explained that free support was available to all adults in Wiltshire, although particular emphasis would be placed on reaching older people, people with disabilities and families on low income.</p>

	<p>Mike asked people to spread the word and for local existing groups such as knitting groups, luncheon clubs and coffee mornings, to contact him to arrange for a visit where he would be able to come and chat to people about what could be provided.</p> <p>There are many different levels of requirement when it comes to providing IT assistance. Digital Champions can provide very basic assistance in showing someone how to turn the computer on and to send an email and search the internet, or at the other end of the scale, assistance could also be provided to people who would like help in creating a C.V. or to apply for a job online.</p> <p>The Council would like to hear from anyone who is interested in volunteering to become a Digital Champion in their community area, to help people to use computers in a positive way which could improve their lives.</p> <p>For our full range of volunteering opportunities, visit www.wiltshireonline.org or contact us on: Tel: 01225 793349 Email: digitalinclusion@wiltshire.gov.uk</p>
12	<p><u>Wiltshire's Community Ownership of Assets Toolkit</u></p> <p>David Bowater, Programme Lead (Communities), delivered a presentation on the Wiltshire Community Asset Toolkit, which had been circulated at the meeting and could also be viewed by following the link on the agenda. http://www.wiltshire.gov.uk/wiltshire-community-ownership-of-assets-toolkit.pdf</p> <p>Many communities in Wiltshire are keen to secure the future of much loved local facilities such as pubs and village halls and would like to see the best possible use of other assets such as high street shops and derelict land.</p> <p>Community asset ownership can be one way of channelling the resourcefulness of local groups to take over and transform properties for the benefit of the whole community. If something comes up for sale which is on the list, the community are then given 6 months to raise the funds to purchase it first.</p> <p>Questions and Comments:</p> <ul style="list-style-type: none"> • Could the information provided on the screen during the presentation be circulated to parish councils? <u>Answer:</u> Yes, a copy of the slides will be attached to the minutes from this meeting, which are then emailed to all parish clerks. • Fovant PC had applied for a Community Asset Transfer in 2011 but had not yet received feedback on when it would be completed. <u>Answer:</u> David asked the parish council to forward the details to him in an email so that he could look in to the matter. <p>A copy of the slides from the presentation are attached to the end of these minutes.</p>

13	<p><u>Tisbury Community Campus Update</u></p> <p>Councillor Tony Deane gave an update on the progress of the Tisbury Community Campus.</p> <ul style="list-style-type: none"> • Cabinet had approved the proposed budget request. • Planning Permission would be applied for in May/June 2013. • The project hoped to be able to incorporate the needs of the stakeholders.
14	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>The Board considered the recommendations for funding CATG projects for 2012/13, as detailed in the Officer's report attached to the agenda.</p> <p><u>Decision</u> The South West Wiltshire Area Board agreed to fund the following projects from the CATG Budget for 2012/13:</p> <ul style="list-style-type: none"> • £4,000 towards the re-painting of white lines in areas across the South West Wiltshire community areas. • £1,500 towards the implementation of a new lay-by and bus stop in Broad Chalke. <p>The Community Area Manager will contact parish councils to make them aware of this scheme and request recommendations from each parish council for inclusion.</p> <p>Action: Stephen Harris, Community Area Manager</p>
15	<p><u>Community Area Grants</u></p> <p>The Board considered three applications for funding from the Community Area Grant Scheme for 2012/13.</p> <p>Applicants present were invited to speak in support of their project and to answer any questions, following discussion the Board members voted on each application in turn.</p> <p><u>Decision</u> Chilmark Cricket Club was awarded £2,500 towards their project to install an artificial cricket surface for cricket nets.</p> <p><u>Reason</u> <i>The application meets the Community Area Grants Criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan 2011 – 2026, as it will assist in fostering strong communities by drawing together members of the community through engaging in sport.</i></p>

	<p><u>Decision</u> Chilmark Playground Committee was awarded £346 towards their project to install bench seating in the playground.</p> <p><u>Reason</u> <i>The application met the Community Area ‘Small Grants’ Criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan 2011 – 2026 as the playground potentially helps to build a stronger and more resilient community, fit for the future.</i></p> <p><u>Decision</u> Bowerchalke Village Hall was awarded £1,214 towards their project to purchase and install a storage shed for the hall.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan 2011 – 2026 as the work of the Village Hall potentially helps to build a stronger and more resilient community, fit for the future.</i></p> <p>To apply for a Community Area Grant or to find further information, click on the link: http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsscheme.htm</p> <p>The deadline for applications to be considered at the next meeting of the Area Board on 6 February 2013 is 9 January 2013.</p>
16	<p><u>Late Business and Close</u></p> <p>The Chairman agreed to hear an item put forward by Councillor Deane as ‘Late Business’.</p> <p><u>The Wessex Cross Border Working Party</u> Councillor Deane proposed that the South West Wiltshire Area Board agreed to join the Wessex Cross Border Working Party and nominates a Board member to attend future Party meetings and to feed back any information relevant to the Board under Partner Updates.</p> <p><u>Decision</u> South West Wiltshire Area Board agreed to join the Wessex Cross Border Working Group. Cllr Tony Dean will be the primary attendee assisted by the Community Area Manager, in the knowledge that any SWWAB Councillor can attend as they wish. There is no commitment of Wiltshire Council funding at this time. The group is not a decision making body, and any decisions will be referred back to the Board.</p> <p>The Chairman thanked everyone for coming and closed the meeting.</p>

	The next meeting of the South West Wiltshire Area Board will be held on Wednesday 6 February 2013 at The Grove Buildings, Mere.
--	---

<u>Attachments</u>

This page is intentionally left blank

Community Ownership of Assets

David Bowater
Programme Lead (Communities)

- A brief introduction to community ownership
- The new Community Right to Bid for Assets of Community Value
- Using the right tool for the job
- Mapping assets valued by the community

Community ownership Wiltshire Council Where everybody matters

Community ownership isn't a new idea. It has a number of benefits:

- Control over space and facilities for ongoing community use
- Potential to generate income and create jobs through the letting of space and broader enterprise
- A recognised position in the neighbourhood
- Preserving iconic local buildings for community access and use
- Collateral for loan finance for development
- Tried and tested and has government support

Community Right to Bid Wiltshire Council Where everybody matters

- 'Stops the clock' on the sale of listed Assets of Community Value
- Eligible Nominators
 - Parish councils (or neighbouring Parish Councils)
 - Incorporated voluntary group with a local connection (Charity, CIC, non-profit IPS or Ltd co)
 - Unincorporated voluntary group with the names of 21 registered local electors (non-profit)

- Eligible Assets

Public or privately owned land/ buildings where:








- Its primary use furthers the social well-being or social interests (cultural, recreational, or sporting interests) of the local community AND
- It has this use presently AND it is realistic to think this could continue (whether or not in the same way as before) in the near future; OR
- It has this use in the recent past AND it is realistic to think it could again (whether or not in the same way as before) within the next 5 years

- Exemptions to listing an asset

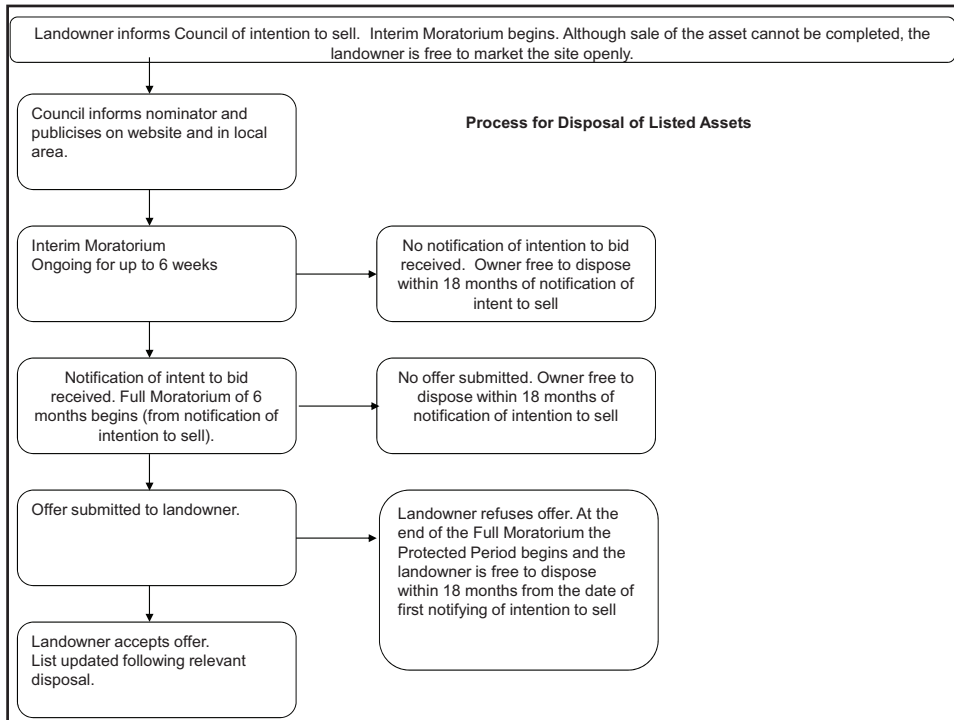
- Residential property (if this is its primary use)
- Caravan sites
- Operational land used by statutory undertakers e.g. transport networks (road, rail, canal)
- Owner successful after internal review or on appeal (can also claim compensation)

- Decision will be made within 8 weeks of nomination and listed on council website

So... Is this an Asset of Community Value?

- Hotel in Salisbury 
- The last shop in Dinton 
- Wetherspoons in Salisbury 
- Inn / Guest house in Tisbury 
- Pub including a residence in Mere 
- A derelict mill in Wilton 
- An unused ammunition range, previously used by dog walkers 

- When a listed asset comes up for sale / long term lease (25 years or more):
 - Parish councils or incorporated voluntary groups have 6 weeks to say if they would like to be treated as a potential bidder
 - If so, they have a total of 6 months to raise the funds to put in a bid
 - If no bid is accepted, the landowner is free to dispose of the asset with no further moratoria, within 18 months of notification of sale.



Wiltshire Council
Where everybody matters

Community Right to Bid

Exemptions to sale moratoria being applied

- **Sale to a Community Interest Group**
- Gift
- **Family transfers:** Inheritance or Part of administering a will; sale to family member
- Part-listed disposal
- **Sold as a going concern**
- Under Trust
- Owner in new partnership / or leaves
- A court or tribunal order
- A separation agreement between spouses
- Incapacity
- **Under a s106 agreement**
- A pre-existing option to buy / nomination right / right of pre-emption, or right of first refusal;
- A situation covered by the "Crichel Down Rules" (i.e. it was originally bought under compulsion and if no longer needed for public use must be offered back to their original owner or their descendants)
- A power of sale held by a lender or **insolvency**
- Compulsory purchase
- Tenancy of the land under Part 4 of the Agricultural Holdings Act 1986
- Transfer between related companies
- A closed Church of England church
- Continuing Health Service provision or for Educational use (state school or 16-19 academy)



Tools for the job **Wiltshire Council**
Where everybody matters

Wiltshire's Community Ownership of Assets Toolkit

- Community Right to Bid (for Assets of Community Value)
- Community Asset Transfer (council owned land)
- Service Delegation (of council services)
- Community Right to Challenge (triggering a procurement exercise for council services)
- Meanwhile Use and Pop-up Shops (temporary use of empty buildings)
- Community Right to Reclaim Land (council and other publicly owned land)
- Community Right to Build (Neighbourhood Planning & sites)
- Compulsory Purchase Order

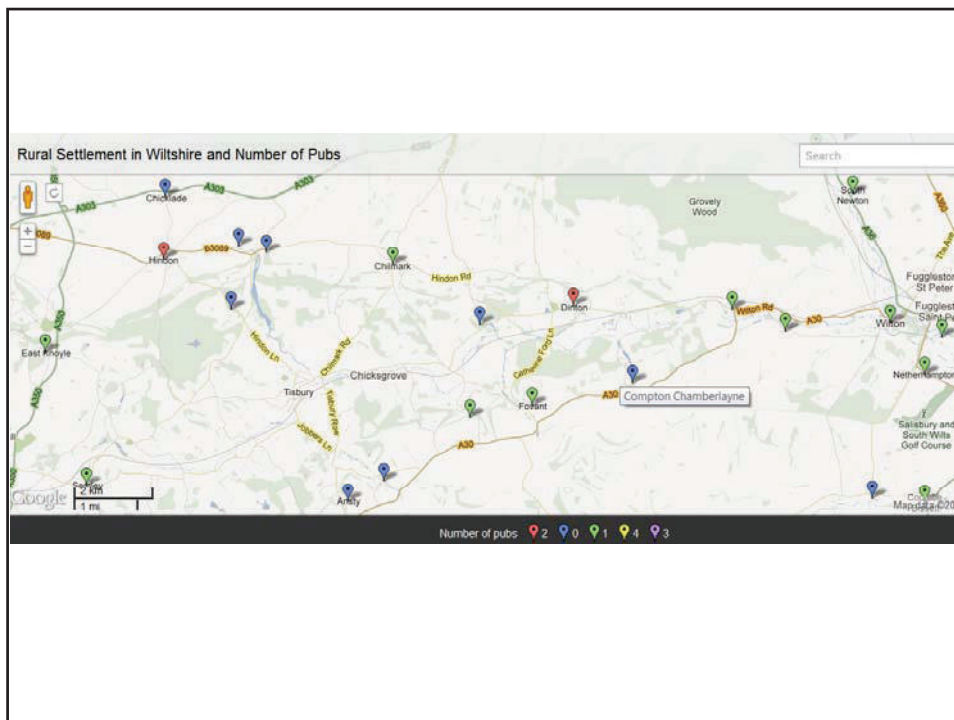
Key messages for communities **Wiltshire Council**
Where everybody matters

- Agree together on the community assets that are important to your community (whoever owns them)
- If an asset is not in community ownership, consider the potential for and implications of taking it on
- If community ownership is the right goal, consider what tool or tools are most appropriate to achieve it

Mapping valued assets

Sources of information:

- Parish plan
- Community plan
- Neighbourhood plan
- The Rural Facilities Survey, including numbers of [pubs](#) and [shops](#). (Information from parishes)
- Wiltshire Council's Asset Management Strategy (and if you have one, your COB)
- The DCLG website map showing a snapshot of [publicly owned assets](#).



This page is intentionally left blank

MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Nadder Hall, Weaveland Rd, Tisbury SP3 6HJ
Date: 12 December 2012
Start Time: 6.00 pm
Finish Time: 8.05 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Bridget Wayman (Chairman), Cllr Jose Green, Cllr Richard Beattie (Vice Chairman), Cllr Tony Deane and Cllr George Jeans

Wiltshire Council Officers

Stephen Harris, Community Area Manager
Lisa Moore, Democratic Services Officer
Janet O'Brien, Head of New Housing
Nicole Smith, Head of Strategic Housing
Derek Streek, Head of Housing Management

Town and Parish Councillors

Chilmark Parish Council – P Boyles & L Jack
Dinton Parish Council – C Smith
Hindon Parish Council – M Constable, D Robertson & J Robinson
Mere Parish Council – A Long, R Sims, M White & L Wood
Quidhampton Parish Council – K Taylor
Sedgehill and Semley PC – G Purdue
Swallowcliffe Parish Council – G Ewer
Tisbury Parish Council – D Carrole & F Corp
West Tisbury Parish Council – I Lacey
Wilton Town Council – P Matthews

Total in attendance: 38

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the extraordinary meeting of the South West Wiltshire Area Board, to focus on Council Housing in Wiltshire and changes to the Housing Allocations Policy.</p>
2	<p><u>Apologies for Absence</u></p> <p>There were none.</p>
3	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4	<p><u>Affordable Housing for the Future</u></p> <p>Janet O'Brien, Head of New Housing gave a presentation on the current Policy for adding to the Housing Stock and possible changes for the future.</p> <p>Since the Southern Wiltshire Core Strategy Policy was adopted in February 2012, the council had worked with housing associations to help deliver more affordable housing. The Draft Wiltshire Core Strategy was submitted to the examiner in July 2012. A public examination of the document would take place in February/March 2013, with the aim of full adoption of the policy by Summer 2013.</p> <p>The numbers of new homes to be identified around the South West are:</p> <ul style="list-style-type: none"> • 105 new homes to be identified in the Mere Community Area with 80 in Mere, 25 elsewhere • 210 new homes to be identified in the Tisbury Community Area with 40 in Tisbury, 170 elsewhere • 95 remaining new homes to be identified in the rest of the Wilton Community Area (the allocation for Wilton is included in Salisbury Area Strategy) <p>Questions and comments:</p> <ul style="list-style-type: none"> • Will the affordable homes be to rent or buy? Answer: There would be a mixture of both. We look at the needs information for a particular area and look at affordability and then usually go for a mixture of both. • Who owns these houses once built? Answer: The developer will build the houses and then sell them on to a housing association to manage. • If only 4 households completing the rural needs survey said that they

	<p>were in need of affordable housing, how many houses would you build? Answer: If the Rural Needs Survey came back and showed that only 4 houses were required, we would not be looking to over provide the need. If the need was not justified the project would not receive planning permission to build the houses.</p> <ul style="list-style-type: none"> • If a developer was to build 4 or less homes, would he then provide the contribution? Answer: If a housing association wanted to build 4 homes, then the fee would be waived, but if it was a private developer then the fee would be charged. We would look at the value of the site, the cost of the development and what they could afford to contribute. • With regards to the 'need' of the affordable housing, when is this need, now or in the future? Answer: The Rural Housing Needs Survey is carried out every 5 years. If 4 households complete the survey and say that they are in need, then that need is now. • New affordable housing properties will be owned by housing associations, but there are local land owners who would be willing to develop a section of their land if they were able to keep control of the housing stock and manage the properties themselves. Answer: We are also looking at this option and are currently in talks with local land owners to find a way to work together to ensure that rents remain affordable. If a land owner could offer the same as a housing association then there would be a way forward.
5	<p><u>Overview of Council Housing in South West Wiltshire</u></p> <p>Derek Streek, Head of Council Housing gave an overview of the current council housing stock and the tenants within the South West Wiltshire community area.</p> <p>A few years ago the council had contacted all tenants to speak to them about the possibility of transferring to a housing association because the medium term financial position was unsustainable. Tenants voted in favour of staying with the council. However a self financing scheme was introduced to replace the subsidy system in April 2012 which allowed the council to take a £118 million loan but the repayments on this are less than was be paid to the government in the subsidy system.</p> <p>The council previously had to pay a third of the rent revenue to government. This had now stopped and funds from revenues collected from rent could be invested on new council housing schemes for the future.</p> <p>Parking had been highlighted as a common issue on housing estates. Having inadequate parking spaces can also lead to access issues. The Council aimed to work with tenants to establish how best to use funds available.</p> <p>A new IT system would be launched in 2013, which would enable tenants to carryout tasks online, including; reporting repairs, tracking repairs and to check their rent account.</p>

	<p>The new combined repairs and maintenance contract for council housing had gone out for tender in line with European regulations. The chosen contractors will provide a service which covers heating, electrical, response repairs and planned maintenance? One of the purposes of having larger contracts is financial saving. Several possible contractors had been interviewed; the contract would be awarded in due course.</p> <p>A staff restructure was underway, to enable the Housing team to provide a more specialist service to the tenants. Officers would be able to deal with income recovery and to assist tenants in maximising the benefits available to them.</p> <p>Comments and Questions were then taken, these included:</p> <ul style="list-style-type: none"> • Would the new contractor for maintenance involve local tradesmen? <u>Answer:</u> We have emphasised that we would like to see local businesses involved where possible, however using a local sub-contractor may not be cost effective. • Could the maintenance work be carried out by direct labour? <u>Answer:</u> The council does has a team of direct labour staff who deal with response repairs, however when there is the need to install a batch of bathrooms for example, it would be more efficient and cost effective to use a contractor who can deal with the workload. • Some tenants requiring adaptations due to medical conditions have had to wait a long time to see the Occupational Therapist, in order for them to submit a report to the Housing Team, before any work can be carried out. The current system needs to be changed. <u>Answer:</u> There had been some delays within the Occupational Therapist Team; however extra staff were now in place so the backlog would be resolved.
6	<p><u>Housing Allocations Policy</u></p> <p>The Board received information on the background of the Housing Allocations Policy, why it is being reviewed by Wiltshire Council and how it is seeking the views of the community.</p> <p><u>Wiltshire Council Housing Register</u></p> <p>There were currently 17,088 people on the Housing Register across Wiltshire, 701 of those had expressed a first preference to housing in the South West Wiltshire (SWW) community area.</p> <p>The total number of lettings across Wiltshire since April 2012 was 611, with 20 of those in the SWW area, of which 18 had a local connection. The breakdown</p>

on reason for local connection was as follows:

- 6 Close family in South West Wiltshire
- 10 Household already lives in South West Wiltshire
- 2 Employed in South West Wiltshire

Under Occupation

Under the Housing Reform, the council was required to bring social housing in line with the private housing sector by introducing the underoccupation system.

In the SWW area 132 households would be affected by the underoccupation system which would be in place from 1 April 2013. The Housing Benefit payment to the occupants in a property which was underoccupied would be reduced.

The council had started a course of actions to ensure that all of the tenants involved were made aware of the options available to them prior to the 1 April 2013, these actions included:

- Publishing articles in Housing Matters magazine which is distributed to every Wiltshire Council tenant.
- Wiltshire Money to produce a short film which would be made available on the council's website/facebook page:
<http://www.youtube.com/watch?v=nsSgigggDtY&feature=share>
- The benefit service would be writing to all customers believed to be affected by the new under occupancy rules throughout September 2012.
- Restructure of Housing Department to include Financial Inclusion Officer, extra Mental Health Housing Support Officer, Social Worker and dedicated Income Recovery Team.
- Housing Management to contact all tenants affected by underoccupation (this is thought to be around 463 households in total 8.6% of tenants) and offer an appointment with their housing officer.

Update on the review

The Localism Act 2011 introduced amendments to Part 6 of the Housing Act. It provides new freedoms to set the rules determining which categories of applicants qualify for social housing, these could include:

- Local connection
- Exclusions or reduced preference
- Under-occupation / Foster carers
- Households in work or seeking work / training
- Identified housing need

7	<p><u>Discussion and Voting Session</u></p> <p>Those in attendance then participated in a voting session on a series of questions on Housing Allocations criteria, by using the voting handsets.</p> <p>A copy of the presentation slides for the meeting and the results of the voting session are attached to the end of the minutes.</p>
8	<p><u>Urgent Business - Delegation of Authority to Agree Funding</u></p> <p>The Chairman agreed to take an item of Urgent Business which had been put forward by Councillor Deane.</p> <p>Delegation of power to the Community Area Manager for the purpose of funding the production and distribution of a community newsletter providing an update to local residents of the Tisbury Community Campus Plans.</p> <p>A report had been uploaded to the web and circulated at the meeting, detailing the proposal. A copy of the report is attached to the end of these minutes.</p> <p><u>Decision</u> The South West Area Board agreed:</p> <p>That in respect of the urgent matter above, the Community Area Manager, in consultation with the Chairman of the South West Wiltshire Area Board, be granted delegated authority to make a decision on expenditure for the purposes of distributing a community newsletter that will provide an update on the Tisbury Campus project, before the scheduled Area Board meeting on 6 February 2013.</p> <p>The Board will receive an updated at the next meeting on 6 February 2013 detailing the total amount required to distribute the newsletter.</p>
9	<p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p> <p>The next meeting of the South west Wiltshire Area Board will be held on Wednesday 6 February 2013, at the Grove Buildings, Mere at 7.00pm.</p>
<p><u>Attachments</u></p>	

South West Wiltshire Housing Presentation

Derek Streek, Nicole Smith & Janet O'Brien

Current and future affordable housing delivery

Current Policy – South Wiltshire Core Strategy

- Target of 40% on-site affordable housing required on all sites of 15 dwellings or more
- Target of 25% on-site affordable housing required on all sites of 5-14 dwellings
- Financial contribution towards affordable housing on all sites of 1-4 dwellings. Contributions range from £7,578 - £15,155 per dwelling.
- Contributions can be used towards affordable housing provision anywhere in Wiltshire.

Draft Planning Policy - Housing

Draft Wiltshire Core Strategy

- Wiltshire Core Strategy submitted 10 July 2012. Awaiting Examination dates
- South West Wiltshire Area is covered by:
 - Mere Community Area
 - Tisbury Community Area
 - Wilton Community Area
- Housing numbers contribute towards alleviating affordability issues, meet local housing need and support employment



Draft Planning Policy - Housing

Draft Wiltshire Core Strategy

- 105 remaining new homes to be identified in the Mere Community Area with 80 in Mere, 25 elsewhere
- 210 remaining new homes to be identified in the Tisbury Community Area with 40 in Tisbury, 170 elsewhere
- 95 remaining new homes to be identified in the rest of the Wilton Community Area (the allocation for Wilton is included in Salisbury Area Strategy)



Draft Planning Policy - Housing

Designation	Settlement	Level of development proposed
Local Service Centres	Mere Tisbury Wilton	Modest levels of development in order to safeguard role and to deliver affordable housing
Large Villages	Fovant, Hindon, Ludwell Broadchalk, Dinton	Development limited to meet housing needs of settlements and to improve employment opportunities, services and facilities.
Small Villages	East Knoyle, Kilmington, Semley/Semley Station, Stourton, Zeals Antsy, Berwick St John, Charlton, Chilmark, Donhead St Andrew, Donhead St Mary, Fonthill Bishop, Fonthill Gifford, Sutton Mandeville, Swallowcliffe, Tollard Royal Barford St Martin, Bishopstone, Bowerchalke (inc Misselfore), Compton Chamberlayne, Ebbesbourne Wake, Quidhampton, South Newton, Stoford, Teffont Magna/Teffont Evias	

Draft Planning Policy - Housing

Affordable housing

- 5 or more = 40% onsite
- 4 or less = financial contribution – method to be identified in an Affordable Housing SPD
- Rural exception sites



Neighbourhood planning

- Statutory say for communities to help shape development in the areas in which they live



Pipeline delivery for South West Wiltshire

On site

Hindon Lane, Tisbury – 34 affordable homes. Due for completion Spring 2013 – Feb 2014.

Pipeline

UKLF site, Wilton – 180 affordable homes. Outline planning consent granted.



Other affordable housing opportunities

- Working with Parish Councils, Registered Providers and landowners to find opportunities to develop affordable housing for local people in rural villages.
- Rural Housing Needs surveys are currently underway in Hindon and Fovant
- Discussions also being held with Dinton Parish Council
- Survey already completed in East Knoyle.

Wiltshire Council is improving the service to housing tenants...



...with a revised Business Plan:

- A change in the way council housing is financed has provided an opportunity to construct a viable Business Plan.
- This plan will outline the service standards we aim to achieve, and the level of investment we will make in the housing stock across Wiltshire.
- It will include £30m of investment in housing stock over the next 5 years.

...with an **Asset Management Strategy**:

- Asset Management is about the long term planning and maintenance of council assets, such as houses, flats and garages.
- Sets out a number of key actions that will improve the overall service.
- Fundamental to the successful delivery of Wiltshire Council's objectives within the Business Plan, to deliver good quality housing and services in a cost effective way.
- Identifies the housing stock, its condition, use and required re-investment over the next 30 years.
- Monitors, records and evaluates performance across the Housing Service.

...with a new IT system:

- Providing technology which will enable officers to update tenant information with 'live' information offsite i.e. when visiting a tenant in their home.
- Offering online access for tenants to report their own repairs, check their rent account and update any personal details.
- Supporting all of the other improvements currently being carried out by Housing.
- A customer focused system which enables staff to see on one screen, all contacts that have taken place between the Housing Service and tenants.
- Document Imaging

...new repairs and maintenance contracts:

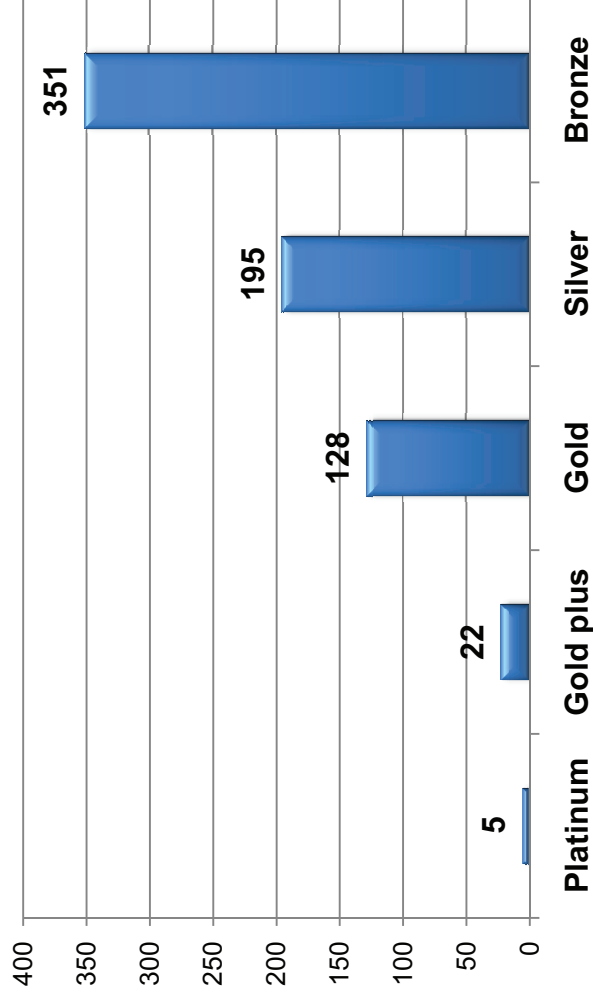
- All repairs and maintenance will be provided by partnership contracts including our own repairs work force delivering a more efficient service for all Housing Service repairs.
- The new contract will deliver better value for money.
- The councils' current workforce will be retained.
- Apprenticeships will be created to provide employment opportunities.

...with a staff restructure:

- To help ensure this additional investment delivers improvements to our tenants we are making changes to the structure of our landlord services. Staff will be empowered to do more to meet the tenants' needs. Providing the service tenants tell us they want.
- This will include apprenticeships and an emphasis on tenant involvement.
- Increased management and supervision will ensure this service is improved.

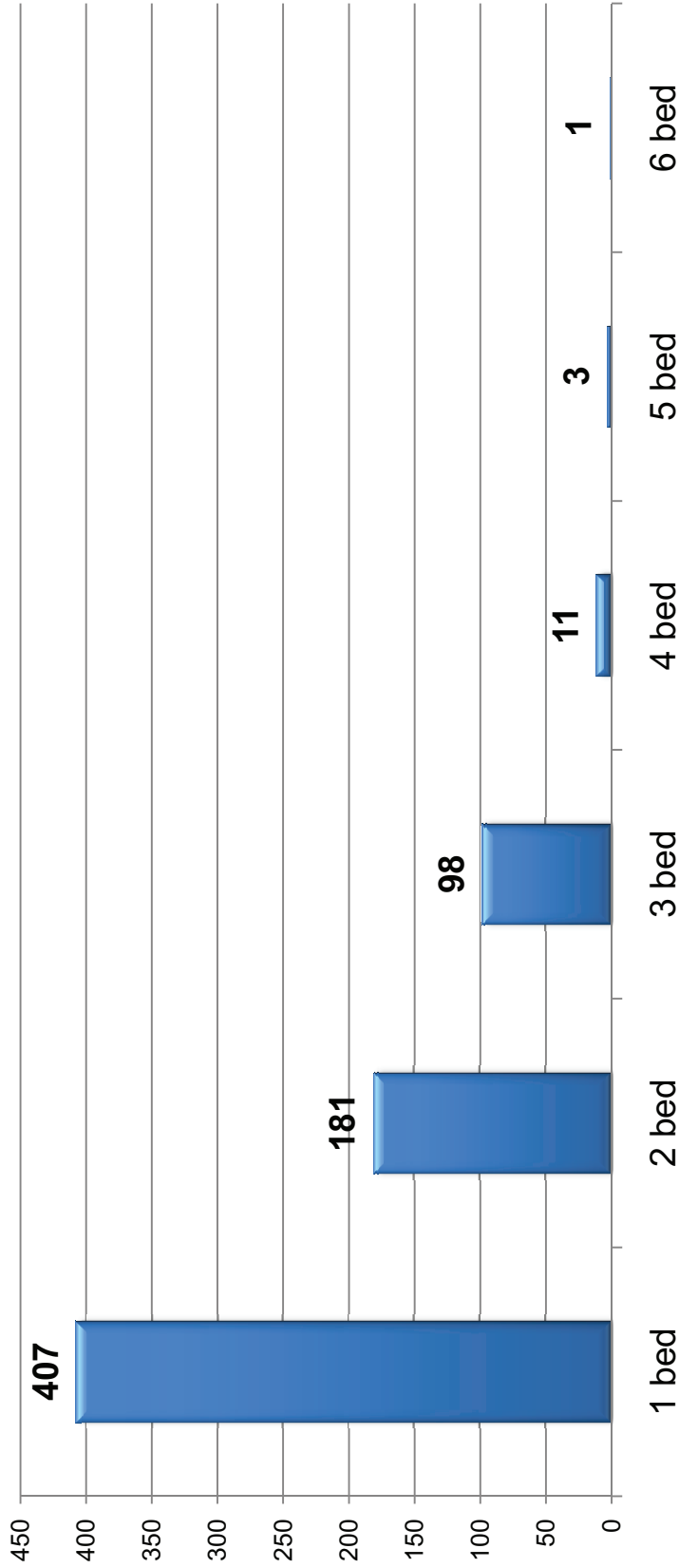
Housing Register Breakdown

Total on the Housing Register **17,088**
701 Households with a 1st preference for South West Wiltshire



Housing Register

By Bed Size for South West Wiltshire





Social Housing Lettings in South West Wiltshire



Total lettings across Wiltshire since April 2012 **611 households**

20 Lettings in the area of which **18** had a local connection

Breakdown on reason for local connection

- 6 Close family in South West Wiltshire
- 10 Household already lives in South West Wiltshire
- 2 Employed in South West Wiltshire



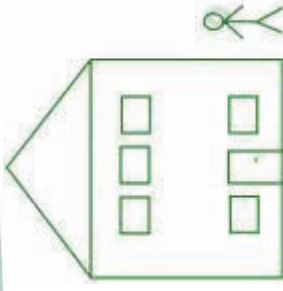
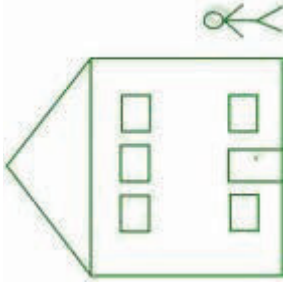
Lettings in South West Wiltshire Breakdown by band



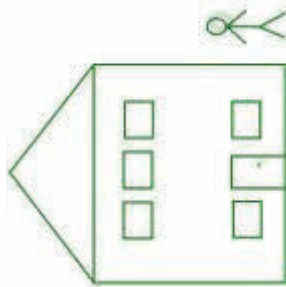
Platinum	Gold +	Gold	Silver	Bronze
2	4	12	1	1

Under Occupation

132 Households in South West Wiltshire



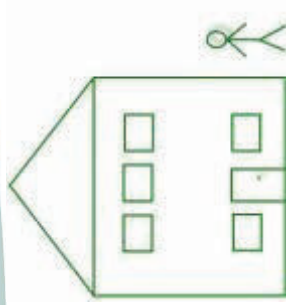
Landlord	Total number of households affected	Numbers of households losing £10-£20 pw	Numbers of households losing £20+ pw
Radian	6	6	0
Raglan	5	4	1
Sanctuary	4	3	1
Wiltshire Council	116	94	21
Wiltshire Rural Housing Association	1	1	0
TOTAL	132	108	23



Under Occupation

132 Households

in South West Wiltshire



Currently living in	Needs a...			Total
	1 bed	2 bed	3 bed	
2 bed		50		50
3 bed		21	55	76
4 bed		0	2	4
Total		71	57	132

Housing Management – Underoccupation Welfare Reform

Actions being taken: General

- Articles in Housing Matters magazine which is distributed to every Wiltshire Council tenant
- Wiltshire Money having a short film produced which will be made available on the council's website/facebook page etc - <http://www.youtube.com/watch?v=nsSgiggqDtY&feature=share>
- The benefit service will be writing to all customers believed to be affected by the new under occupancy rules throughout September 2012

Housing Management – Underoccupation Welfare Reform

Actions being taken: Specific

- Restructure of Housing Department to include Financial Inclusion Officer, extra Mental Health Housing Support Officer, Social Worker and dedicated Income Recovery Team.
- Housing Management to contact all tenants affected by underoccupation (this is thought to be around 463 households in total 8.6% of tenants) and offer an appointment with their housing officer to discuss ways of tackling.

Housing Management – Underoccupation

Welfare Reform - Advice

Staying and making up the shortfall in rent

- Cover the shortfall from personal income
- Offer/refer for budgeting and debt advice and discuss opening a bank account/Credit Union
- Try to increase hours of work
- Take in a lodger
- Apply for Discretionary Housing Payment

Assistance in moving

- Mutual Exchange – Homeswapper.co.uk and possible separate exchange list between RSL landlords
- Homes4Wiltshire – Bandings to be revised so underoccupiers in higher band
- Private Sector – Claim local housing allowance to cover rent



Review of Allocations

The Localism Act 2011 introduces amendments to Part 6 of the Housing Act.



It provides new freedoms to set the rules determining which categories of applicants qualify for social housing

- Local connection
- Exclusions or reduced preference
- Under-occupation / Foster carers
- Households in work or seeking work / training
- Identified housing need



1. How should Wiltshire Council consider Local Connection?

1. Maintain a open housing register for all
2. A Local Connection to Wiltshire is required to join
3. Priority to those with a local connection to an area

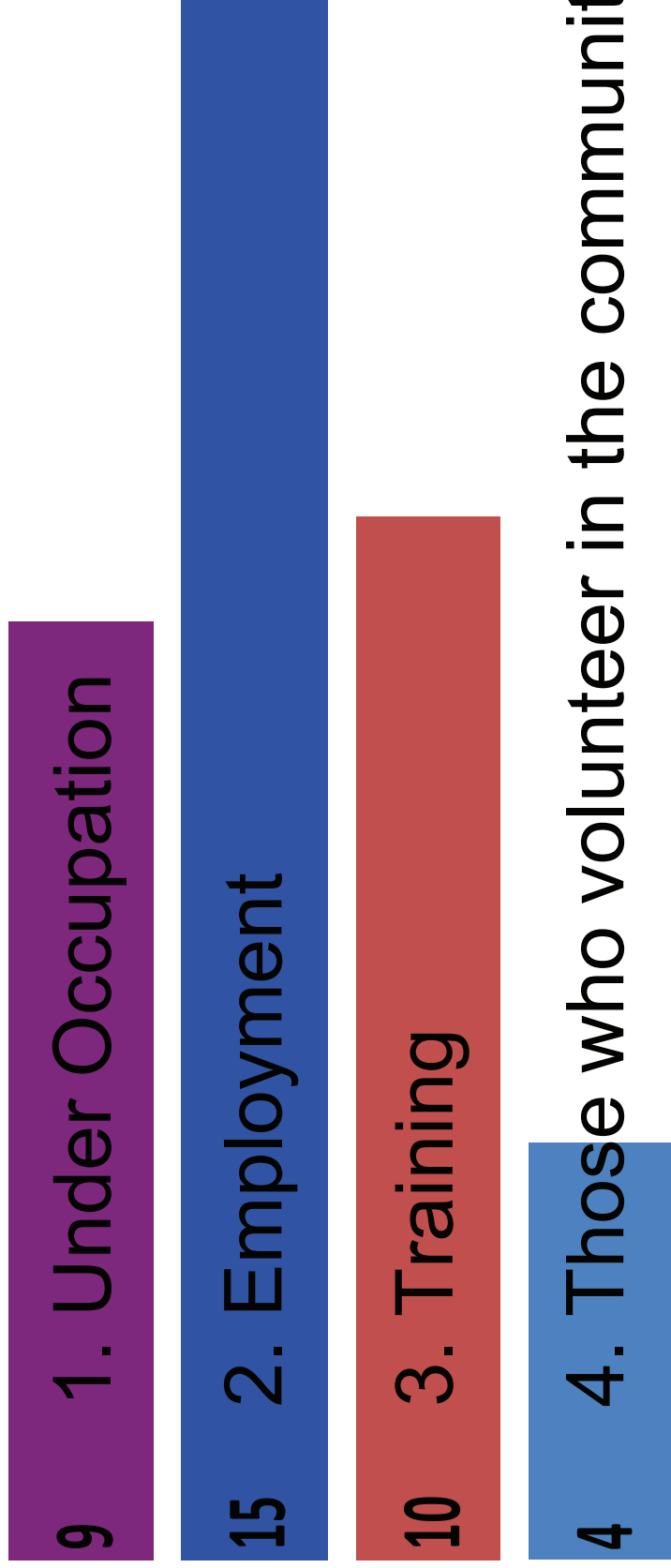
2. What is a Local Connection to an area?

15 1. Employed in the area

15 2. Lives or previously lived in the area

16 3. Family currently reside in the area

3. Should additional priorities be given to the following?



4. Should we include any exclusions within the policy?

9 1. Those with no identified housing need

17 2. Those evicted or caused severe Anti Social Behaviour

11 3. Those with significant rent arrears

WILTSHIRE COUNCIL

EXTRAORDINARY MEETING – 12 DECEMBER 2012 SOUTH WEST WILTSHIRE AREA BOARD

(URGENT BUSINESS - ADDITIONAL ITEM)

Delegated Power to the Community Area Manager for the purposes of Community Newsletter

1. Purpose of the Report

1.1 The purpose of this report is to ask the Area Board to consider whether it wishes to delegate power to the Community Area Manager to take an urgent decision before the next scheduled Area Board meeting on 6 February 2013, in relation to funding the distribution of a Community Newsletter providing an update to local residents of the Tisbury Community Campus plans.

2. Background

2.1 The South West Wiltshire Area Board has already delegated £750 to make decisions in the 2012/13 financial year, but it is not yet known whether this amount will be sufficient for this work.

2.2 The proposal to grant delegated power to the Community Area Manager, in consultation with the Chairman, would enable an urgent decision to be made without the need for an extraordinary meeting. The details of the decision would then be reported to the next meeting of the board to ensure transparency.

2.3 The Tisbury Shadow COB (Community Operations Board) worked alongside a design team to carry out a feasibility assessment of the Tisbury Campus proposal. This proposal (including the enhanced option) was approved by Wiltshire Council's Cabinet on 23 October 2012. The full Cabinet paper is available via the link below (item 11):

<http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=141&MId=6824&Ver=4>

2.4 As a result of this decision, the Tisbury Shadow COB decided to produce a community newsletter to ensure as many local people as possible are made aware of the developments and are informed about what the campus aims to achieve. At the time of this report, the content and distribution of the newsletter is still being finalised and, therefore, it is not possible to present a full report to the Area Board. The Tisbury Shadow COB consider that this newsletter should be sent out as soon as possible, hence this action being taken so that there is not a delay until the next Area Board meeting to approve funding.

3. Recommendation

3.1 It is proposed that the South West Wiltshire Area Board agrees:

That in respect of the urgent matter above, the Community Area Manager, in consultation with the Chairman of the South West Wiltshire Area Board, be granted delegated authority to make a decision on expenditure for the purposes of distributing a community newsletter that will provide an update on the Tisbury Campus project, before the scheduled Area Board meeting on 6 February 2013.

A report explaining the decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the area board to ensure that such decisions are subject to public examination.

Report Author: Stephen Harris – Community Area Manager
Tel No: 01722 434211
E-Mail: stephen.harris@wiltshire.gov.uk

Empty Property Report as at 3 October 2012

As at 3 October 2012

There were 1,579 long term empty properties as at 3 October 2012. The total number of long term empty properties includes 29 empty properties that have been identified from complaints received, which are not showing up on the council tax list.

Community Area	Number of long term empty properties	As % of total number of empty properties	Total number of households in community area	As % of total number of households in community area
Amesbury	70	4.43%	12960	0.54%
Bradford on Avon	57	3.61%	8090	0.70%
Calne	77	4.97%	9440	0.82%
Chippenham	110	6.97%	18790	0.58%
Corsham	68	4.31%	8430	0.81%
Devizes	116	7.35%	13340	0.87%
Malmesbury	106	6.71%	8060	1.31%
Marlborough	80	5.07%	7420	1.08%
Melksham	89	5.64%	12270	0.72%
Pewsey	52	3.29%	6020	0.86%
Royal Wootton Bassett	102	6.46%	11870	0.86%
Salisbury	136	7.37%	18530	0.73%
South West Wiltshire	109	5.91%	10060	1.08%
Southern Wiltshire	53	3.36%	7390	0.72%
Tidworth	30	1.90%	5950	0.50%
Trowbridge	143	9.06%	18050	0.79%
Warminster	127	8.04%	11010	1.15%
Westbury	54	3.42%	8320	0.65%
TOTAL	1,579		196000	
TOTAL including exemptions*	1,845			

* Total number of long term empty properties that have been deemed by Council Tax as exempt due to the property being uninhabitable (council tax class A Exempt List) - 266

681 properties moved from the long term empty property list that was produced 30 March 2012 to the occupied list. 31 properties were moved from the long term empty property list to the Class A exemption list between the same period.

Trends

	As at 30/03/2012	As at 3/10/2012	% change for 6 month period
Long term empty properties	1706	1579	- 7.44%
Total number including exemptions	1964	1845	- 6.05%

What types of property are empty?

Type of property	Number across Wilts	SW area only
Annex	21	2
Bungalow	71*	9
Flat	306*	9
House	656	49
Park / mobile home	21	

This information has been obtained from a range of sources including: returned vacant property questionnaires, officer knowledge and internet searches using various property information sites.

* Note that some of the property information websites do not distinguish between bungalows and houses. This could result in some of the properties being recorded as a house when they are a bungalow.

How many bedrooms do they have?

Size of property	Number across Wilts	SW area only
1 bed	85	5
2 bed	215	15
3 bed	256	19
4 bed	99	9
5 bed	33	1
6 bed	4	
More than 6 bed	4	

Property description

This provides further information on the types of property that are empty.

Property description	Number across Wilts	SW area only
Flat above shop	26	
Property associated with commercial premises	4	
Property associated with farm	10	2
Farm	6	1
Pub	10	
Retirement property	135	3
Shared ownership property	5	
Staff accommodation	33	5
HMO	2	
Holiday let	3	
New Build	6	
Barn conversion	3	1

Further information on empty retirement homes

There are 1845 long term empty properties recorded as at 3 October 2012. 135 have been identified as empty retirement properties. This represents 7.31% of the total number of empty properties.

The table below provides a breakdown of retirement properties by community areas.

Community Area	Number of long term empty retirement properties in Wiltshire
Amesbury	7
Bradford on Avon	10
Calne	3
Chippenham	9
Corsham	2
Devizes	39
Marlborough	10
Melksham	12
Pewsey	1
Salisbury	5
South West Wilts	3
Southern Wilts	
Trowbridge	9
Warminster	24
TOTAL	135

The number of empty retirement properties has increased by 2 in the 6 month reporting period. As at 30 March 2012 the number of empty retirement properties as a percentage of the total number of long term empty properties was 6.8%.

Reasons identified for retirement properties remaining empty

Many owners have said that they have been trying to sell their property, with some having been on the market for a number of years. A number of owners have advised the Empty Homes Officer that they inherited the property and they would be interested in renting the property because they have been unable to sell it. The owners are responsible for paying the service charge on the property and council tax.

This situation can put an owner under considerable financial strain and the ability to be able to rent the property may be a way of alleviating this pressure. However, the lease prevents most of these properties from being able to be sub-let. Many owners have tried to negotiate with the freeholder, however, they have not found them to be sympathetic to their situation. Owners have stated that they feel that the freeholders are not interested in taking action to resolve this situation because they are still being paid the service charge on the property. The freeholder also benefits more from the sale of a property as they are paid a percentage of the sale price, where as if the property is sub-let the freeholder would not benefit.

Why do properties remain empty?

Reason for being vacant	Number across Wilts	SW area only
Awaiting planning	10	
Planning dispute	10	
Planning / lease restrictions	6	
Planning to demolish	5	1
Undergoing repairs	70	5
Planning to repair	27	2
Can't afford to repair	17	1
Site to be sold for redevelopment	24	
For sale	83	5
Sale going through	6	2
To let	7	
Owner away	6	
Awaiting probate	2	
Holiday or second home	12	
Part of main property	9	1
Keeping Options open	14	1
Used by employees for part of year	4	
Other	12	
Total	324	

What does the owner intend to do with the property?

What does the owner intend to do with the property?	Number across Wilts	SW area only
A family member / friend will live in it	11	3
Demolish / conversion	2	
Don't know	31	5
Live in it	46	1
Rent it	48	3
Sell it	93	4
Use as second home	1	
Use as storage	1	
TOTAL	233	

When does the owner envisage returning the property to use?

How soon will the property be returned to use	Number across Wilts	SW area only
Less than 6 months	62	6
6 - 12 months	40	4
12 months – 2 years	17	1
Don't know	63	6
Never	4	
Total	186	

What support / services would encourage owners to make their property available for WiltsLet?

Service	High priority	Medium priority	Low Priority	No Priority
A tenant matching service	11	3		43
Professional help to manage repairs	9	3	1	47
A council run letting / property management service	4	3	2	42
Access to a council officer to help resolve any tenancy issues that may arise	13	1	1	45
A rent and damage deposit guarantee	12	5	1	41
A tenant reference service	12	3	3	42
A regular property inspection service	12	2	3	40
Guaranteed payment of 50% of the rent during void periods for up to 2 months	10	4	2	41
Access to landlord forums and regular newsletters	5	2	4	47
Grant for repairs	15	4	3	43
Low interest rate loans for repairs	7	3	3	43

Report produced by Claire Pullan, Empty Homes Officer

Tel: 01249 706614, email: Claire.pullan@wiltshire.gov.uk

Consultation	Closing Date	More information
School Term and Holiday dates 2014/15	8 February 2013	<p>Term dates for community and voluntary controlled schools are set by the local authority in consultation with neighbouring authorities, schools, groups representing school staff and parents.</p> <p>We are currently consulting on three options of term and holiday dates for 2014/15. Visit our consultation page for more information and details of how you can give us your views.</p>
Draft Anti - Bullying Strategy 2012-2015	8 February 2013	<p>This draft strategy is an update to, and builds on, the previous Anti-Bullying Strategy (2008-2011) and the work carried out under the direction of the Anti-Bullying Steering Group. It builds on current work being done with our children and young people to promote resilience, celebrate differences, challenge all forms of discrimination and develop a safe environment where bullying does not thrive (including online). Views are sought on this consultation draft – to be submitted by Friday 8 February 2013.</p> <p>Consultation responses/enquiries: To send feedback on the draft strategy please email your response to pathways@wiltshire.gov.uk.</p>
Schools admission consultation	8 February 2013	<p>Wiltshire Council is asking all parents, schools, governors, members of the public and other groups with an interest in the local area, for their input in helping shape the proposed admission arrangements for voluntary controlled and community schools.</p>
Wiltshire's Joint Health and Wellbeing Strategy - Consultation survey	14 February 2013	<p>Wiltshire's draft Joint Health and Wellbeing Strategy sets out the areas where joint working will be a priority between organisations in the coming years. It will be reviewed again in 2014. We are very grateful for your views on this draft strategy. The consultation lasts for 3 months from 14 November 2012 until 14 February 2013. For more information see Wiltshire's Joint Health and Wellbeing Strategy</p>
Domestic Abuse Strategy Consultation	19 February 2013	<p>The draft Domestic abuse reduction strategy draft Domestic abuse strategy 99kb sets out how the Swindon and Wiltshire Community Safety Partnerships are committed to working together to seek resolutions to reduce the prevalence of domestic abuse.</p> <p>We are encouraging as many people as possible to take part in the DA reduction strategy consultation by answering a few short questions.</p> <p>If you have any queries about the DA reduction strategy consultation please contact one of the following:</p> <p>Wiltshire Council Safer Communities Team - 01225 716610</p> <p>Swindon Borough Council DV Reduction Co-ordinator - 01793 466512</p>
Draft Air Quality Supplementary Planning Document 7mb	19 February 2013	<p>The Air Quality Supplementary Planning Document provides technical advice on how to deal with planning applications that could have an impact on air quality with a view to ensuring consistency in the approach to proposed new developments. The document addresses mitigation measures, air quality assessments and consistency. It is an evidence document in support of the Draft Wiltshire Core Strategy of which air quality has its own policy (core policy 55).</p>

Consultation	Closing Date	More information
Draft Contaminated Land Supplementary Planning Document 3mb	2 April 2013	<p>The Contaminated Land Supplementary Planning Document provides technical advice on how to deal with planning applications where land contamination could be a material consideration; with a view to ensuring consistency in the approach to proposed new developments. The document addresses the legislative background and approaches to the investigation of land, its remediation and verification with a view to facilitating consistency of approach by persons undertaking development. It is an evidence document in support of the Draft Wiltshire Core Strategy within which Contaminated Land has its own policy (refer core policy 56 of Draft Core Strategy).</p>

Crime and Community Safety Briefing Paper Mere 16th January 2013



Item 8

1. Neighbourhood Policing

Team Sgt:

Debra Ashley

Team:

Beat Manager – PC Richard Salter
PCSO – Vacant

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues:

EV Mere	Crime				Detections	
	January 2011 - December 2011	January 2012 - December 2012	Volume Change	% Change	January 2011 - December 2011	January 2012 - December 2012
Victim Based Crime	172	144	-28	● -16%	15%	11%
Domestic Burglary	10	7	-3	● -30%	50%	14%
Non Domestic Burglary	36	19	-17	● -47%	0%	0%
Vehicle Crime	16	17	1	● 6%	0%	6%
Criminal Damage & Arson	39	29	-10	● -26%	5%	14%
Violence Against The Person	22	19	-3	● -14%	77%	42%
ASB Incidents (Year to Date)	90	80	-10	● -11%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and Domestic Burglary in the previous 12 month period (December 2011 - November 2012).

* Detections include both Sanction Detections and Local Resolution

The police performance figures for Mere show continuing good news, with reports of crimes being better across most areas than when compared to this time last year.

There is also a continued reduction in the reports of anti social behaviour.

Inspector Lindsey Winter
Area Inspector for Warminster Westbury Tisbury and Mere
16th January 2013

Crime and Community Safety Briefing Paper Tisbury

16th January 2013



Item 8

1. Neighbourhood Policing

Team Sgt:

Ps Debra Ashley

Town Centre Team:

Beat Manager – PC Martyn Day
PCSO – Gary Chambers

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

- Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues

EB Tisbury	Crime				Detections	
	January 2011 - December 2011	January 2012 - December 2012	Volume Change	% Change	January 2011 - December 2011	January 2012 - December 2012
Victim Based Crime	205	173	-32	● -16%	8%	6%
Domestic Burglary	5	8	3	● 60%	0%	0%
Non Domestic Burglary	49	50	1	● 2%	2%	0%
Vehicle Crime	32	22	-10	● -31%	6%	5%
Criminal Damage & Arson	31	37	6	● 19%	10%	11%
Violence Against The Person	15	18	3	● 20%	40%	28%
ASB Incidents (Year to Date)	84	82	-2	● -2%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and Domestic Burglary in the previous 12 month period (December 2011 - November 2012).

* Detections include both Sanction Detections and Local Resolution

The crime figures for this reporting period show continued good performance with reported crime across all crime types being comparable to the figures recorded this time last year. The differences remain in single figures.

It should be noted this reporting period that there has been a significant increase in the reports of criminal damage especially in the villages of Tisbury and Chilmark. The damage appears to be reports of mindless vandalism to cars whilst parked unattended outside in the streets/roads. On some occasions items must have been used to cause the damage. If you know anything more about these particular incidents or suspect you know who is involved the local police would like to hear from you.

The villages of Berwick S Leonard and Swallowcliffe are the villages experiencing offences of overnight rural burglaries to farms/outbuildings/workshops. The A30 also appears to be a favoured route through the south of the County by those up to no good. Together with our colleagues in Dorset we continue to patrol these locations through the night hours when we can.

Inspector Lindsey Winter
Area Inspector for Warminster Westbury Tisbury and Mere
16th January 2013

NOT PROTECTIVELY MARKED/UNCLASSIFIED

**Crime and Community Safety Briefing Paper
(Wilton)
South West Community Area Board
6th February 2013
Grove Buildings Mere**



Item 8

1. Neighbourhood Policing

Team Sgt: PS Dave Lennane
Wilton Town Beat: PC Ian Pedliham PCSO Ben Brewster
Wilton Rural Beat: PC Pete Jung PCSO Jenny Moss

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

NOT PROTECTIVELY MARKED/UNCLASSIFIED

Performance and Other Local Issues

The main news this month is the fact that I have secured a replacement for PC Jennings who remains on maternity leave until the summer. Ian Pedliham joins us from Salisbury where he has been Community Beat Manager in the City Centre Beat for many years. Ian will be the permanent Beat Manger for Wilton Town and brings with him a wealth of experience. He starts in his new role at the end of January and will meet many of you in the coming weeks.

I am pleased to report that recent referrals to the Multiagency Antisocial Behaviour Panel by PCSO Brewster appear to have been successful and individuals are complying well with Acceptable Behaviour Contracts. There has been the expected reduction in local nuisance and damage.

PC Jung is running another rural crime initiative in early February where officers from the wider Salisbury Sector, local gamekeepers and farmers will be patrolling together in rural Wilton overnight. These operations have proved effective in disrupting local criminals involved in theft, poaching & trespass on farmland.

CRIME & DETECTIONS compared to previous year

EW Wilton	Crime				Detections	
	January 2011 - December 2011	January 2012 - December 2012	Volume Change	% Change	January 2011 - December 2011	January 2012 - December 2012
Victim Based Crime	337	356	19	6%	13%	14%
Domestic Burglary	9	2	-7	-78%	22%	50%
Non Domestic Burglary	62	53	-9	-15%	3%	8%
Vehicle Crime	41	57	16	39%	0%	7%
Criminal Damage & Arson	63	88	25	40%	10%	8%
Violence Against The Person	39	54	15	38%	56%	44%
ASB Incidents (Year to Date)	217	174	-43	-20%		
Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and Domestic Burglary in the previous 12 month period (December 2011 - November 2012).						
* Detections include both Sanction Detections and Local Resolution						

**Andrew Noble
Inspector**

NOT PROTECTIVELY MARKED/UNCLASSIFIED

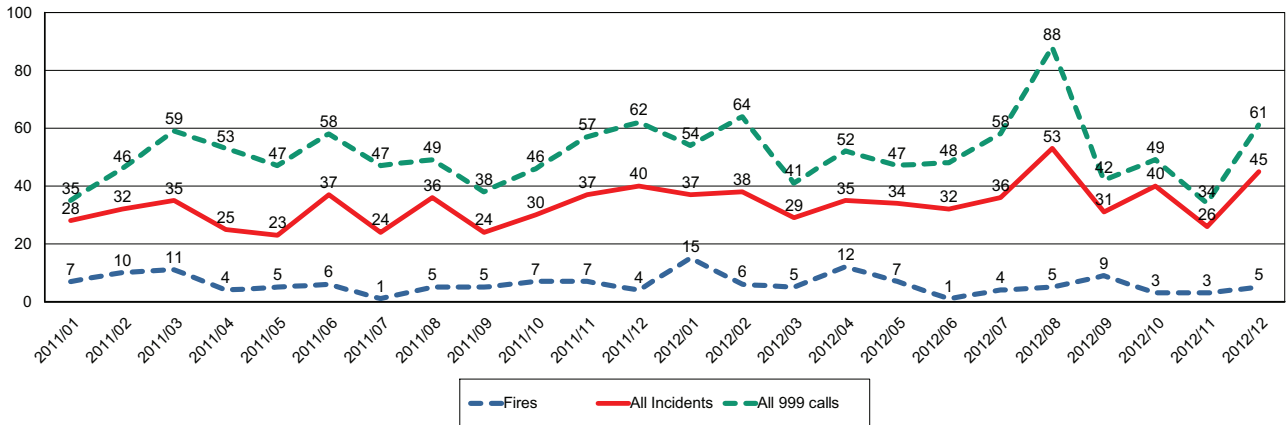
NOT PROTECTIVELY MARKED/UNCLASSIFIED



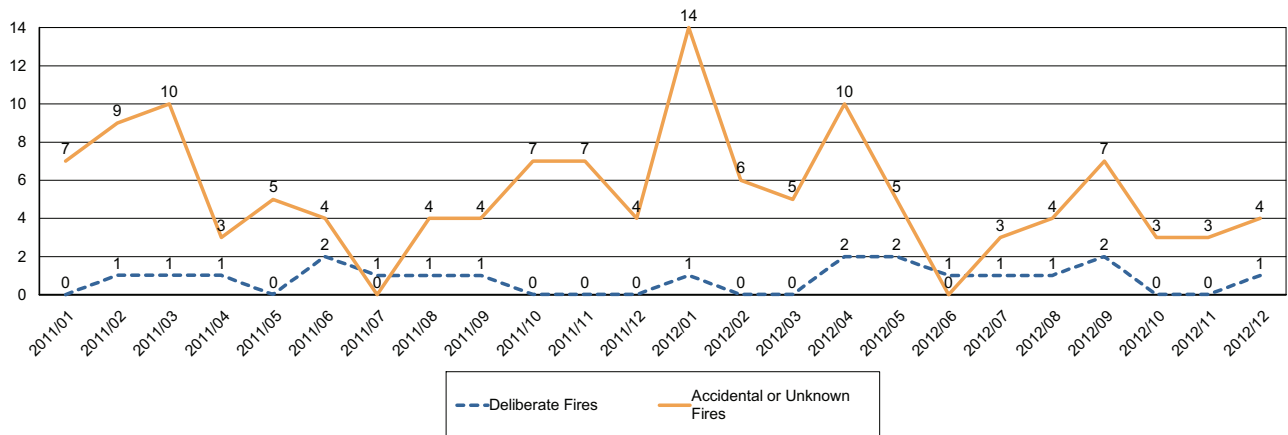
Report for South West Wiltshire Area Board

The following is an update of Fire and Rescue Service activity up to and including December. It has been prepared using the latest information and is subject to change.

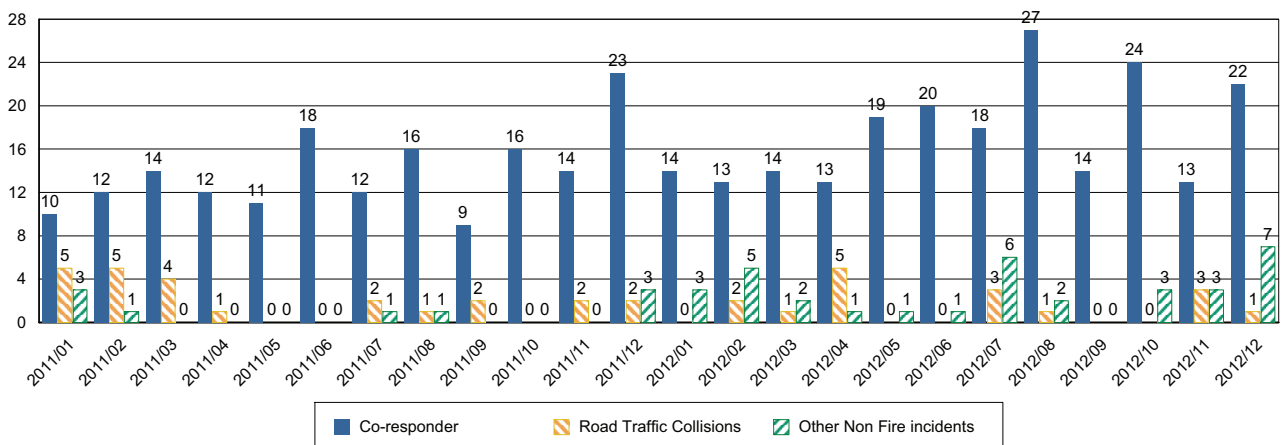
Incidents and Calls



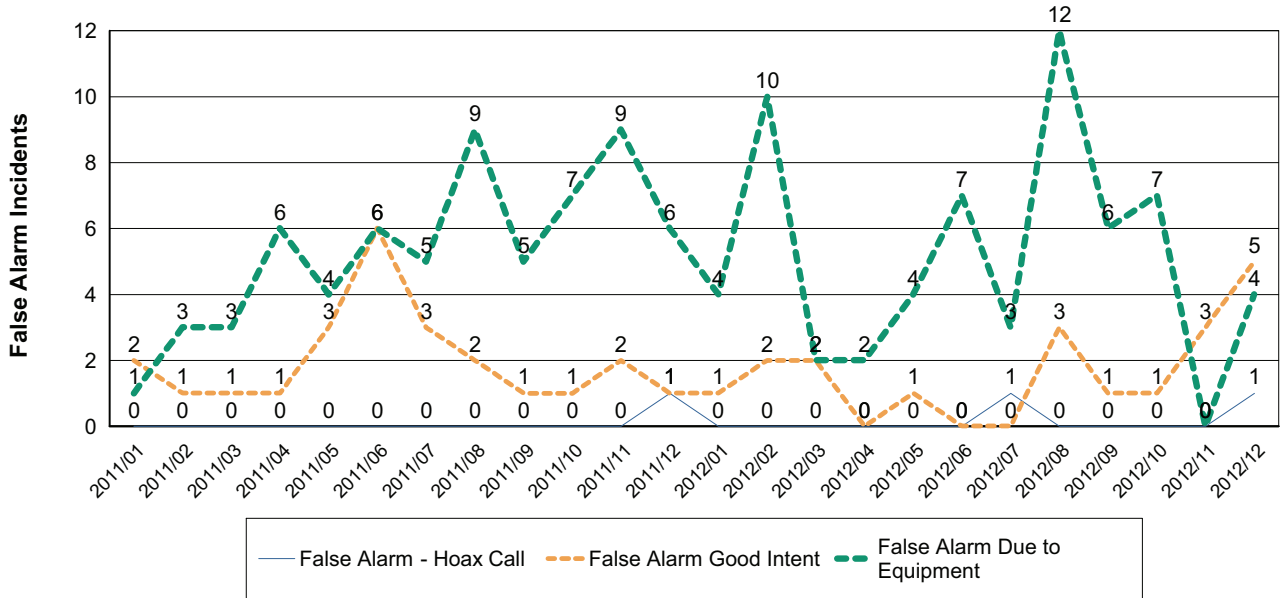
Fires by Cause



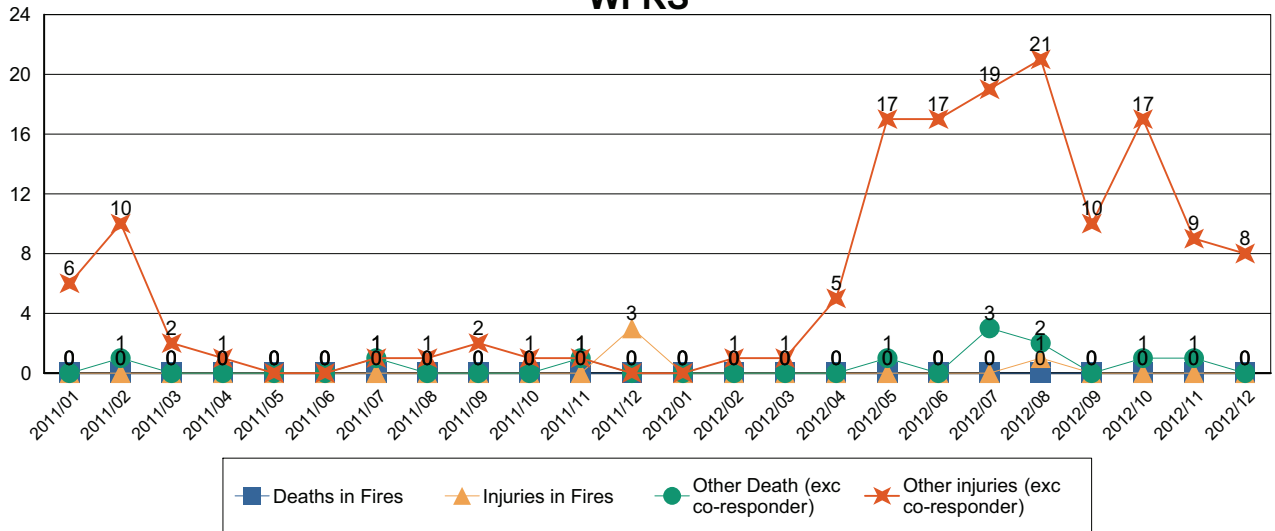
Non-Fire incidents attended by WFRS



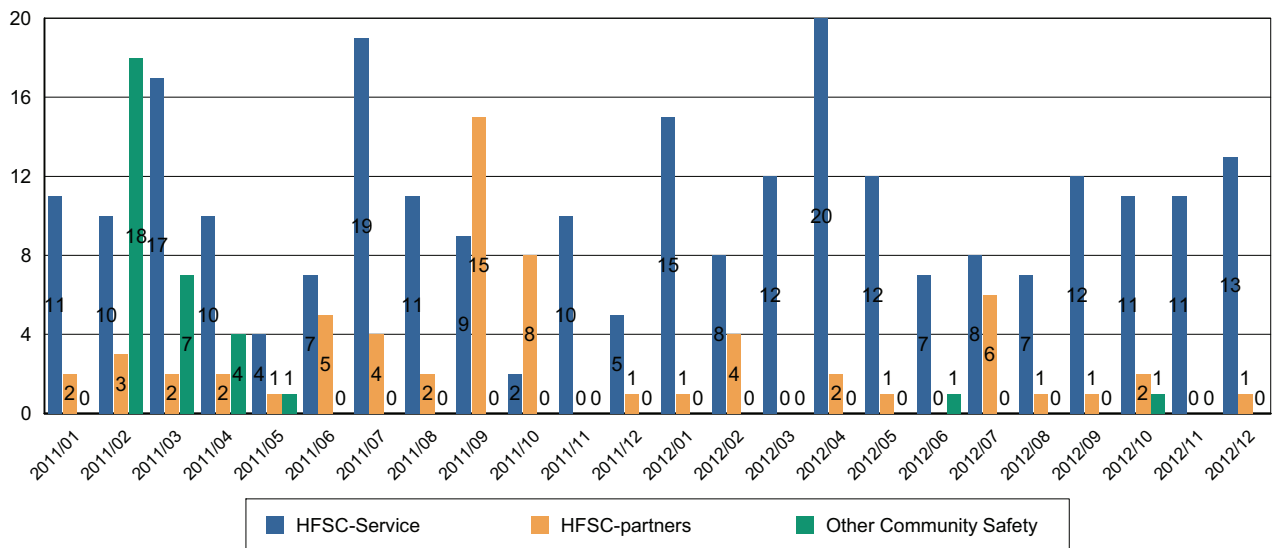
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

December 2012 update

Item 8

Get the jab, get Flu Safe

NHS Wiltshire is encouraging people to have their flu jab. Flu is a highly contagious infection that anyone can catch, but it can be very serious for some. For most people flu is a relatively mild illness from which they recover in a week or two – yet every year people become seriously ill because they don't get their free flu jab.

People in the 'at risk' group are more vulnerable to the effects of seasonal flu and it's recognised that they can go on to develop a more serious illness, such as bronchitis and pneumonia.

Flu is not the same as a cold and it affects people of all ages. If you're in any of the at-risk groups listed below you can get a free flu jab from your GP.

- everyone aged 65 years and over (including those who will be 65 by March 31 2013)
- all pregnant women irrespective of their stage of pregnancy
- Adults and children over six months with long term heart, lung, kidney, liver or neurological conditions
- people with diabetes
- anyone who has a reduced immunity because of an illness or medical condition
- people with asthma
- anyone in long-stay residential care
- carers of disabled or elderly people and healthcare workers that are in direct contact with patients

The flu jab is completely safe, even for pregnant women, and it can't give you flu as it does not contain any live virus.

Get the best protection for yourself and your family by being flu free this winter and book your appointment today.

Choose Well campaign

NHS Wiltshire is appealing to the public not to go to A&E departments this winter unless they genuinely have a very serious or life threatening health problem.

Every year hospitals report that the number of people using A&E inappropriately is increasing – costing the millions of pounds – when there are more suitable health services available.

The Choose Well campaign aims to encourage people to find a more appropriate service for minor injuries and ailments. In particular, the campaign will focus on providing information to:

families with young children

young people aged 15 – 24

people with long term conditions such as diabetes or respiratory problems.

The Choose Well campaign asks the public to think about how serious their health problem is and then choose the right service:

- For very minor problems such as a hangover, indigestion, or a grazed knee, people should self-care
- For minor infections, coughs and colds, advice can be given by local pharmacies
- For ailments such as stomach pain and vomiting, a persistent cough or ear pain call your GP surgery, visit your local walk in centre or your minor injuries unit. Details can be found at www.nhs.uk A mobile phone friendly web-link is also available at <http://bit.ly/nhsnwQR>

If you are not sure which service to choose, call NHS Direct on 0845 4647.

Non-Urgent Patient Transport Services

The Department of Health defines non-emergency Patient Transport Services (PTS) as the non-urgent, planned, transportation of patients with a medical need for transport to and from a premises providing NHS healthcare and between NHS healthcare providers.

This can and should encompass a wide range of vehicle types and levels of care consistent with the patients' medical needs.

We are seeking the opinion of local people who use non-urgent patient transport on how the current service is being provided and encourage you to complete the questionnaire and share your views.

Please go to our website to complete our questionnaire:

<http://www.wiltshire.nhs.uk/Default.aspx.LocID-01Inew02q.RefLocID-01I007003001.Lang-EN.htm>

If you would like a hard copy of the Questionnaire, please call the communications department on 01380 736010.

The next PCT Cluster Board Meeting will be held on **Weds 23rd January** – venue TBC Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire, email: stacey.saunders@wiltshire.nhs.uk

Keep warm and well

With the recent heavy snowfall and icy conditions, NHS Wiltshire is urging people to keep warm and well this winter:

“The cold can have serious consequences, increasing the risk of strokes and heart attacks as well as colds and flu,” says Medical Director Steve Rowlands “Wrapping up warm, keeping the heating turned up and keeping a well-stocked medical cabinet incase you do catch a cold or flu are all sensible steps to take.”

“It’s particularly important to stay indoors during very cold weather if you have a respiratory illness – and all elderly people should avoid going out on icy pavements. This means staying at home until later in the morning when the ice has melted. Even if you have a doctor’s appointment first thing, try and reschedule it for later – your surgery will usually be happy to help with this. It’s better to wait than risk falling on the ice.”

NHS Wiltshire has produced five top tips on staying warm and well this winter.

1. **Keep your home warm** – set your central heating to between 65 and 70 degrees Fahrenheit (18-21 degrees centigrade). Heat the room you sit in during the day to 70 degrees, and your bedroom to 65 degrees. When it’s very cold (as it is at present), set the heating to come on earlier so that you’re not waiting for your home to warm up.
2. **Have your flu jab.** Everyone over 65, or with a wide variety of health conditions, is entitled to one free of charge. Immunity takes effect almost immediately, so even though a flu outbreak is currently well underway, you can still protect yourself by getting the jab – just call your GP to make an appointment.
3. **If you do fall ill with flu, it’s best to stay at home.** Flu is caused by a virus, and cannot be treated with antibiotics – so a visit to your GP is not necessarily the best course of action.
4. **Vomiting and diarrhoea bugs** caused by norovirus are common and very infectious. This can be a very unpleasant condition, but the best advice is to stay at home and drink plenty of fluids until the symptoms pass. Norovirus is highly infectious, with an incubation period of between one and three days. For that reason, you should wait 48 hours after symptoms have stopped before going back to work or school.
5. **Keep a well-stocked medicine cabinet**, with supplies of ibuprofen, paracetamol and your favourite cold remedy at hand.

Where to go when you’re ill

The following points should be helpful when deciding who to contact.

- Pharmacies offer over-the-counter medicines and advice. As well as being open during regular retail hours, they operate an out-of-hours service on a rota basis;
- Call NHS Direct for advice on 0845 46 47 or go to www.nhsdirect.nhs.uk. They can give a wide range of advice and information about many conditions;

- Use the minor injuries units at Chippenham and Trowbridge for cuts, burns and other injuries – but not for colds, flu or vomiting;
- Make an appointment with your own GP - an out-of-hours service is also available;
- If it is a genuine emergency, go to your local A&E department or call 999 for an ambulance.

Local campaign to increase teenage booster uptake

As you may know tetanus, diphtheria and polio vaccination is given to young people aged between 13 and 18 as part of the school leavers booster. Locally the vaccine is offered to Year 10 pupils attending Council maintained schools by school nurses. Children attending independent schools are normally vaccinated through their GP practice. Across Wiltshire coverage rates of slightly over 95% have been achieved, which is in line with national averages. However, uptake figures vary significantly between individual GP practices ranging from 76% to 100%. Furthermore there has been little improvement in uptake over recent years. In response to this the Wiltshire Public Health Department have embarked on a campaign to:

- Raise the awareness among both recipients - the teenagers themselves - and their parents;
- the general public and
- local clinicians.

The campaign has been developed in partnership with young people and involves texting, posters and signposting to pertinent websites including Sparksite and the Healthy Schools websites.

The campaign began on the 7th January 2013 for about three months, with around 14,500 texts going out to teenagers on 15th January 2013. A press release will also go out after this date and posters will be displayed in local libraries and schools throughout January, February and March. It is envisaged that the campaign will be evaluated mid 2013.

The next PCT Board Meeting will be held on **Thursday 27 February** – venue to TBC – please refer to the NHS Wiltshire website: www.wiltshire.nhs.uk
 Members of the public are welcome to attend. Papers are published a week before the meeting on or on request from Stacey Saunders, NHS Wiltshire, email: stacey.saunders@wiltshire.nhs.uk
www.wiltshire.nhs.uk



SHAFTESBURY TOWN COUNCIL

Shaftesbury Cross Boundary Working Group – Minutes of a meeting held on Tuesday 28th August 2012 at 12.00 pm at Shaftesbury Town Hall

Present:

- Cllr Lester Dibben (STC)
- Cllr Simon Firbank (Bourton PC)
- Cllr Christine Pettifer (Melbury Abbas & Cann PC)
- Cllr Val Pothecary (NDDC)
- Cllr Colin Winder (SSDC and Wincanton TC)
- Cllr Steve Clinch (STC)
- Cllr Andy Ryalls (STC)
- Cllr Mick Hicks (STC)
- Cllr Edwin Raynor (Melbury Abbas & Cann PC)
- Cllr Mervyn Jeffery (NDDC and DCC)
- Cllr Deborah Croney (NDDC)
- Cllr Tony Deane (Wiltshire Council)
- Cllr Jose Green (Wiltshire Council)
- Cllr Alistair Leask (Motcombe PC)

In attendance:

- Nicola Merefield (Town Clerk, STC)
- Stephen Hill (General Manager, NDDC)
- Stephen Harris (Community Area Manager, SW Wiltshire Council)

Cllr Dibben welcomed those present to the meeting and introductions were made. Cllr Dibben gave some background on the Joint Committee for Gypsy and Traveller Sites which had been formed by Shaftesbury Town Council and Melbury Abbas and Cann Parish Council.

1. Election of Chairman and Deputy Chairman – Cllr Raynor proposed Cllr Dibben. This was seconded by Cllr Jeffery and **AGREED**. It was further **AGREED** to delay the election of a Deputy Chairman until the attendees had reported back to their respective councils the outcomes of the meeting and a way forward had been agreed.
2. Membership, Terms of Reference and title of group

The aim of the group was **AGREED** as follows:

The aim of the forum is to promote cross border co-operation between towns and parishes located on the Dorset, Wiltshire and Somerset borders. Members will work together to support each other on areas on common interest, including:

Transport

Tourism

Education

Employment

Business and Commerce

Health

Housing

Environment

The group will bring local decision making back into the heart of the community believing that working together will achieve much more than working individually.

The name of the group was **AGREED** as 'The Wessex Cross Border Working Group'.

It was **AGREED** that the local parishes in the area of the group's interest would be contacted and invited to join the group. It was noted that the Wiltshire Board would send a member.

It was **AGREED** that the Board's meetings would have an informal status and be for exploratory discussion on matters of common interest. It was noted that the Board would have no formal authority at this embryonic stage.

3. Reports to the working group

- a. Stephen Harris, South West Wilts – Mr Harris gave a presentation to the group, slides of this presentation are attached.
- b. Hilary Ritchie, North Dorset – Mrs Ritchie had sent apologies and Mr Hill gave a report in her absence. He highlighted the work of the Team North Dorset meetings.

4. The Secretariat - It was **AGREED** that Nicola Merefield Town Clerk STC would act as the Clerk to the group until it was established.

5. To identify the Hot Topics to raise – Following discussion the Hot Topics were **AGREED** as:

- Education
- Highways (the A350/A30)
- Health
- Gypsy and Traveller sites and locations
- Transport

Of these hot topics two areas were prioritised for the next meeting – Education and Transport.

6. Any other Business – There was none.

7. Date and time of next meeting - It was **AGREED** to hold the next meeting in mid October and that the meeting would focus on the two prioritised hot topics – education and transport.

There being no further business the meeting was closed at 1.20 pm.



SHAFTESBURY TOWN COUNCIL

Shaftesbury Cross Boundary Working Group – Minutes of a meeting held on Thursday 25th October 2012 at 12.00 pm at Shaftesbury Town Hall

Present: Cllr Lester Dibben (STC)
Cllr Val Pothecary (NDDC)
Cllr Tony Deane (Wiltshire Council)
Cllr Jeane Barnes (Donhead St Mary Parish Council)
Cllr C Price (Bourton Parish Council)

In attendance: Claire Commons (Committee Clerk, STC)
Stephen Harris (Community Area Manager, SW Wiltshire Council)
Hilary Ritchie (Regeneration Policy Manager, NDDC)
Philip Nelson (Highways, DCC)

Cllr Dibben opened the meeting and asked the requirement for a secretariat. It was suggested that the group would meet 2 -3 times per year.

Apologies were received from Cllr Mervyn Jeffery, Colin Winder, Graham Yewer, Cllr Raymond, Cllr Green and David Lewers.

1. Cllr Deane reported being well on the way to organising a meeting at Chichester. There would be talks regarding dualling of A350 and A303 to take place on 3rd November 2012.
2. Cllr Dibben reported that he had received a letter from Bob Walter MP and corresponding response from the LEP. He reported that 9 MP's were all voicing the importance of the A303 and A350 and asked if MP's should be invited to the meeting on November 3rd. It was suggested that they be sent the agenda and invited either to attend or send comments.
3. Cllr Dibben **PROPOSED**, Cllr Pothecary **SECONDED** and it was unanimously **RESOLVED** that Tony Deane be the Deputy Chair of the working group.
4. It was reported that the North Dorset Parish meeting discussed A350 and travellers. They expressed the need for better cross boundary discussions with regards to transit traveller sites. Cllr Deane reported that the Wiltshire appeared to be to place additional pitches on existing sites so that they can then report vacancies. It was suggested that Baker Associates included cross boundary talks.
5. It was reported that the Client Manager from the Highways Agency had not responded to requests to attend the meeting. It was agreed to continue attempts to engage with the agency. It was **AGREED** that Cllr Dibben would write to MP's and Cllr Deane would write to Wiltshire Highways.

Phil Nelson spoke on behalf of DCC Highways reporting that the A350 at Sturminster Marshall was planned for improvement next year. It was requested that Phil Nelson made

his colleagues aware of the work of the group. The group was advised of the strategic 5 year plan for Highways. It was discussed that an economic case should be made for a spur road from the A303 to the new Gillingham development and to extend on to Shaftesbury.

6. It was noted that Stephen Harris had offered to share the secretariat role. It was suggested that the group met once in each county per year.
7. It was agreed that Highways was covered sufficiently under item 5. In addition, it was noted that the AONB covered all three counties. That there was consideration of the way planning officers and conservation officers approached matters and this should be looked at.
8. It was reported that a website was still in the process of being put together therefore all group members were asked to spread the news.
9. There was no other business to discuss.
10. It was agreed that the date and time of next meeting would be set for early in 2013 and would be arranged by Stephen Harris. Gillingham Town Council would be host.

There being no further business the meeting was closed at 1.20 pm.



Wiltshire Involvement Network (WIN)

Report to Wiltshire Area Boards

WIN is one of a nationwide system of Local Involvement Networks (LINKs) set up under the *Local Government and Public Involvement in Health Act 2007* to listen to the concerns of local people, community groups and organisations about their health and social care services. They all want to see these services change for the better. By sharing your views and experiences of health and social care in Wiltshire, you can help influence how services are planned and run.

The Wiltshire Involvement Network will cease to exist after the 31st March 2013 and will be replaced by Healthwatch Wiltshire. WIN is keen to ensure that all of its work—processes, systems, volunteer efforts and resources—are not lost during the transition into Healthwatch.

WIN is committed to ensuring that this is achieved and that Healthwatch Wiltshire is in the best place to continue the functions of the LINK in a seamless way. With this in mind WIN will be spending the beginning of 2013 producing a comprehensive Legacy document, which will be handed over to Healthwatch Wiltshire. It will aim to ensure that the voices of local people continue to be heard and that opportunities for influencing decisions within health and social care continue to be available to the public. If you feel you have something to contribute to the WIN legacy, for example – what do you think WIN has achieved or what should be included as possible priorities for Healthwatch Wiltshire to include within their first work plan, please let us know.

WIN hopes that the new Healthwatch organisation will continue the good work undertaken so far by the LINK, whilst building on the excellent relationships that have already been formed. In this way, the people of Wiltshire will continue to have a voice on the provision of all health and social care services.

Health and Social Care in Wiltshire is changing from April 2013 - come along and find out more

We have a number of key speakers who will give a presentation and answer questions on:

- *NHS reforms nationally*
- *Healthwatch Wiltshire*
- *The role of the Clinical Commissioning Group*
- *Health and Wellbeing Boards*
- *Public Health in Wiltshire*
- *Joint Health and Wellbeing Strategy*

The Wiltshire Involvement Network (WIN) invites you to attend their Public Meeting on

Saturday 2nd February 2013 10.30am – 3pm

(Arrival and refreshments from 10am with a light lunch for attendees at 12 noon)

Devizes Corn Exchange, Market Place, Devizes SN10 1HS

(parking at Station Road car park)

Please book a place and if you need any specific support to attend, please contact Tracie Clark, WIN Administrator on **01380 871800** or email winadmin.wsun@btconnect.com or write to us at The Wiltshire Involvement Network, Independent Living Centre, St Georges Road, Semington BA14 6JQ by 25th January.

The Wiltshire Involvement Network is hosted by Wiltshire and Swindon Users Network.

For more information on the above meeting or if you would like to be involved with WIN, or find out what our future plans are contact us on 01380 871800, winadmin.wsun@btconnect.com or find us online at www.wiltshireinvolvementnetwork.org.uk

Subject:	Wiltshire Online: Connectivity and Provision
Officer Contact Details:	Wiltshire Online Team
Weblink:	www.wiltshireonline.org

Summary of Announcement:

The Wiltshire Online Programme aims to bring availability of standard and superfast broadband to homes and businesses across the county.

The main aims of the programme are:

- A minimum of 85%, hopefully up to 95% of premises being able to access superfast broadband by 2015
- All premises to have access to a minimum broadband service of 2Mbps by 2015.

The procurement for superfast broadband was launched on 2 July with British Telecom being announced as preferred bidder on the 12 November. Following a period of contract finalisation and final approval by the government, Wiltshire Council is anticipating signing the contract at the end of January.

In February, the Wiltshire Online Programme should then be able to provide details about the overall percentage coverage of superfast broadband, the technologies to be used and high level information about the rollout plans. An update will be given to Area Boards either by providing a chairman's announcement and links to the Wiltshire Online Web site, or by a presentation.

Once the contract has been awarded, BT will build their delivery team and start upon their detailed surveying of the infrastructure across Wiltshire. Surveying will occur in phases across Wiltshire with the network rollout following shortly afterwards in that area. The timescales for this and the number of surveys to be completed will be shared after the award of the contract.

Though specific information about each community area will not be available from February, the Wiltshire Online Programme will be able to provide more specific information as the project progresses through the phases of implementation. Ahead of each phase each Community Area affected will be provided with detailed information about the forthcoming rollout particulars, including, practical advice and also guidance on how to respond to any questions.

At any time the website www.wiltshireonline.org will have the most up to date information and the Wiltshire Online Team is available to speak to.

SOUTH WEST WILTSHIRE AREA BOARD (6 February 2013)

Your Local Issues

Item 8

1. Purpose of the Report

1.1. To update the board on all issues currently **in progress**.

2. Issues in progress

ID	Category	Location	Summary of Issue	Update
1312	Highways	Dinton	Speeding in Steep Hollow, Dinton	Parish Council have contacted originator re. lorry watch, currently on hold
2152	Highways	Ugford	Village gateway request	Village gateway will be installed at western end of the village, due in this financial year
2287	Highways	West Tisbury	Problems caused by farm vehicles on roads	Update provided at CATG (Community Areas Transport Group) on 15.1.13 – reported improvement in the area
2316	Highways	Teffont	Erosion of grass bank in middle Teffont Magna	White lining initiative agreed at CATG on 14.11.12 – work due to commence after March 2013
2322	Transport	Bowerchalke	Lack of bus shelter in Bowerchalke	Raised at CATG on 15.1.13 – Parish Council to liaise with Highways Technician to bring final scheme to future CATG for funding
2333	Waste	Tisbury	Disposal of ash on Churchill Estate in Tisbury	Residents on estate sent flyer by Tisbury Parish Council explaining they would need to request waste audit. One household requested this, awaiting response on progress
2455	Planning	Mere	Breaches of planning on Downside Close development	Issue being dealt with by Corporate response team
2497	Highways	Wilton	Pavement in Wilton too narrow	Discussed at CATG on 15.1.13 – no immediate works planned. Issue 2741 also raises speeding issue on this road
2544	Highways	Donhead St Mary	Road surface condition on A30 at Higher Coombe	A30 route study is currently underway and will include consideration of this issue
2545	Highways	Donhead St Mary	Parking on the pavement in Ludwell	Landlord of Grove Arms is happy for residents to use his car park – residents have refused to take up this option
2611	Highways	Swallowcliffe	Tractor crossings on the A30	Report has been considered as part of A30 route study and new signs will be added as requested. Awaiting response to request for new road markings

2621	Highways	Barford St Martin	Pedestrian refuge needed on A30 approaching Barford St Martin	Parish Council to conduct pedestrian count and report back to future CATG
2626	Highways	Mere	Speeding on Shaftesbury Road in Mere	Metro count result - 85th percentile was 31.1mph (the 85th percentile is the speed at which 85% of the traffic is travelling at or below). This result would indicate no further action required at this time
2654	Highways	Hindon	Location of 30mph signs near builders yard	Discussed at CATG on 22.11.12 – will be considered for prioritisation within the c class/unclassified road review by CATG
2664	Highways	Fonthill Gifford	Speeding along B3089 Chilmark to Fonthill Estate offices	Metro count result - The 85th percentile was 47.9mph (the 85th percentile is the speed at which 85% of the traffic is travelling at or below). Speed limit for road is 30mph. Discussed at CATG on 15.1.13, further investigation to take place
2667	Transport	Bowerchalke	Changes to no.29 bus service through Chalke Valley	Initial problems seem to have been resolved for the time being. Details have been provided of where to raise any future issues
2680	Highways	Wilton	Speeding along Raceplain Road/South Street	Previous metro count met criteria for Council owned Speed Indicator Device – added to rota. Discussed at CATG on 15.1.13, further investigation to take place on additional measures
2682	Highways	Teffont	Western approach in and out of Teffont	Discussed at CATG on 15.1.13 – group decided that no further action is warranted at the current time in addition to previous measures taken
2712	Highways	Wilton	Turning vehicles in Netherwells Lane (cul de sac)	Traffic Management team investigating issue
2720	Planning	Mere	Application for proposed MOT testing centre in Mere	Confirmed that no application is currently in place
2741	Highways	Wilton	Speeding on A30 Shaftesbury road, Wilton	Metro count has indicated site eligible for Community Speed Watch – awaiting response from local community
2749	Highways	Zeals	Speed limit outside new day nursery in Zeals	Assessed by CATG that issue not urgent; will be considered for prioritisation in 2013/14 c class/unclassified road review

The following issues (highlighted above) are identified for closure:

- 2545

- 2626
- 2667
- 2682

3. Updates for the above issues:

3.1. Full details on the issues are available online here:

<http://www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm>

You then click on **issues tracking**. If you would like to be sent hard copies of the issues and updates please send an email to stephen.harris@wiltshire.gov.uk or phone 01722 434211.

4. Reporting an issue:

4.1. To report an issue go to

https://forms.wiltshire.gov.uk/area_board/areaboards.php

Report Author: Stephen Harris – Community Area Manager

Tel No: 01722 434211

E-Mail: stephen.harris@wiltshire.gov.uk

Subject:	Police and Crime Plan consultation
Officer Contact Details:	Office of the Police and Crime Commissioner for Wiltshire and Swindon - 01380 734022
Weblink:	www.wiltshire-pcc.gov.uk
Further details available:	www.wiltshire-pcc.gov.uk

Summary of announcement:

Police and Crime Commissioner (PCC) for Wiltshire and Swindon Angus Macpherson will be seeking views on his first Police and Crime Plan.

This plan, due to be published by the end of March, will set out the Commissioner's strategic policing and crime priorities for the next five years.

It will include working with partners, including local authorities, and the voluntary community sector. It will be much wider than the Policing Plan previously produced by Wiltshire Police Authority and Wiltshire Police.

Mr Macpherson will be consulting with the public, including victims of crime, and the voluntary community sector about the plan.

As part of this the Commissioner and representatives from his office will be giving presentations at other Area Board meetings and at Swindon Borough Council Locality meetings.

Two workshops for the voluntary and community sector in Wiltshire and Swindon are also being held to capture people's views. These take place as follows:

- Monday 14 January - 2pm – 4pm at the Red Lion Hotel in Salisbury
- Friday 18 January – 2pm – 4pm at Voluntary Action in Swindon

Places are limited at these workshops, so if you would like to request a place please email the name of the attendee/s, the organisation name, which workshop they wish to attend and contact details to pcc@wiltshire.pnn.police.uk.

From Monday 18 February, the public will also be able to read and give their views on the plan via the PCC's website – www.wiltshire-pcc.gov.uk.

Information about this Police and Crime Plan consultation is on the PCC's website.

SOUTH WEST WILTSHIRE AREA BOARD (6 February 2013)

Item 10

End of Year Review

The Area Boards were created as a result of Wiltshire Council becoming a unitary authority in 2009. Here are just some of the things that South West Wiltshire Area Board has been able to do since its inception:

Progress for local community projects

The Area Board has been able to prioritise key local projects that will add a great community benefit; without this focus these schemes may have remained as plans on paper. For example:

- The enhancement of the facilities on Castle Meadow will benefit the whole of the Wilton Community and enable the clubs/organisations that use it to have a building that is fit for purpose for many years to come.
- Mere Skate Park (coming soon) is going to provide a free facility that has been desired for many years, to promote health and fitness in the area as well as providing a great active space for young people.

Investment and support for local community solutions

The Area Board has been committed to supporting local community groups who want to provide a solution for a local issue. For example:

- Semley Village Stores re-opened the village shop, which had been closed for 10 years, through the efforts of local volunteers and with the help of Area Board funding. The benefits to the local community are enhanced through this initial investment; the business now also employs a manager, promotes local produce and has provided space for another start-up business to operate.



- Tisbus, which provides affordable door-to-door, wheelchair accessible, transport for everyone in the Tisbury and Nadder Valley region, received funding towards purchasing a new minibus in order to enhance their operation.

Improvements to Village facilities

Grant funding has been awarded to improve village facilities in many parishes, including Hindon, Zeals, Swallowcliffe, Bishopstone, Sedgehill, Bowerchalke, West Knoyle, East Knoyle and Broad Chalke. This investment has enabled local communities to have a space available for local groups that is fit for 21st Century operation; for example, through improved lighting, new sound systems with hearing

loops, improving energy efficiency. There are now more high quality and available spaces for local events and activities.



West Knoyle Village Hall

Bringing local communities together

Leisure Credits is a scheme which enables young people to engage in a variety of practical tasks within the local community, such as repairing benches and strimming footpaths, all of which are of benefit to the wider community. This not only helps to provide a practical solution to deal with local issues, but has also been an extremely positive vehicle for improving the relationships between young people and local residents. In return for their hard work and commitment young people earn credits which they are then able to redeem against reward activities or training, which the Area Board has been able to support. Young people have even been involved in the restoration of the Military badge on Down at Sutton Mandeville.

Community Asset Transfers

The Area Board has processed Asset Transfer requests from 7 Parish Councils so far. The successful transfers include community allotments in Hindon and the Band Hut in Mere, both of which are now back in the hands of the local community.

Transport and Highways Schemes

The South West Wiltshire Community Areas Transport Group has been well attended and well received by active members of the local community and has delivered many local highways projects, including:

- Dropped kerbs for sheltered schemes within the Chalke Valley and Fovant
- Puffin crossing in Ludwell, which was successful in receiving substantive scheme funding
- Pedestrian refuge in Dinton
- Junction realignment in Tuckingmill
- Crossing facility in Bishopstone

In December 2011 the Area Board allocated funding to improve the state of finger posts in the area; each parish is able to make one application per financial year, and already eight finger post improvements have been approved since that time.

Setting priorities for the area

In March 2012 South West Wiltshire Area Board, TAPCAP (Tisbury & Parishes Community Area Partnership) and WilCAP (Wilton Community Area Partnership) hosted a Community Planning Event at Dinton Village Hall. Information collated in the Joint Strategic Assessments for Mere, Tisbury and Wilton Community Areas was shared and discussions were then held on what the current priorities were. More

than 80 stakeholders took part in this event, including local residents, Parish Councils, statutory services and voluntary groups.

From this event the Area Board set priorities for 2012/13, focusing in on the local economy, health and housing. An action log has been created to ensure clarity and promote how these issues are being addressed; for example, one priority was to create more wildlife areas and this has led to funding being awarded for a community orchard and wildlife area in Burcombe. The information gathered has also supported the aims and objectives of the Tisbury Community Campus project.



Setting priorities

2012: A Year of Celebration

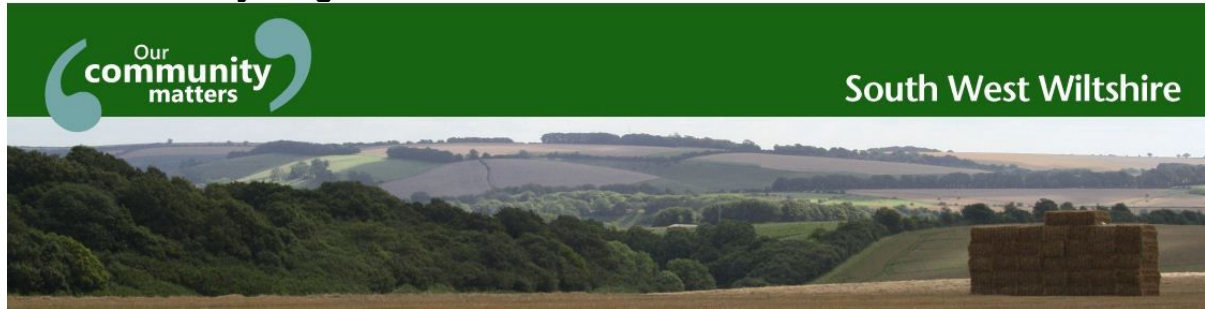
For the Queen's visit to Salisbury in May, the Area Board co-ordinated a display tent for the 38 parishes that form the Mere, Tisbury and Wilton community areas. This included a joint display with the AONB, live story-telling, young people engaged with the leisure credits scheme, bell-ringing by a local school and many exhibits from contributing parish councils.



Our Jubilee tent in Salisbury

The Area Board also made funding available to every parish to hold Jubilee and Olympic Torch events in their local community, as we were also privileged to have the Torch relay pass through in July. This opportunity was taken up by 29 parishes and a wonderful variety of events/street parties took place across the area, which have helped to bring local people closer together and encourage future collaborations.

New Community Blogsite launched



In September 2012, South West Wiltshire became the second Area Board to launch a community blogsite. This is a site that gives local people, groups and organisations the opportunity to talk about local topics, promote local initiatives and publicise events/activities. This is particularly relevant in a rural area such as South West Wiltshire, where so many fantastic events and activities are taking place, and the Area Board will continue to drive this forward in order to help link up the local communities.

Tisbury Community Campus

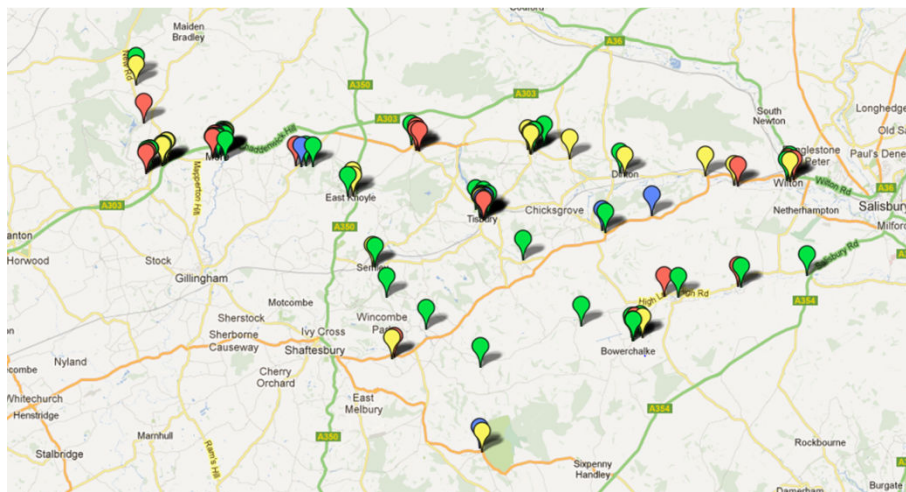
The Tisbury Shadow Community Operations Board (Shadow COB) was formed by the area board to represent the community throughout the development of the proposals for a community campus for Tisbury. Now renamed, 'The Tisbury Campus Team' have had a busy few months developing a feasibility brief and working alongside a design team to carry out a feasibility assessment of the Tisbury campus proposal.

The exciting proposal was presented to Cabinet for consideration on 23 October 2012; the proposal (including the enhanced option) was subsequently approved by Cabinet. The Tisbury Shadow Community Operations Board is now preparing to enter the design phase of the Campus project.

Area Board grants awarded

Below is a list of all the projects awarded funding since 2009; you can view these yourself on a map by clicking on this link;

<https://maps.google.co.uk/maps/ms?hl=en&ie=UTF8&oe=UTF8&msa=0&msid=213745642925373629109.0004a407b2e139ed9a2e3>



2009

Mere Development Centre for Young People
£5,000 awarded on 16 Sep 09 for Leisure Credits

Tisbury Development Centre for Young People
£5,000 awarded on 16 Sep 09 for Leisure Credits

Compton Chamberlayne Parish Meeting
£799 awarded 21 Oct 09 for restoration of bus shelter

1st Mere Brownies
£334 awarded 21 Oct 09 for neckerchiefs and badges

Zeals Youth Trust
£5,000 awarded 21 Oct 09 for Football Ground Lights

Mere Parish Council
£1,700 awarded 21 Oct 09 for sports equipment storage

Tisbury Traders
£1,786 awarded 3 Nov 09 for assistance in mounting Christmas Fair

East Knoyle Village Hall
£3,000 awarded on 9 Dec 09 for decoration

Fovant Parish Council
£4,979 awarded 9 Dec 09 for a multi-activity centre and play surfacing

Tollard Royal Parish Council
£239 awarded on 9 Dec 09 for community orchard

TAPCAP
£5,000 awarded on 9 Dec 09 for parking research and survey

Mere Parish Council
£641 awarded 9 Dec 09 for Christmas lights

Wessex Community Action
£1,310 awarded 9 Dec 09 speaker's expenses

2010

Hindon Parish Council
£487 awarded 17 Feb 10 for audio-visual equipment

Upper Stour PCC
£2,690 awarded 17 Feb 10 for hand-bell restoration

Friends of Fives Court
£1,500 awarded 17 Feb 10 for residents garden

Wilton development Centre for Young People
£5,000 awarded 17 Feb 10 for Leisure Credits

Mere Historical Society
£997 awarded 17 Feb 10 for storage materials

Upper Stour PCC
£5,000 awarded 17 Feb 10 for St Martin's Church bells restoration

Bishopstone Village Hall
£5,000 awarded 17 Feb 10 for refurbishment

Wilton Bowls Club
£2,794 awarded 17 Feb 10 for mower

Hindon Fellowship Club
£1,700 awarded 17 Feb 10 for replacement doors and windows

Mere Social Club
£4,500 awarded 17 Feb 10 for skittle alley

Broad Chalke Parish Council
£3,415 awarded 17 Feb 10 for tarmacing leisure centre car park

Bowerchalke Village Hall
£986 awarded 17 Feb 10 for replacement and upgrading of interior lighting

Burcombe Village Hall
£5,000 for toilet and storage facilities

Tisbury Methodist Church
£705 awarded on 17 Feb 10 for shelving and storage

Donhead St Mary Parish Council
£5,000 awarded on 21 Apr 10 for refurbishment of tennis/multi-use courts at
Donhead Sports Club

West Knoyle Parish Council
£4,000 awarded on 21 Apr 10 for play equipment

Tisbury Parish Council
£1,465 awarded on 21 Apr 10 for Bowling Clubhouse development costs

Hindon Village Hall
£2,570 awarded on 21 Apr 10 for hall lighting improvements

Chilmark Playground Committee
£833 awarded on 23 Jun 10 for play surface and equipment

Mere Dazzlers
£701 awarded 25 Aug 10 for audio equipment

Mere Croquet and Boules Club
£1,115 awarded 25 Aug 10 for boules court

Stourton with Gasper Parish Council
£965 awarded 25 Aug 10 for defibrillator

Zeals Village Hall
£2,308 awarded 25 Aug 10 for disabled toilets

Mere Croquet and Boules Club
£885 awarded 25 Aug 10 for disabled access

Tiz the Season
£1,562 awarded 25 Aug 10 for support costs

Hindon Allotment Association
£1,000 awarded 13 Oct 10 for four sheds

2011

Swallowcliffe Village Hall
£7,000 awarded 9 Feb 11 for re-cladding and insulation

Bishopstone Village Hall
£4,517 awarded 9 Feb 11 for second phase refurbishment

Sukosta
£1,667 awarded 9 Feb 11 for theatre residencies

Berwick St John Parish Council
£938 awarded 9 Feb 11 for football pitch

Bowerchalke Village Hall
£3,600 awarded 9 Feb 11 for multi-media facilities

Life Education
£500 awarded 9 Feb 11 for education programme support

Mere Swimming Club
£3,645 awarded 9 Feb 11 for fencing

WWT Supporters Club
£154 awarded 9 Feb 11 for Woodlands Alive event

Wilton Town Council
£32,000 awarded 16 Mar 11 for new pavilion

Mere Youth Development Centre for Young People
£5,000 awarded 16 Mar 11 for Leisure Credits

Tisbury Development Centre for Young People
£5,000 awarded 16 mar 11 for Leisure Credits

Zeals Swimming pool
£4,972 awarded on 16 mar 11 for pool cover

Tisbury Community Safety Partnership
£850 awarded 16 Mar 11 for Scamwise stickers

Tisbus
£7,126 awarded 16 Mar 11 for new bus

Wilton Neighbourhood Police Team
£151 awarded on 16 Mar for disco costs

Fovant Parish council
£200 awarded on 16 Mar 11 for war memorial repair

Zeals Youth Football Club
£578 awarded on 16 Mar 11 for football posts

Knoyle House Grounds
£690 awarded on 16 Mar 11 for play equipment

Mere Lecture Hall
£2,250 awarded on 16 Mar 11 for refurbishment

Mere Parish Council
£150 awarded on 13 Apr 11 for defibrillators

Kilmington Parish Council
£50 awarded on 13 Apr for defibrillator

West Knoyle Parish Council
£50 awarded on 13 April for defibrillator

Zeals Parish Council
£50 awarded on 13 Apr 11 for defibrillator

Chalke Valley Cricket Club
£3,630 awarded on 13 Apr 11 for mower

Mere Historical Society
£1,224 awarded 13 Apr 11 for cataloguing

Chilmark Playground
£992 awarded on 13 Apr 11 for play equipment

Broad Chalke Show
£900 awarded on 22 Jun 11 for show costs

Hindon PCC
£170 awarded on 22 Jun 11 for village clock repair

Friends of Mere School
£1,000 awarded on 22 Jun 11 for firework show

Nadder Hall, Tisbury
£1,223 awarded on 22 Jun 11 for redecoration

Wiltshire Fire & Rescue Service
£800 awarded across Mere, Tisbury and Wilton on 22 Jun 11 for Salamander Course

West Knoyle Parish Council
£5,000 awarded on 24 Aug 11 for village hall repairs

Mere Snooker Club
£336 awarded on 24 Aug 11 for emergency lighting

Donhead St Andrew Parish Council
£370 awarded on 24 Aug 11 for a survey of the cemetery

Semley Village Stores
£5,000 awarded on 5 Oct 11 for start-up costs

Wessex Community Action
£250 awarded on 5 Oct 11 for Sunshine Support Group fees

Mere Bowls Club
£900 awarded on 5 Oct 11 for the purchase of a mower

Bowerchalke Village Hall
£3,931 awarded on 14 Dec 11 for refurbishment of the hall

Friends of Dinton School
£4,247 awarded on 14 December 2011 for a pool project

Ebbesbourne Wake
£5000 awarded on 14 Dec 11 for playground project

Coombe Bissett Parish Council
£250 awarded on 14 Dec 11 for Chalke Valley Historical Photographs.

2012

Teffont Village Hall
£7,508.46 awarded on 29 Feb 12 for village hall refurbishment

Tollard Royal Village Committee
£1,000 awarded on 29 Feb 12 for village marquee

Chilmark Horticultural Society
£959 awarded on 29 Feb 12 for exhibition facilities

Forum Stroke Club
£501.90 awarded on 29 Feb 12 for archery event for club members

Semley Village Hall
£968 awarded on 29 Feb 12 for kitchen refurbishment

East Knoyle Village Hall
£5,000 awarded on 29 Feb 12 for kitchen and servery upgrade

Donhead St Mary Parish Council
£3,650 awarded on 22 Mar 12 for artificial cricket pitch at Donhead Sports Club

Dinton & District Short Mat Bowling Club
£1,476 awarded on 22 March 12 for new indoor bowling mats

Chalke Valley Cricket Club
£2,579 awarded on 22 March 12 for cricket wicket covers

Mere Town Football Club
£4,000 awarded on 22 Mar 12 for pitch barrier and dugouts

Mere Parish Council
£18,389 awarded on 22 Mar 12 for skate park

Zeals Youth Trust
£1,770 awarded on 11 Apr 12 for storage cabins

Zeals Parish Council
£4,872 awarded on 15 August 12 for playground surface

Zeals Parish Council
£4,487 awarded on 15 Aug 12 for amenity site infrastructure

Zeals Youth Trust
£450 awarded on 15 Aug 12 for Zeals Community Games event

Mere Museum
£480 awarded on 15 Aug 12 for abstinence banner conservation

Tisbury NPT
£350 awarded on 15 Aug 12 for anti-social behaviour awareness programme in Mere/Tisbury schools

Seeds 4 Success
£5,000 awarded on 15 Aug 12 for leisure credits rewards (Aug 12 - Feb 13)

Burcombe Parish Council
£600 awarded on 15 Aug 12 for community orchard and wildlife area
Stourton & Kilmington Home Guard Club
£2,522 awarded on 17 Oct 12 for new flooring and repairs to furniture

Nadder Close Gardening Club
£613 awarded on 17 Oct 12 for raised flower bed and tools

Barford St Martin Parish Council
£500 awarded on 17 Oct 12 for repairs to pavilion roof

East Knoyle Village Website
£250 awarded on 17 Oct 12 for training and software costs

Tisbury Business Association
£1,714 awarded on 17 Oct 12 for new Christmas lights

Chilmark Cricket Club
£2,500 awarded on 5 Dec 12 for artificial training surface

Chilmark Playground Management Committee
£346 awarded on 5 Dec 12 for bench seat

Bowerchalke Village Hall
£1,214 awarded on 5 Dec 12 for new storage shed

Report Author: Stephen Harris – Community Area Manager
Tel No: 01722 434211
E-Mail: stephen.harris@wiltshire.gov.uk

South West Wiltshire Area Board Community Planning Event - Next Steps

ACTION LOG

Area prioritised by Area Board	Issue identified	Action identified	Latest update (23 January 2013)
1 - Economy, jobs and skills	Assisting existing small / medium sized businesses and encouraging new businesses	Support required for managing role (business mentor)	New Wiltshire Business Support Service is now available through Wiltshire Council partnership with Wessex Chambers. More information available at http://www.wessexchambers.org.uk/business-support/introduction.php .
		Favourable business rates for new businesses	Tisbury campus site will benefit from successful European funding bid for business incubation units.
		Supporting the needs of local businesses	Cllr Richard Beattie taking lead - Area Board project to be considered on 6.2.12, to support work of local businesses through the local business chambers/association. Will include close working with the AONB, particularly in connection with their sustainable rural tourism pilot programme.
	Cost of heating oil	Bulk buying schemes	Bulk buying scheme now in place through Community First; more information available at http://www.communityfirst.org.uk/index.php/cf-bulk-oil-buying . Service has been promoted through blogsite and newsletters.

Broadband / mobile phone reception	Increase in downloading speeds, filling in 'not spots.'	Wiltshire Online project, BT have been chosen as preferred bidder. Wiltshire and South Gloucestershire Councils (under name Great Western Broadband, GWB) completing contract finalisation and looking to sign at the end of January. Area Board update due in February, providing details of roll out plans. Once contract is awarded BT will start detailed surveying across Wiltshire. More specific information to SWW will be made available in due course. More information available at www.wiltshire.gov.uk/wiltshireonline/ Grant funding awarded to East Knoyle Village Website on 17.10.12 to complement infrastructure work.
Promoting tourism / training opportunities	More awareness of events happening across the community areas	Community blogsite launched in September 2012. This aims to offer various opportunities to share what is happening in the community areas, with local people taking ownership of the site. Weekly mailshot to Community Area Network currently carried out to highlight blogsite content. Area Board currently exploring opportunities to run another professional cycle tour race in Wilton in 2013/14, highlighted as an example which the Area Board will look to promote for local businesses. 2012 Legacy discussed at AB meeting on 17.10.12; AB will consider applications for events in 2013. Area Board project to be considered on 6.2.12 to fund unpaid intern to work alongside AONB on their sustainable rural tourism pilot programme.

	Youth unemployment	Transportation required - cost of car insurance and fuel means car ownership not viable	Plans to provide educational training at Tisbury Community Campus are part of proposal agreed by Cabinet.
		Young people need to be able to access local, relevant training opportunities	Plans to provide educational training at Tisbury Community Campus are part of proposal agreed by Cabinet. Wiltshire apprenticeship campaign launched in Salisbury on Tuesday 9th October 2012 http://bit.ly/Orhjrj
		Volunteering a way into work	Volunteering item brought to Area Board in June 2012 to raise awareness. Further promotion / links with local groups is an essential part of the new community blogsite.
2- Health and the Environment	Water supply / demand	Represent interests of South West Wiltshire community areas to ensure future water supply is secured	Wessex Water grid project in progress, aiming to improve supply and deal with water quality issues. Planned reduction of some abstraction licenses. Area Board will continue to monitor and Councillors represent the interests of the area.
	Sustainable living	Promote toilet hippos / water butts and other forms of sustainable living	Opportunities to promote issues through the new community blogsite.
	Highest rate of asthma per ... in Wilton out of all 20 Community Areas	Establish reasons and suggest possible actions	Former WilCAP members currently working on a report
	Wildlife	Create wildlife corridors and link all wildlife areas rather than isolated pockets, encourage biodiversity	Burcombe PC received grant for community orchard and wildlife area in August 2012. The Area Board would encourage funding applications from other parishes that meet this aim.

	Health issues relating to aging population		WC considering a strategy which aims to prevent older people from falling and breaking bones; consultation closed on 13 September 2012. Area Board granted funding for Nadder Close Gardening Club on 17.10.12 to launch group, enabling people to socialise and remain fit/healthy.
3 - Housing	Affordable housing	Get empty homes back in use	Info sent out to Community Area Network re. Empty Homes Officer on 18.6.12. On 3rd October there were 109 properties identified as long term empty properties (more than 6 months), 5.91% of total number of empty properties, 1.08% of total number of households in area.
		Change social housing criteria	Area Board consulted on 17.10.12 on a future review of Wiltshire's Housing Allocations System. This led to an extraordinary meeting being held on 12.12.12 to explore issues around housing in more detail. Attendees were invited to vote and a majority voted that a priority for social housing should be given to those with a local connection to the area. This feedback from South West Wiltshire Area Board will form part of the full, future Housing Allocations review. Further details on this are available - please email stephen.harris@wiltshire.gov.uk
		Local houses for local people	
		Key worker housing	

WILTSHIRE TISBURY Campus Calling

New campus brings jobs and skills to Tisbury

Tisbury's new community campus, which has been given the funding green light by Wiltshire Council, is set to bring local jobs, skills and fantastic new sports, leisure, library and other community facilities to Tisbury.

The project will see the transformation of the buildings around Nadder Hall with a new multi-use sports hall next to the renovated swimming pool, a learning and skills centre, start-up business units, a state-of-the-art library and many other activities. It will bring much needed local jobs, skills and other facilities to benefit the whole Tisbury Community Area.



'This is terrific news for our community'

It will reduce operating costs and give us a facility for the next 20 plus years.

"This is terrific news for our community," says Wiltshire councillor Tony Deane. "Over the years campus developments across the county will present significant savings to Wiltshire Council in the cost of running buildings and services. Not only will the Tisbury Campus dramatically improve services locally and save money by bringing them together on one site, but it will create local employment and improved, new sports and leisure facilities for everyone in Tisbury and the surrounding villages."



New youth centre

The already flourishing youth centre will move from the old Magistrates Court on The Avenue onto the Tisbury Campus. Young people from Tisbury and surrounding villages have been helping to plan this move which will offer better facilities more closely linked to the other campus activities. It will have a pool table, table tennis, computers, a music system and a kitchen, and there is potential for developing a workshop for both mechanics and woodwork. There will also be more scope for outdoor activities. Young people are keen to be involved in creating a straw bale building on the campus site – perhaps as part of the new community garden project and of course the new youth centre will be much nearer the new skate park

"Young people liked the idea that they would be able to access many more facilities in one easy-to-get-to location like the skate park, swimming pool, leisure centre, the motorcycle project as well as further education and training courses," says Jaki Farrell, Wiltshire Council youth development co-ordinator.

New sports centre

The existing Tisbury and District Sports Centre is housed in an unattractive and inefficient shed style building that's difficult to manage and lacks various key sports facilities. Under the campus proposal it will be relocated to a new purpose-built building much nearer the swimming pool.



Learning and skills centre

The former Middle School building offers a lot of very useful and adaptable floor space. The Campus team hope to see it used to provide a new learning and skills centre to make local people's lives better through education and training, arming them with skills they can use in business and in their personal lives.

The aim is to offer a wide range of courses for young and old including computer skills, vehicle mechanics, construction skills, catering and hospitality – and whatever else there is demand for.

The skills centre will be open to all from school-leavers to seniors. It will benefit the whole community and help to keep young people in the area.



Who's leading the project?

The Tisbury Campus is being developed by local people for local people to ensure that it provides the services the community needs in one easy-to-access location. The team includes Wiltshire councillors from the area board, the

chairman of Tisbury Parish Council and members of various community groups in the local area. The funding is being provided by Wiltshire Council. Contact details are at the end of this newsletter.

Radio station and recording studio

Other facilities young people would like to see included are a local community radio station.



Skate Park to open

'...a real asset to the Campus and community'

Tisbury Parish Council's fantastic new Skate Park could be open by early next year. The park, funded primarily from R2 development money from the Hindon Lane development, will include the refurbishment of the current AstroTurf playing area.

"The new facility will provide another healthy activity centre for Tisbury and will be a real asset to the Campus and the community," says Peter Lacey, a member of the Skate Park Working Group.



Facilities for young children and families



The Sure Start centre will remain on site. Campus team members are in discussions with Fledglings pre-school to explore options for providing them with purpose-built accommodation within the campus and to understand how the campus project might bring additional

benefit to them. The campus team is strongly supportive of the need for facilities for young children as part of the campus and will collectively work with the pre-school and Sure Start centre to get the best outcome for young children and families in the area.

Low-cost offices to help new business



Local start-up businesses in the Tisbury area could benefit from the creation of up to a dozen new business incubator units on the new campus. The new units will aim to accommodate and offer support to new businesses during the critical early stages of their development.

“These would be fully provisioned offices or space offered on a short-term lease basis to small, start up businesses. The support services would include full technical

and logistical support as well as business advice and expert mentoring.” says Tisbury resident and member of the campus team, Isobel Scott-Clark. She adds: “They will also be very useful in supporting start-up businesses coming out of the new Tisbury Learning and Skills Centre.”

Anyone interested in applying for one of these business incubator units should contact Tony Deane, their local Tisbury councillor, as soon as possible.



Refurbished swimming pool

The campus team are well aware of the community’s wish to see the pool kept in use and improved and so are working with the Tisbury Swimming Club to ensure that the refurbishment of the pool

goes ahead as quickly as possible and in co-ordination with the development of the campus. The aim is to share facilities with the campus to improve the offering and to reduce costs wherever practicable.

Summary of proposed campus facilities

Shared spaces

- Main reception and single point of contact,
- Multi-purpose meeting and activity spaces
- Office accommodation for council, community police and partner staff
- Community kitchen and catering facilities
- Medical room
- Changing facilities
- Community ICT provision, linked to the skills centre

- Sure Start Centre,
- Learning disabilities facilities provision
- State-of-the-art new library facilities linked to the skills centre

Leisure facilities

- New sports hall
- Youth drop-in centre
- Community garden
- Community radio, recording and dance facilities

Other

- Business start-up units for new and growing local businesses
- Neighbourhood Policing Team

Community educational facilities

- A learning and skills centre
- Tisbury pre-school



Reception and shared areas

The existing site is a rather random collection of buildings with a poor road layout, muddled parking and no obvious ‘front door’. The new campus will sort that out and will also have a proper reception area with many shared facilities. This will create a single, more sustainable building complex, enable improved opening hours of all services and provide many more opportunities for operational staff and volunteers.

This sharing of resources and expertise will save taxpayers’ money, while helping to give people access to what they want, where they want it. The aim is to make maximum and efficient use of the buildings on the site – both new and existing – and create a community campus that delivers more for local people in one easy-to-access site.

Police to move in

The police hope to move up from The Avenue to purpose-built accommodation within the Campus.



New and improved library

Following extensive public consultation, the proposal is to move the public library up onto the campus. The new library, which will serve the whole community area, will have more space, offer more services, particularly providing reading and storytelling areas for children, and book clubs. It will offer much easier parking and will complement and benefit from the other campus facilities.

Getting there

Access to the site will be via Weaveland Road and through the new Hindon Lane development. The team is also talking to Tibus about the possibility of a shuttle bus from the village centre. There will be plenty of parking on the site and cycling facilities.

Facilities access for St John’s School

St John’s School is not itself part of the project. It will stay where it is and continue to develop in its own way, but of course the campus team will maintain close liaison with the school to minimise the disruption during construction work and to offer the school full access to the resulting facilities and parking.

Design and layout

It’s important that the campus facilities are designed to meet both the current and future needs of our growing community as people’s requirements – and technology – change. The community agrees the priority is to make sure there are attractive

and efficient buildings which look right, are well laid out and are environmentally sustainable with low running costs. At this stage all this is to play for – but the team is now moving into the design stage so looking for everyone’s input.

If you would like to discuss the campus proposal or would like to get involved in the design process you can get in touch with the campus team at campusconsultation@wiltshire.gov.uk
Tel: 01225 718350.

Further information is available on the Tisbury Campus website – Google [Tisbury Campus](#).

Where are we now and what’s next?

The Tisbury Campus Team has carried out extensive consultation in the local community and has held discussions with all the stakeholder groups likely to be involved in the operation of the campus. The funding is in place. A point has been reached when an architect can be engaged to work on an initial design, likely to include a blend of renovation to existing buildings, some new

construction, and a completely revised layout of internal roads, landscaping and parking areas.

But fixing the buildings is only part of the project. The follow-on stage will be to see Wiltshire Council working alongside the Tisbury Campus Team, the stakeholders, and the wider community of local people, businesses and organisations to ensure Tisbury Campus

is managed effectively and with maximum community involvement. There will be a number of stakeholder workshops in the coming months to ensure that local interested groups can get involved in the process.

The planning application will be submitted in the spring/summer of 2013

COMMUNITY ASSET TRANSFER

Two Properties at Mere

Executive Summary

This report deals with an application for the transfer of land at Steep Street and the Band Hut, Castle Street to be transferred to Mere Parish Council in accordance with Wiltshire Council's Community Asset Transfer Policy.

Proposal

The Area Board is asked to consider an application submitted by Mere Parish Council for the transfer of land at Steep Street and the Band Hut at Castle Street, Mere.

Reasons For Proposal

This proposal supports and implements Wiltshire Council's Community Asset Transfer Policy.

Recommendation

To approve the transfer subject to the matters referred to in paragraph 8 of the report.

Stephen Harris
South West Wiltshire Community Area Manager

SOUTH WEST WILTSHIRE AREA BOARD
6 FEBRUARY 2013

COMMUNITY ASSET TRANSFER

Two Properties at Mere

Purpose of Report

1. The Area Board is asked to consider an application submitted by Mere Parish Council for the transfer of land at Steep Street (see plan attached at Appendix 1) and the Band Hut, Castle Street, Mere (see plan at Appendix 2).

Background

2. Wiltshire Council is supporting the principle of the transfer of community assets in order to empower and strengthen local communities. The Council believes that transferring appropriate public assets to communities leads to more responsive services that better meet local people's priorities.
3. Transfer of an asset can also provide the opportunity to lever more resources into a community and provide a more accessible and responsive base from which to deliver local services.
4. A community group or organisation can benefit from greater financial stability and build confidence through having ownership (or long term security through a lease) of a physical asset. This financial sustainability can help the organisation become less dependent on grants, provide security for further borrowing and opportunities for further growth.
5. Typically, organisations that would be considered appropriate are Voluntary and Community Groups/Associations, Town or Parish Councils, Trusts or Charities, or Social Enterprise Groups.

The application before the Area Board

6. The proposal meets the requirements for consideration by the Area Board.
7. The Community Area Manager has consulted with Strategic Property Services, who have undertaken appropriate consultation with service departments across the Council. Local consultation has been undertaken by the applicant in accordance with the application checklist and the

outcome of the consultation is included within the application. Cllr Jeans, the local member, has been apprised.

The views of Council officers

8. On behalf of the Council, Strategic Property Services (who have overall responsibility for the Council's estates and property) has provided the following observations to the Area Board.
 - 8.1 The Steep Street property is leased to Mere Croquet and Boules Club for ten years from 29th September 2009.
 - 8.2 Mere Parish Council has commissioned a condition survey of the Band Hut. This has identified various works required to bring it into repair. Mere Parish Council will be responsible for carrying out these works.
 - 8.3 The properties are to be transferred on the standard basis. This is that there will be a covenant restricting use of the properties to community purposes. If they should cease to be used for this purpose they will revert to Wiltshire Council.
 - 8.4 As the Steep Street land is let the rent, currently £500 per year, will be payable to Mere Parish Council instead of Wiltshire Council. Mere Parish Council will bear the cost of putting the Band Hut into repair and take over maintenance. Therefore, financial implications will be the loss of rent for Steep Street and the maintenance cost of the Band Hut previously incurred by Wiltshire Council being transferred to Mere Parish Council.

Recommendation

9. To approve the transfer subject to the matters referred to in paragraph 8 above.

Stephen Harris

South West Wiltshire Community Area Manager

**South West Wiltshire Area Board
Community Areas Transport Group (CATG)**

Item 13

**Tuesday 15th January 2013
2pm, Dinton Village Hall**

Minutes

1. Apologies and Introductions

In attendance:

- i. Cllr Tony Deane (Chair) (AD)
- ii. Cllr Jose Green (JG)

- iii. Graham Ewer, Swallowcliffe Parish Councillor (GE)
- iv. Tom Gardner, Senior Engineer (TG)
- v. Catherine Purves, Clerk for Wilton Town Council (CP)
- vi. Tony Phillips, Fovant Parish Councillor (AP)
- vii. Martyn Day, Tisbury NPT (MD)
- viii. Tony Peel, Tollard Royal Parish Councillor (TP)
- ix. Chris Clark, Local Roads Manager (CC)
- x. Spencer Drinkwater, Principle Transport Planner (SD)
- xi. Sarah Jefferies, Clerk for Swallowcliffe Parish Council (SJ)
- xii. Clare Churchill, Clerk for Quidhampton Parish Council (CCh)
- xiii. Roger Little, West Tisbury Parish Councillor (RL)
- xiv. Sheila Sheppard, Barford St Martin Parish Councillor (SS)
- xv. Clive Upton, Dinton resident (CU)
- xvi. Tracy Myers, Highways Technician (TM)
- xvii. Steve Harris, Community Area Manager (SH)
- xviii. Malcolm Cullimore, Donhead St Andrew Councillor (MC)
- xix. Clare Golden, Bowerchalke Parish Councillor (CG)
- xx. Bev Ford, Tisbury Community Safety Partnership (BF)

Apologies received from: Charles Smith (Dinton Parish Councillor), David Robertson (Hindon Parish Councillor)

2. Minutes from meeting on 14th November 2012

No amendments to the minutes provided.

3. Budget update

TG reported there is approximately £5,250 left in the budget (uncommitted) for 2012/13.

4. Update on 20mph zones in rural areas

TG gave update – there have been 6 trial sites across county, including Tollard Royal. Before and after speeds were captured; very little difference found. Policy is being formed on basis of trials; should be available in summer of 2013. TG advised he is happy to provide raw data if requested. TP said that from Tollard Royal’s experience, 20mph speed limits alone will not work. TG clarified that trial sites were sign changes only.

Discussion was held around the benefits of 20mph zones.

5. Wiltshire Council SID deployment list

SH advised that information has already been circulated that shows list of Wiltshire Council SID sites, and a rota for where/when it will be deployed.

ACTION – SH to circulate information again with minutes.

AD advised that Community SID is not yet being deployed to all of the sites requested by Parish Councils due to lack of volunteers. Charles Smith is due to provide information to recruit volunteers to SH when he returns from holiday.

AD also raised issue of driving onto the verge. Others gave examples of problems caused, especially by large farm and industrial vehicles. Group agreed to try to raise awareness in the area.

ACTION – AD/SH to raise profile of problems with driving onto the verge.

6. Update on agreed actions from meeting on 14th November 2012

(Some updates had already been provided in written form; verbal updates are written in *italics* in the table below):

Issue	Action	By whom?	Update?
A30 in Fovant – speed limit changes	Enquire why planned ‘pinch point’ is only in one direction	TG	<i>AP advised Parish has received explanation. Alternative measures to be put in. TG advised April/May installation</i>
Weight limit signage in Water Street, Mere	Discuss with Yapps again about sign being installed on side of building	BW	<i>TG presented alternative sign, as suggested by George Jeans.</i> ACTION – GJ to renegotiate with Yapps re. original sign
A303/B3089 Junction (Willoughby Hedge)	Speak to garage owners about regular maintenance of vegetation	CC	<i>CC reported that land in question is within highway and will be added to maintenance list. Close case.</i>
A303 near Chetcombe Farm,	Clarify with Highways Agency why there is a current gap in	SH	Update from Highways Agency provided in

Mere	central reservation, and request full details of future improvements planned		advance of meeting. ACTION – SH to forward details of planned works by Highways Agency
A30 Shaftesbury Road from Ugford into Wilton	Raise possible costs involved for moving footpath with Burcombe PC.	BW	<i>CCh advised that Parish Council are not willing to consider. JG suggested that Parish could write to residents to gauge their opinion.</i>
Community SID	Send compiled community SID list to CS Send details for recruiting volunteers to SH, to then advertise on community blogsite	SH CS / SH	List has been sent CS has advised that details will be sent soon.
Parking on pavement in Ludwell	Feedback to Parish Council that pub landlord is willing for residents to use his car park	AD	<i>AD reported Parish Council have informed residents but they are not willing to use car park. Case closed.</i>
Existing white lines	Request Area Board approves up to £4,000 to be spent on re-painting existing white lines Send list of current planned works in the area to SH Contact all Parish Councils in order for them to make requests	SH CC SH	Area Board approval given on 5.12.12 All requests from Parish Council received by end of December 2012. <i>CC advised that financial risk would be great if work ordered now, due to weather. Decision taken to delay works until March.</i>
Broad Chalke, new layby and bus stop	Request Area Board approves £1,500 to be spent on topographical survey Confirm contribution from local community Order topographical survey once approved	SH AT TG	Area Board approval given on 5.12.12 <i>TG due to meet with Ashley Truluck on 22.1.13. Survey has been ordered for this month. Parish Council have confirmed contribution of £200.</i>
Fovant, Dean Lane, recent crash	Check with Mark Stansby / Steve about whether recommendations already considered in A30 route	TG	<i>AP advised he has chased with police and no record of accident.</i> ACTION – SH to chase

	study		up with Mark Stansby and re-send A30 route study update to group members
Fovant, on road from Fovant to Fifield Bavant, improved safety warnings	Check accident record database	TG	No accidents have been reported
Barford St Martin, Shaftesbury Road	Parish Council to provide their own assessment of numbers in need of the crossing, and report back to CATG	SS	<i>SS advised delay until after Christmas period to ensure accurate assessment. Parish Council due to arrange at meeting this evening.</i>
Bus Route 25, bus timetable	Make enquiries as to availability	TG	<i>TG advised Wilts & Dorset are responsible for route.</i> ACTION – SH to make contact and investigate.
East Knoyle, footpath from turnpike	Further enquiries	BW	No update provided.
B3089 Western approach to Teffont	Investigate further	TG	<i>TG advised no record of accident on system yet. Considered to be an isolated incident and other measures taken on road are adequate at current time.</i>
Hedge trimming in Sutton Mandeville	Discuss with Parish Steward	TM	<i>TM advised Parish Steward is now up to date, and no other overgrown hedges at current time.</i>
20mph zones	Add to next agenda	SH	Will be added to agenda in January 2013
Enforcement of mud on roads	Forward details of the offence and how it is enforced	RS	Information circulated to CATG. <i>AD reported improvement, one of farmers in Wardour has purchased road brush. MD confirmed this is being used.</i>

TG provided update on accident blackspots. Wiltshire Council monitor collisions within the county; cluster sites are identified (3 or more collisions in 3 year period). 84 cluster sites currently, South West Wiltshire has only 2 sites but these are the worst 2 in the county. Both on A360 Devizes road:

- Crossroads with The Avenue – 22 casualties in last 3 years.
- Next crossroad up on the A360, road from Stoford.

SD advised that a sizable amount of budget is put towards addressing cluster sites each year.

7. Review of other ongoing schemes in the Mere, Tisbury and Wilton Community Areas

Issue	Update
Dinton, B3089 Refuge Island	Construction due for March 2013
Wilton, Waiting restrictions at five locations in the Waterditchampton area	Report is with cabinet member for approval
Tisbury, Hindon Lane yellow lines	Due to be put in before end of financial year
Tisbury, footpath by new bridge	No update on estimated date of completion. ACTION – SH to check with Julian Haines
A30 Ludwell, Puffin Crossing	Now complete
A30 Fovant, Junction improvements	TG due to meet with Parish Council in due course. In contact with AP about this.
Tisbury, Squalls Lane, Speeding Issues	Metro count not yet received. ACTION – SH to chase up metro count.
Teffont Magna, B3089, erosion of grass bank	To be dealt with as part of white lining initiative
Semley, Calais Hill, Resurfacing issues	CC advised there has been a delay due to change in contractor. Major maintenance list due to be discussed shortly
Dropped kerbs	AD reported that he had received letters of thanks to officers for work done in Coronation Drive. AD reminded Parishes to consider if any dropped kerbs needed in their area
Mere, Walnut pub junction	TG advised work due to take place imminently
Wilton, Market Place, Pedestrians crossing the road on South and North Street	Still waiting for work to check the ducting for possible crossing installation

Wilton, Market Place, Vehicles failing to clear pelican crossing between Market Place and Lloyds	Still waiting for outcome of investigative work to check ducting for possible crossing installations. Extra loop fitted may then be used to assist this issue
Mere, The Lynch junction with Pettridge Lane, poor visibility	Still waiting for response from Parish Council. ACTION – SH to chase
Donhead St Mary, A30, Higher Coombe, condition of road	No update, A30 currently being assessed as part of route study
West Tisbury, Tuckingmill	No update, TG still due to meet up with RL
East Knoyle, Hindon Road, White lines need to painted outside village shop	Will form part of white lining initiative
Fovant, The Poplars, Parking for residents	No update, Consultation currently underway; tenants are being asked where they would prioritise future investment

8. New issues for consideration

LOCATION	ISSUE	ACTION
Quidhampton	Raised kerb requested outside new build properties to protect pedestrians	CCh explained issue. Parish Council are aware that contribution would be required. ACTION – TG to investigate fully
Fonthill Bishop, approach from East on B3089	Recent metro count result 85 th percentile was 47.9mph (speed limit is 30mph)	MD advised that he had recently ticketed 3 drivers. Group agreed that 30mph speed limit seemed inconsistent with other examples in the area. ACTION – TG to investigate reason for 30mph being upheld in recent speed limit review on A/B roads
South Street, Wilton	Speeding	Recent metro count has indicated speeding issue and site will be added to Wiltshire Council run SID. CP advised that additional measures may be required. ACTION – TG to liaise with Parish Council to investigate any additional measures
Bowerchalke	Speed bump on the Handley road	CG explained that when road was re-surfaced speed bump was left with no markings and this is causing a danger. ACTION – TM to investigate
Bowerchalke	New bus shelter	CG reported that Parish Council are now in a position to proceed. Have quotation for £870 and Parish Council have budgeted for contribution. TG advised the need to check location and

		<p>structure.</p> <p>AD advised that group is open in principle to support this scheme.</p> <p>ACTION – TG to liaise with Parish Council and report back to CATG when scheme is viable</p>
Tisbury	Yellow lines including delivery bay on high street, white lines to be repaired in the square and undoing of yellow lines done in error last time in the square	<p>TG advised that new yellow lines and loading bay all due to be implemented by end of financial year.</p> <p>White lines will form part of white lining initiative, for action from March 2013.</p> <p>ACTION – TG to investigate issue of yellow lines put down in error</p>
Donhead St Andrew	9 wooden finger posts in need of total replacement	<p>MC advised that Parish Council has small precept and won't be able to replace all finger posts for many years, even with Area Board scheme.</p> <p>SH advised that Area Board scheme currently allows up to £550 per Parish per year for new finger post (including £200 removal and insertion fee to Highways).</p> <p>SD raised question of whether this was a new scheme or maintenance issue. AD advised that as finger posts have completely gone this is effectively a new scheme.</p> <p>Group agreed to allocate funding for three new finger posts to Donhead St Andrew Parish Council, on same conditions as Area Board Scheme.</p> <p>ACTION – SH to request Area Board approves up to £1,650 for three new finger posts in Donhead St Andrew</p>
Mere, Chetcombe Road	New sign needed to avoid cars making a dangerous three point turn	<p>Raised by Cllr George Jeans.</p> <p>ACTION – SH to refer to Mark Stansby in first instance for assessment</p>
Zeals	Revised speed limit in vicinity of new pre-school, Leaping Frogs Nursery	<p>SH explained that Parish Council had raised this as serious safety concern. New pre-school is outside village speed limit (60mph), and they feel this puts parents/children at risk when leaving the site.</p> <p>TG advised that initial assessment would be this is simply a turning onto a rural road. No children walking into site as it has a car park.</p> <p>Group agreed that no other immediate action is required.</p> <p>ACTION – SH to add to list for consideration of which c class/unclassified roads to prioritise for assessment in 2013/14.</p>

9. AOB

LOCATION	ISSUE	ACTION
Bishopstone	Pedestrian crossing	JG advised that there is an issue with water/mud at the crossing. ACTION – SH to liaise with JG to gain further details for investigation
B3089, Barford St Martin	Standing water	SS reported issue. TM advised he will look at again but nowhere for water to currently go. ACTION – TM to look at issue and liaise with David Button
Tisbury	Issues were raised previously but no action taken, including: - Additional parking bays in The Avenue	Issues raised by BF on behalf of TCSP. AD advised that TCSP liaise with Housing department to see if additional parking can be provided as part of their investment programme.

10. Date of Next Meeting – TBC. AD advised that another CATG meeting will be arranged before the start of the pre-election period (which starts on 19 March 2013).

WILTSHIRE COUNCIL

Item 13

**SOUTH WEST WILTSHIRE AREA BOARD
(6 February 2013)**

Community Area Transport Group allocated funding report

1. Purpose of the Report

1.1. This report deals with the proposals from the South West Wiltshire Community Area Transport Group (CATG), after the recent meeting held on 15 January 2013 at Dinton Village Hall.

2. Background

2.1. The South West Wiltshire Area Board had a total of £31,527 available for CATG projects in 2012/13, including some projects carried forward from 2011/12. At the time of writing this report there is a total remaining of £5,250.

2.2. The CATG is the mechanism whereby Councillors, Parish Councils and Highways officers can discuss and prioritise how the money is spent. This process requires all stakeholders to be proactive in assessing local needs.

3. Main Considerations

3.1. The CATG met on 15 January 2013 (see attendance list at bottom of the report) and considered new schemes for funding out of the remaining budget:

Scheme	Amount Allocated by CATG	Notes and Actions Required
Up to 3 new fingerposts for Donhead St Andrew	£1,650	Funding is awarded according to the criteria and terms set by the Area Board, originally on 7 December 2011
Total	£1,650	

4. Implications

4.1. Financial Implications
As per recommendation.

4.2. Legal Implications
There are none.

4.3. Equality and Diversity Implications

There are none.

5. Recommendation

It is recommended that:

- 1. The South West Wiltshire Area Board approves the allocation and corresponding action as set out in the table above.**
-

Report Author: Stephen Harris – Community Area Manager

Tel No: 01722 434211

E-Mail: stephen.harris@wiltshire.gov.uk

NB. Attendance list for 15 January 2013 – CATG:

- i. Cllr Tony Deane (Chair) (AD)
 - ii. Cllr Jose Green (JG)

 - iii. Graham Ewer, Swallowcliffe Parish Councillor (GE)
 - iv. Tom Gardner, Senior Engineer (TG)
 - v. Catherine Purves, Clerk for Wilton Town Council (CP)
 - vi. Tony Phillips, Fovant Parish Councillor (AP)
 - vii. Martyn Day, Tisbury NPT (MD)
 - viii. Tony Peel, Tollard Royal Parish Councillor (TP)
 - ix. Chris Clark, Local Roads Manager (CC)
 - x. Spencer Drinkwater, Principle Transport Planner (SD)
 - xi. Sarah Jefferies, Clerk for Swallowcliffe Parish Council (SJ)
 - xii. Clare Churchill, Clerk for Quidhampton Parish Council (CCh)
 - xiii. Roger Little, West Tisbury Parish Councillor (RL)
 - xiv. Sheila Sheppard, Barford St Martin Parish Councillor (SS)
 - xv. Clive Upton, Dinton resident (CU)
 - xvi. Tracy Myers, Highways Technician (TM)
 - xvii. Steve Harris, Community Area Manager (SH)
 - xviii. Malcolm Cullimore, Donhead St Andrew Councillor (MC)
 - xix. Clare Golden, Bowerchalke Parish Councillor (CG)
 - xx. Bev Ford, Tisbury Community Safety Partnership (BF)
-



Area Board Projects and Councillor Led Initiatives Application Form 2012/2013

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
CONSIDERED

1. Contact Details	
Area Board Name	South West Wiltshire
Your Name	Led by Cllr Richard Beattie
Contact number	01747 870285
e-mail	richard.beattie@wiltshire.gov.uk
2. The project	
Project Title/Name	SWWAB temporary support to the Nadder Valley Chambers of Commerce
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The Wilton Chamber, the Tisbury Traders Association and the Mere Chamber of Commerce are all rebuilding their membership and developing proposals to expand business and employment in their areas. But the funding support they have been receiving from the LEADER programme has ended. The proposed SWWAB support is for a series of projects and activities that will eventually be delivered over a two year transitional period, after which they expect to be financially self supporting.
Where is this project taking place?	<i>For business support within the Mere, Tisbury & Wilton Community Areas</i>
When will the project take place?	March 2013 - March 2015
What evidence is there that this project/activity needs to take place/be funded by the area board?	Community Planning Event held in March 2012 identified local business and tourism as main priority for Area Board. Funding gap for local business associations/chambers of trade.

How will the local community benefit?	Supporting the needs of local small and medium sized businesses through the work of the business association/Chambers of Trade will help to secure jobs and boost cooperative working in the area. This will benefit local members of the community who are employed in these businesses. Helping to support and promote local businesses will enable local people to continue to use local services. Local tourism related businesses will benefit from increased visitor spend in the area.		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	No		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Yes - see supporting information		
What is the desired outcome/s of this project? Dedicated effort to drive forward the various efforts of willing volunteers into something which would consolidate and promote the local business communities to the outside world and help it to succeed.			
Who will be responsible for managing this project? The Community Area Manager will track progress and receive 6-monthly reports from each of the Chambers of Trade/Business Association. Funding will be released in two stages as detailed in the supporting information, as this is a substantive project and the Area Board believe this is necessary to ensure the project is meeting its aims and objectives. The release of the second stage funding will be dependent on approval by Area Board members. Any money unaccounted for will be returned to South West Wiltshire Area Board.			
3. Funding			
What will be the total cost of the project?	£ 42,000		
How much funding are you applying for?	£ 42,000		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)			
4. Declaration – I confirm that...			
<input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input checked="" type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			

Name: Richard Beattie	Date: 24/01/2013
Position in organisation: Wiltshire Councillor	
Please return your completed application to the appropriate Area Board Locality Team (see section 3)	

WILTSHIRE COUNCIL

6 FEBRUARY 2013
SOUTH WEST WILTSHIRE AREA BOARD

SWWAB temporary support to the Nadder Valley Chambers of Commerce

1. Purpose of the Report

1.1 The purpose of this report is to provide supplementary information for the Area Board project to provide temporary support to the Nadder Valley Chambers of Commerce (those covering the Mere, Tisbury and Wilton community areas).

2. Background

2.1 On 5 March 2012 SWWAB (South West Wiltshire Area Board), TAPCAP (Tisbury & Parishes Community Area Partnership) and WilCAP (Wilton Community Area Partnership) hosted a Community Planning Event at Dinton Village Hall. Various stakeholders took part in this event, including local residents, Parish Councils, statutory services and voluntary groups.

2.2 As a direct result of this event, SWWAB set priorities for 2012/13 under three main headings:

- Economy, jobs and skills
- Health and the environment
- Housing

Relevant to this report, under the heading of 'Economy, jobs and skills' the following issues were identified:

- Assisting small / medium sized businesses and encouraging new businesses
- Promoting tourism

2.3 Elected members believe that the most effective way for SWWAB to promote economic development is to ensure that the Nadder Valley has effective Chambers of Commerce working in liaison with each other and with the AONB (Cranborne Chase and West Wiltshire Downs Area of Outstanding Natural Beauty), particularly its sustainable tourism initiative in the region. Chambers of Commerce, or their equivalent, are best placed to identify and support the wide range of mainly small business in the valley.

2.4 There are existing Chambers of Commerce in Wilton and Mere and in Tisbury a Business Association working along similar lines. All three organisations were relaunched with funding support from the LEADER programme. This enabled

them to take on part time clerks and start to expand their membership and activities. This welcome progress is now at risk because of the ending of the LEADER programme, which was only for one year. None of the three Chambers is yet financially self-supporting.

2.5 In order to address these issues, Area Board members have been working closely with Mere & District Chamber of Trade, Tisbury Business Association, Wilton & District Business Chamber and the Cranborne Chase and West Wiltshire Downs AONB (Area of Outstanding Natural Beauty) to formulate a joined-up strategy across South West Wiltshire.

2.6 The three Chambers of Trade/Business Association have now put forward proposals which, if supported by SWWAB, should leave them in a position to continue in a self-sustaining manner within a two year period.

3 **Aims and Objectives of the Project**

3.1 To assist the local business chambers/association by providing a one-time funding package to bridge the gap between the ending of LEADER funding and their becoming financially self supporting.

3.2 To enable the business chambers/association to expand membership and to improve services to members in order to promote economic development and employment.

3.3 To encourage and promote joint working with the AONB to meet mutual aims of growing tourism in the Nadder Valley region, and into all other areas of South West Wiltshire.

4 **Details of Projects**

4.1 Mere & District Chamber of Trade, Tisbury Business Association and Wilton & District Business Chamber have each produced their reports according to these criteria; details of these can be found in the appendices.

4.2 South West Wiltshire Area Board, led by Cllr Richard Beattie, produced the following guidance to the business chambers/association for this project:

- The application should relate to a **single named project**.
- The application should provide a **vision statement** – a brief description of the situation the chamber/association expects to have reached by the end of the two year project
- The project should have a **clearly stated set of SMART¹ objectives** which are realistically capable of being achieved by the end of the period. Those objectives are likely to be focussed on improving business prospects and

¹ Specific, Measurable, Attainable, Resourced, Timetabled

employment opportunities in the area by building and retaining membership and expanding the services provided to members.

- The project should be **ring fenced** from other activities carried on outside the scope of the project. That means that the SWWAB money should be separately identifiable within the accounts and that activities should be labelled as SWWAB supported or not.
- The project should comprise a set of **discrete actions/activities**
- Each action/activity should have a **timetable, output targets and a budget** but the chamber/association is free to vire between the actions/activities provided such virement is explained in the reporting process
- The application should include a commitment to work in **liaison with the AONB**, particularly on their tourism initiative.

5 Evaluation and Monitoring

5.1 Each business chamber/association will provide reports to South West Wiltshire Area Board on a six monthly basis. The reports will focus on the project as a whole, showing what has been done and providing details of costs and results. The report should also show progress on delivering the actions listed in the original application. The Area Board will meet each business chamber/association after the receipt of each report in order to review progress.

5.2 An outline of the schedule for these reports is given below:

- 1 September 2013 – 6 months report
- 1 March 2014 – 1 year report
- 1 September 2014 – 1 year and 6 months report
- 1 March 2015 – final 2 year report and evaluation

5.3 Representatives from South West Wiltshire Area Board will meet with each business chamber/association to review the reports. All reports will then be made public at the next scheduled Area Board meeting.

6 Funding arrangements

6.1 Each business chamber/association was asked to provide an outline of activities that will be eventually delivered over a period of two years. Based on those approximate outlines, this proposal aims to provide £14,000 to each business chamber/association, with payments made in advance in order to fund costs.

6.2 Funding for this project will be released in two tranches, as detailed below:

- To be released immediately;
Mere & District Chamber of Trade = £7,000
Tisbury Business Association = £7,000
Wilton & District Business Chamber = £7,000

- To be released before the end of the 2013/14 financial year (i.e. before end of March 2014), on condition that approval is given by South West Wiltshire Area Board for this tranche to be released, according to the aims of projects being met;
Mere & District Chamber of Trade = £7,000
Tisbury Business Association = £7,000
Wilton & District Business Chamber = £7,000

6.3 Therefore, the total amount of funding committed through this Area Board project is **£42,000**. The reason for releasing this funding in two stages is to ensure that the project is progressing as intended and to provide a check/balance.

6.4 Any money unaccounted for by each business chamber/association, in line with the criteria provided, will be returned to South West Wiltshire Area Board.

6.5 By agreeing to receive this funding, each of the business chambers/association agrees to the process outlined in this proposal.

7 Recommendation

7.1 It is proposed that the South West Wiltshire Area Board agrees:

To allocate £42,000 to this Area Board Project, according to the terms and process detailed in this report.

Appendices:

Appendix 1 Project Sunrise, Mere – Mere & District Chamber of Trade

Appendix 2 Tisbury Business Association 2013-14

Appendix 3 Developing WDBC in the Community – Wilton & District Business Chamber

Report Authors: Cllr Richard Beattie and Stephen Harris (Community Area Manager)

Tel No: 01722 434211

E-Mail: stephen.harris@wiltshire.gov.uk

Project Sunrise - Mere



VISION

To bring businesses and other local organizations together to revitalize the area through commerce, trade, and tourism

Project Area:

Centred on Mere Town and covering Zeals, Kilmington, Semley, East and West Knoyle, and Maiden Bradley.

Mere & District Chamber of Trade

Contributing to the Life of the Local Business Community

Funding Proposal for 2013 - 2014

Cost Summary on Final Page.

Compiled and submitted 10/01/2013 - Rev2 11/01/2013

Situation

The village of Mere has 18 retail businesses in its main street in various stages of prosperity. They include four pubs and a tea room to cater for all tastes. There are two major industrial employers. However there are many scores of isolated micro-businesses which if supported could make a useful impact on the local economy.

The signage on the A303 by-pass gives no encouragement to the westward traveller to stop and enjoy the local facilities or the AONB through which it passes

In the village there is a very out-of-date map and services directory in a poor state. The surrounding villages are even less well placed regarding facilities.

Objectives of Mere Chamber

To provide support to local businesses and the business community generally and build a sustainable organization.

To implement initiatives to represent the business community and support revitalisation of the Town.

To promote awareness of Chamber and membership benefits to attract new members.

To continue provision of networking opportunities and events and to promote communications between members and other local businesses.

To facilitate the provision of training days to meet statutory health, safety, and hygiene requirements.

Project Objectives

To provide the conditions to attract companies and jobs into the area, to identify and assist micro-businesses to grow, to improve employment for the young, to promote and encourage tourism and the arts.

To involve non-business groups in the Project

To develop a sustainable future for the Chamber to continue this work.

Current & Planned Activities using existing resources

Main activities in 2011/12 have been as follows

(Free or costs offset by small charge; small profit of ~£20 each)

- Pitfalls of a New Business (Breakfast meeting)
- Presentation on Marketing
- Open Evening Networking
- Lunch meeting – New Pension Regulations
- Bank of England Review (no charge & no cost to us)

Activities already planned for 2013

- Membership Open Networking Evening
- Presentation by Wessex on benefits of membership
- Other Breakfast Meeting (Subject tbd)
- Visit to local company
- New Member Presentation Evening
- Business Regulations Discussion

Further Possible Activities (if viable)

- Health & Hygiene Course
- Customer Service Training
- Marketing for Micro-businesses

Mere Chamber - Current Financial Status

Number of members 21 Retail form 35% of members

Historical Membership fee structure

6 @ local rate £45, 6@Wessex rate £65, 9 @ historic low rate

We propose to move to £75 and £55 for 2013 losing some historic low rate members but gaining new members by new activities and benefits.

Membership income ~ £1000pa Currently the only funding.
(‘Sowing Seeds’ ended March 2012)

At AGM 26/11/12 Current balance £1268 loss on yr £300

Expected support costs in 2013 on current funding @£250 per qtr will be circa £1000

This will not be sustainable unless we can interest more members. The Chamber would have to close.

Project Sunrise - Mere Actions, Timing & Estimated Costs

1. Local Business Directory

There are many micro businesses in the area which need encouragement. Identify, list, and publicize them.

Cost yr1 £1500, yr2 £1500

2. Local Business Website

Dedicated business portal website. Local designers will be used. Also assistance to small businesses to build individual websites which will link to the Portal and Mere Chamber

Cost yr1 - £1200, yr2 £1000

3. A303 Signage

With AONB, present proposal to Highways Authority

Cost yr1 £1200, yr2 £800

4. Link-up with Stourhead

Stourhead has 300,000 visitors a year. Negotiate to provide information about Mere through signs and leaflets.

Cost yr1 £600, yr2 £600

5. Community Signboard Facility

Design and replace present local signage using local craftspeople. Provide for updating annually.

Cost yr1 £800 , yr2 £500

6. Encouragement of Tourism

In conjunction with the AONB, promote historical and natural attributes of the area and jointly implement.

Cost yr1, £700, yr2 £1000

7. Encouragement of Local Artists

Investigate local artists to initiate an annual Arts Project.

Cost yr1 £300, yr2 £500

8. Utilization of business and industrial estates -

Review existing and investigate upgrading to attract new firms to the area.

Cost yr1 £300, yr2 £500

COST SUMMARY

Item No:	Sub-project	Year 1	Year 2
1	Directory	£1,500	£1,500
2	Website	£1,200	£1,000
3	A303 Signage	£1,200	£800
4	Stourhead	£600	£600
5	Community Signboard	£800	£500
6	Tourism	£700	£1,000
7	Local Artists	£300	£500
8	Estates Review	£300	£500
TOTALS		£6,600	£6,400

The above form sub-projects within **Project Sunrise-Mere**. The overall project will be promoted within the area under this title and its beneficial outcomes publicized. Full acknowledgment will be made of the SWWAB as the source of funding in all literature and discussions.

Sub-project details will be defined with individual aims and measurable outcomes. Cost points will be clearly indicated and realistic assessments made of any risks involved in future spending or commitments. Alterations may be made to the allocation of funds to sub-projects but significant deviations will be confirmed with SWWAB if required.

Detailed plans and related costings will be prepared before sub-projects are actioned. Reporting will be six-monthly against these plans.

Tisbury Business Association 2013-2014

Application for SWWAB Funding

This application is for funding support to enable the Tisbury Traders Association to expand its membership and activities to the point where it becomes financially self sustaining.

Our vision is of a larger more active association that works for the benefit not just of its members but of the wider community – our strapline is:

Business succeeding, community thriving

TBA Objectives 2013-14:

1. To promote Tisbury as a shopping, business and commercial destination for consumers and businesses
2. Encourage businesses into the Tisbury area and help to create an attractive commercial environment
3. Benefit Tisbury by maximising employment opportunities
4. By encouraging facilities and services to ensure Tisbury remains a viable place to live and work for residents and central to the Nadder Valley tourism offer.
5. Provide a single voice for business issues and lobbying
6. Provide networking/getting together opportunities for businesses
7. Coordinate and bring together traders in common activities of mutual benefit

With the ending of the LEADER funding the association will be left dependent on its membership fees and little else. Progress towards these objectives would be slow and uncertain, hence this application to SWWAB for a project called:

Take-off for Tisbury

The project comprises eight distinct activities as follows. The bid is for £7,000 a year for the two years. The allocation of that money to the various activities is however indicative.

Activity 1. Website:

Specific action

- Establish and Launch website
- Ongoing promotion and monitoring of usage and effectiveness

Timeline

- Launch within 3 months
- Review of benefits 12 months

Annual Cost

- £1,000 Labour, specialist input and domain costs.

Targets

- Collate sufficient informative, interesting and concise content to start website
- Liaise with local media to raise profile of TBA and its new website
- Become a significant communication channel for businesses and for recruitment
- Achieve a significant and sustained hit rate

Activity 2. TBA Membership and sustainability

Specific actions

- Membership drive targeting all businesses in and around Tisbury
- Review membership fees, value added additions and other revenue sources
- Review of services and support offered

Timeline

- 12 months

Annual Cost

- £1,000 Labour and stationery

Targets

- Increase membership from 35 to 70 by end 2013 to 130 by end 2014
- Increase total membership revenues from £700 to £2,000pa. by end 2013.
- Establish revenue stream from events
- 'Lock in' links with PC and AONB
- Provide a credible succession strategy for existing position holders.

Activity 3. Tisbury Signage Project

Specific Actions

- Improve signage on main roads to promote awareness of Tisbury and complement the AONB's tourism initiative
- Improve awareness to rail travellers of Tisbury as a destination
- Provide better Gateway signage at the entrances to Tisbury.

Timeline

- 18 months

Annual Cost

- £1,000 Labour and process costs.

Targets

- Source funding opportunities for signage
- Establish links for project with AONB
- Establish links with South West Trains management to discuss how we can work with the railway

Activity 4. Advertising

Specific actions

- Undertake at least two business community joint adverts/advertorials promoting Tisbury's retail businesses to consumers.

Timeline

- 2 in each year

Annual Cost

- £1,000. Labour, artwork. (advertising costs met by individual members)

Targets

- Establish a monitoring process for ad performance and establish benchmarks for future use
- Increase awareness and use of businesses in Tisbury by consumers outside of Tisbury
- Establish and maintain profile of the 'Businesses in Tisbury' brand.
- Coordinate relevant associated schemes/promotions/offers

Activity 5. Backing Tisbury Campaign

Specific actions

- Launch and run a campaign targeted at local residents to make full use of Tisbury's businesses.

Timeline

- Launch 3 months
- Review 9 months

Annual Cost

- £1,000. Labour, materials.

Targets

- Increase awareness and use of businesses in Tisbury by local residents by materials such as hessian shopping bags; window stickers etc.
- Establish and maintain profile of the 'Businesses in Tisbury' brand.
- Coordinate relevant associated schemes/promotions/offers
- Install a Traders' notice board on high street for promotion and communication

Activity 6. Tisbury Food and Music Festival in association with AONB

Specific actions

- Research and assess demand and interest in a Food Festival

Timeline

- 8 months research
- 18 months launch

Annual Cost

- £500 Labour

Targets

- Contact local food producers
- Local pubs, cafes & restaurants for special menus and possibly cooking demos
- Local schools, church, leisure centre to participate
- Plan community concert with local musicians, drama group, choirs etc
- Plan concise marketing strategy for local & national media in liaison with the AONB
- Research sponsorship possibilities from local businesses

Activity 7. Tourist information point in Tisbury

Specific actions

- In association with the AONB's Nadder Valley Tourism project establish a TIP in or around the High Street

Timeline

- 12 months

Annual Cost

- £500 Labour

Targets

- Identify location and liaise with location owner
- Organise content and volunteers
- Work with management of the very successful TIC's in Shaftesbury & Salisbury for advice and direction
- Use local and national press to achieve aims, possibly via Visit Wiltshire Initiatives.

Activity 8. Liaison and training

Specific actions

- Identify and deliver training, education and coaching required by members
- Promote links with neighbouring Associations & Chambers and the AONB

Timeline

- Ongoing

Annual Cost

- £1,000 Labour. All course and event costs met by participants

Targets

- Minimum 1 event with neighbouring Chambers/AONB each year
- Minimum 2 demand led training courses each year
- Minimum 1 social event for members each year

Objectives / Project Matrix

Each project supports at least one of the TBA's Objectives.

OBJECTIVES	ACTIVITIES							
	Website £1k	Member Ship £1k	Signs £1k	Adverts £1k	Backing Tisbury £1k	Festival £500	Tourism £500	Training £1k
1. Promote and Tisbury as a shopping, business and commercial destination.								
2. Encourage businesses into Tisbury								
3. Benefit Tisbury by maximising employment opportunities								
4. Ensure Tisbury remains a viable place to live and work for residents								
5. Provide a single voice for business issues and lobbying								
6. Provide networking/getting together opportunities for businesses								
7. Coordinate and bring together traders in common activities of mutual benefit								

South West Wiltshire Area Board Proposal to Grant aid Wilton & District Business Chamber (WDBC)

Project title: Developing WDBC in the Community

Introduction

WDBC is a small business chamber, established in 2011, with the aims of representing and promoting businesses in Wilton and district - linking them together as a business community, in order that they might share experience and good practice, promote business services to each other and attract customers from both within and outside of the area, whilst also having the opportunity to voice their views on business issues.

Our paid up membership in 2011 was only four, but funding from Plain Action for 12 months from March 2012, allowed us to engage a part-time Business Manager and we were able to increase membership to 20 in 2012. Our membership has to reach critical mass, so that we can be self-funding and flourish as a local chamber. To attract and retain members, we have to offer services and benefits that the membership value and raise the profile of the chamber, generally.

The project focuses on the development of WDBC, moving towards financial self-sufficiency and forming, as an established and serious organisation, formal links with other local bodies - including the Town Council, SWWAB, AONB, Rotary, Carnival Committee, Wilton Parish Church, Wilton Community Land Trust, so that, together, we might better serve and promote Wilton and district.

This "Town Team" approach (which alludes to the Portas notion of "recognising high streets as important hubs of social interaction and cohesion, as well as providers of local jobs") is intended to signal that some joined up thinking is at work in Wilton and the surrounding area! By liaising with nominated representatives from other local bodies, we would hope to avoid unnecessary overlap in our various endeavours and to combine efforts in marketing the town and surrounding area. More formal discussion in the coming months will identify more clearly specific areas for increased cooperation and joint ventures and the benefits to be derived in terms of effectiveness and cost-efficiency.

The project will also offer opportunities for the WDBC to liaise with other local chambers.

Vision

To have a well-established, flourishing and self-funded business chamber by 2016, liaising with neighbouring chambers and developing trade and tourism in our distinct town and village communities.

SMART Objectives

1. Grow membership to 50 in 2013/4 and 70 in 2014/15. Increase membership fee from £50 in 2012 to £75 in 2013/14, which will generate gross annual income of £3,750 in 2013/14 and £5,250 in 2014/15.
2. Provide services and benefits to attract and retain members. Membership and business survey planned for Q2 and Q3 2013.
3. Establish links between the business community (through WDBC) and other local organisations, primarily to be developed around the Town Team concept. Initial contacts in Q1 2013 followed by project meetings in Q2 2013 and actions thereafter for 2013/14.

SWWAB-funded activities

1. Activity: Identify and mailshot all Wilton and District businesses with a business survey/questionnaire.
Timetable: Q2 and Q3 2013
Target: Compilation of business directory, advertising and promotion of local businesses and of WDBC
Budget: £1,500
2. Activity: Presentation folders, membership packs, promotional materials.
Timetable: Q2, Q3, Q4 2013 and Q1 2014.
Target: Further membership recruitment
Budget: £500
3. Activity: Website development.
Timetable: Commencing Q2 2013.
Target: Promotion of local businesses, Wilton town and surrounding villages.
Budget: £1,500
4. Activity: Production, including jointly with AONB and Town Team of tourist/visitor information, with website links, for distribution via local businesses and, potentially, at a newly-developed Wilton TIC .
Timetable: Commencing Q3 2013
Target: To promote tourism and raise visitor awareness of goods, services and attractions.
Budget: £1,500
5. Activity: Business Expo. , in conjunction with Town Team.
Timetable: Q4 2103
Target: To showcase local businesses and promote trade.
Budget: £2,000
6. Activity: Business and Community Awards ceremony, together with Wilton Rotary
Timetable: Q3 2013
Target: Raise awareness of the local business community, other community enterprises and tourist potential and to recognise local achievements.
Budget: £500

Total bid = £7,500

NB: 2014/5 activities to be developed from the above. Details to be reviewed Q3 2013.

Non-SWAABB-funded Activities

7. Breakfast networking meetings, with speakers focussing on local community issues and development – eg Plain Action, AONB, Wessex Association, John Glen MP, Rotary.
Target, to increase average attendance from 12 to 20.
8. Introduce two 90-minute Business Lunches on similar themes to the breakfast meetings. Aimed at 30.
9. Training events. First 3 planned, on HR, Health and Safety and Taxation.
10. “Shop Locally” promotion.
11. Business referrals.

Level of Funding

We had understood from our initial discussions with SWWAB (as per RAB's e-mail of 14th November, and otherwise) that the Board might be able to offer support for up to three years, to give a measure of continuity.

Subsequent discussions have revealed that such funding might now only be available for 2 years, however.

Given that our original estimates showed that we were unlikely to be self-financing before 2016/7, we are proposing a bid for £7,500 for each of the membership years 1/4/13 – 31/3/14 and 1/4/14 – 31/3/15 and recognise that we may need to attempt to move more speedily towards self-financing than we had envisaged

Reporting Arrangements

6-monthly to SWWAB, including a review of costs and results.



Area Board Projects and Councillor Led Initiatives Application Form 2012/2013

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
CONSIDERED

1. Contact Details

Area Board Name	South West Wiltshire		
Your Name	Led by Cllr Tony Deane		
Contact number		e-mail	tony.deane@wiltshire.gov.uk

2. The project

Project Title/Name	Unpaid intern position for sustainable rural tourism project with Cranborne Chase and West Wiltshire Downs Area of Outstanding Natural Beauty (AONB)		
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The Sustainable Rural Tourism Project is a new initiative covering the Nadder Valley Area led by the AONB. It aims to work in partnership with a range of visitor related businesses and key organisations to encourage sustainable tourism to the Nadder Valley area, benefitting rural businesses and the local economy as a whole. This is a pilot project for the AONB and if successful may be rolled out to other areas. South West Wiltshire Area Board identifies the joint benefits in this project, and is looking to fund an intern in order to work in partnership with the AONB for mutual benefit.		
Where is this project taking place?	<i>Within the Nadder Valley area of South West Wiltshire, including Mere and Wilton as 'gateways'</i>		
When will the project take place?	Between Feb - Oct 2013		
What evidence is there that this project/activity needs to take place/be funded by the area board?	Community Planning Event (March 2012) identified local business and tourism support as main priority for Area Board. Funding this position will enable the Board to work in partnership with the AONB.		

How will the local community benefit?	Helping to support and promote local businesses will enable local people to continue to use local services. Local tourism related businesses will benefit from increased visitor spend in the area. Resources will be made available that showcase the area and draw on its status as being in an AONB area. Closer working between the Area Board, the AONB and the local business chambers/association will enable further benefits into the future. The position will also create a local opportunity.		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	No		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Yes - supporting local tourism		
What is the desired outcome/s of this project? Contribute towards the aims of the sustainable rural tourism project run by the AONB - more information is available at http://www.ccwwdaonb.org.uk/projects/sustain_overview.htm . Provide a local opportunity for somebody to gain experience. Improve opportunities for local businesses and tourism through improved marketing of the region. This funding runs in parallel with the funding for business chambers/association and is part of the Area Boards initiative to streamline and co-ordinate the business initiatives in the rural area.			
Who will be responsible for managing this project? The AONB will assume line management responsibility for this position. The Area Board and the Community Area Manager will work closely with the AONB to ensure mutual aims are being met. Funding is to cover reasonable expenses only (position is unpaid); any unspent funding will be returned to the Area Board.			
3. Funding			
What will be the total cost of the project?	£ 4,800		
How much funding are you applying for?	£ 4,800		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)			
4. Declaration – I confirm that...			

The information on this form is correct and that any grant received will be spent on the activities specified

Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application

Name: Tony Deane

Date: 24/01/2013

Position in organisation: Wiltshire Councillor

Please return your completed application to the appropriate Area Board Locality Team [\(see section 3\)](#)



Area Board Projects and Councillor Led Initiatives Funding Criteria and Information Sheet

The purpose of this scheme is to enable councillors to tackle issues in their area, including projects and initiatives which have been initiated by the community e.g. a community issue. It should not be used to fill gaps where there are service shortfalls or where it is possible for them to be resolved through use of the Community Area Grants scheme.

When considering requests to the Area Board councillors need to bear in mind the impact this will have on the amount of funding available to support applications made directly from the community.

Funding Criteria

You need to ensure that your application meets all the following criteria:

1. Please provide all the information requested when completing the application form or your application may be delayed.
2. Projects should address a local concern, respond to a community identified priority, help to meet a local need or tackle an issue submitted to the Area Board.
3. No projects will be awarded funding retrospectively.
4. If you are asking the area board to fund any item that costs over £500, one written quote/estimate must be provided. This must be from the supplier you intend to use. Where single items costs over £1,000 a minimum of two quotes/estimates must be submitted with an indication of the supplier you intend to use.
5. All quotes submitted from suppliers must be on headed paper, from brochures or websites.
6. Applications must be received a minimum of 6 weeks before the relevant area board and should only be considered if all the necessary information has been provided.
7. If your project requires planning permission, building regulations or any other form of licence or approval, this must be sought before submitting your application. Any funding will be conditional on approvals being received.
8. If funding is approved, a condition is that you must provide copies of all receipts and invoices associated with the funding and information/photographs to demonstrate how the funding was spent.

9. If you receive funding, the money cannot be claimed before 3 months of the project starting and must be used within 1 year of the date of the award.

If you have any queries about the application process or you wish to discuss your project before submitting your completed application please contact the Community Area Manager.

Information

- You are welcome to discuss their projects with the Community Area Manager at any time, the sooner the better.
- It is easier for us if you submit your application electronically. Application forms are available on the council's website www.wiltshire.gov.uk/areaboards although paper applications remain acceptable.
- The community plan for your area can be found on Wiltshire Council website www.wiltshire.gov.uk/areaboards .
- If you wish to seek additional funding, please refer to Other Sources of Funding and Advice.
- Applicants should be aware that their project may be audited after completion.

Report to	South West Wiltshire Area Board
Date of Meeting	6 February 2013
Title of Report	Area Board Grants

Purpose of Report

- To ask Councillors to consider 13 applications seeking 2012/13 Community Area Grant Funding.

Application	Amount requested
Grass cutting replacement mower Applicant: South Newton Cricket Club	£6,294
Replace multi-play tower in childrens' playground Applicant: Hindon Parish Council	£1,250
Storage container Applicant: Mere Town Youth Football Club	£1,400
Restoration, renovation and repositioning of medieval stained glass window Applicant: PCC, St Mary's Church, Dinton	£4,686
New notice board for Fugglestone St Peter Applicant: Fugglestone DCC	£985
Audio-visual system Applicant: Bishopstone Village Hall	£5,000
Chalke Valley community hub Applicant: Chalke Valley Community Hub Ltd.	£5,000
Cricket nets restoration Applicant: Compton Chamberlayne Cricket Club	£960
Modifications to roofing structure Applicant: Fovant Village Hall	£4,000
Childrens' playground safety upgrade Applicant: Fovant Parish Council	£2,125
Dinton community shop Applicant: Dinton Community Shop	£5,000
Barford recreation ground (playing field) rejuvenation Applicant: Barford St Martin Parish Council	£4,018
Maintenance equipment Applicant: Mere Town Football Club	£5,000

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.
- 1.4. South West Wiltshire Area Board has been allocated a 2012/2013 budget of £121,048 for community grants, small grants, community partnership core funding and area board/councillor led initiatives.
- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.7. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.8. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.
- 1.9. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.10. Funding applications will be considered at every Area Board meeting.

- 1.11. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.12. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.13. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.
- 1.14. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.
- 1.15. South West Wiltshire Area Board agreed to delegate powers to the Community Area Manager to make decisions on expenditure of up to £750 in the financial year, 2012/13. This was agreed at the Area Board meeting on 13 June 2012.
- 1.16. A budget ring-fenced for the needs of young people will again be made available in 2012/2013. How this will be allocated will be the decision of the area board.
- 1.17. South West Wiltshire Area Board has a separate Community Area Transport Group (CATG) budget of £17,079 for 2012/13.

Background documents used in the preparation of this Report	<ul style="list-style-type: none"> • Area Board Grant Guidance 2012/13 as presented for delegated decision • Wiltshire Community Plan 2011 – 2026
--	---

2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There are due to be 6 rounds of funding during 2012/13, including this meeting. The deadline for submitting applications to the Community Area Manager is 4 weeks prior to the meeting. More information is available at: www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and

specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the South West Wiltshire Area Board. Grant applications totalling **£45,718** have been received for this meeting.
- 4.2. At the time of writing this report, South West Wiltshire Area Board currently has a balance of **£94,794** remaining for 2012/13.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – "Officer Recommendations".

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
Wil/12/008	South Newton Cricket Club	Grass cutting replacement mower	£6,294

- 8.1.1. Officers are of the opinion that this application meets the 2012/13 grant criteria.
- 8.1.2. This application is for £6,294. The Community Area Grants Funding criteria states that grants will not normally exceed £5,000, but more can be awarded in exceptional cases.
- 8.1.3. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10); this will assist in fostering strong communities by drawing together members of the community through engaging in sport.
- 8.1.4. This project is to replace an existing mower that has broken down after being used for 25 years. The existing mower was used to maintain the entire recreation area, which is approximately 5 acres.
- 8.1.5. The recreation ground is used by many local sports clubs and community groups and would not be so extensively used if it were not to be properly maintained.
- 8.1.6. The Area Board recognises the need to support and enhance local facilities for all

the community.

8.1.7. If the Board does not fund this project then the community would continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
Tis/12/015	Hindon Parish Council	Replace multi-play tower in childrens' playground	£1,250

8.1.8. Officers are of the opinion that this application meets the 2012/13 grant criteria.

8.1.9. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10), as the playground potentially helps to build a stronger and more resilient community, fit for the future.

8.1.10. This project is to replace the multi-play tower in the childrens' playground. The previous tower was condemned by safety inspectors after being assessed as unsafe.

8.1.11. The Parish Council reports that the playground is well used by the local community, and that the multi-play tower has been missed since its removal.

8.1.12. The Area Board recognises the need to support and enhance local facilities for all the community.

8.1.13. If the Board does not fund this project then the community would continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
Mer/12/011	Mere Town Youth Football Club	Storage container	£1,400

8.1.14. At the time of writing this report the following is still outstanding:

- Confirmation of current free reserves held by the club

Officers are of the opinion that this application meets the remaining 2012/13 grant criteria.

8.1.15. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10); this will assist in fostering strong communities by drawing together members of the community through engaging in sport.

8.1.16. This project is to provide a new storage facility for the 8 youth football club teams. At the present time the club shares storage facilities with Mere Cricket Club but the expansion of both teams has led to the need for a new arrangement.

8.1.17. The youth football club involves over 120 young people from the local community, from ages 6-18 years. New equipment has been purchased to meet new standards and replace old equipment, and there is the need for this to be securely

stored.

8.1.18. The Area Board recognises the need to support and enhance local facilities for all the community.

8.1.19. If the Area Board does not fund this project then the local community will continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
Wil/12/011	PCC, St Mary's Church, Dinton	Restoration, renovation and repositioning of medieval stained glass window	£4,686

8.1.20. Officers are of the opinion that this application meets the 2012/13 grant criteria.

8.1.21. Due to the specialist nature of this work, only one final quotation has been provided.

8.1.22. The application potentially demonstrates a link to South West Wiltshire Area Board's local priorities, to assist the promotion of tourism in the area.

8.1.23. This project is to do restorative work on a 14th Century medieval stained glass window in the Church. Dinton Church is a historic 12 Century building designated as Grade I Listed.

8.1.24. The applicant reports that they have visitors to the church from many parts of the country and Europe who are holidaying in the area and that this work will benefit the local community by preserving part of the village's ancient history for future generations.

8.1.25. The Area Board recognises the need to support and enhance local facilities for all the community.

8.1.26. If the Area Board does not fund this project then the local community will continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
Wil/12/012	Fugglestone DCC	New notice board for Fugglestone St Peter	£985

8.1.27. At the time of writing this report the following is still outstanding:

- Copy of constitution.

Officers are of the opinion that this application meets the remaining 2012/13 grant criteria.

8.1.28. The application potentially demonstrates a link to South West Wiltshire Area Board's local priorities, to assist the promotion of tourism in the area.

- 8.1.29. This project is to erect a new sign visible to people passing by the Church, which will indicate the Church as a historic building within Wilton.
- 8.1.30. The applicant reports that they have received feedback from passers-by that the current sign reflects poorly on the local area. A new sign will draw attention to an important part of Wilton's history and add to any experience for people visiting the area.
- 8.1.31. The Area Board recognises the need to support local tourism.
- 8.1.32. If the Area Board does not fund this project then the local community will continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
Wil/12/013	Bishopstone Village Hall	Audio-visual system	£5,000

- 8.1.33. Officers are of the opinion that this application meets the 2012/13 grant criteria.
- 8.1.34. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10), as the work of the Village Hall potentially helps to build a stronger and more resilient community, fit for the future.
- 8.1.35. This project is to install an audio-visual system into the village hall.
- 8.1.36. The village hall already shows films, calling in the services of Moviola, which have proved to be popular with the local community, including surrounding parishes. Installing this system will enable both the quality of this service, provide an opportunity for enhanced investment through extra revenue and increase opportunities for alternative uses. The audio-visual system will link with the wifi facilities already available, and provide a hearing loop.
- 8.1.37. The Area Board recognises the need to support and enhance local facilities for all the community.
- 8.1.38. If the Area Board does not fund this project then the local community will continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
Wil/12/007	Chalke Valley Community Hub Ltd	Chalke Valley Community Hub	£5,000

- 8.1.39. Officers are of the opinion that this application meets the 2012/13 grant criteria.
- 8.1.40. In the application, the project income lists £20,000 from 'share issue UNSECURED,' leaving a project surplus of £734. This is an initiative where members of the local community have pledged funding on the understanding that the project is successful in receiving Sowing Seeds funding to proceed. The

applicant is requesting £5,000 funding from South West Wiltshire Area Board, on the basis that any money received from the share issue element over £14,266 will then be returned to South West Wiltshire Area Board.

8.1.41. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10), as a community shop and hub helps to build a stronger and more resilient community, fit for the future.

8.1.42. This project is to establish a community-owned retail amenity in Broad Chalke, to be located in the United Reform Church Chapel. This is due to include a shop, post office facility, meeting room, information facility and coffee shop.

8.1.43. The existing shop and Post Office is due to close in the summer of 2013. The new shop will endeavour to stock local produce, and will provide a local community facility for the whole of the Chalke Valley. There has been widespread local support for the project, and the new facility will provide both a paid position and volunteering opportunities.

8.1.44. The Area Board recognises the need to support and enhance local facilities for all the community.

8.1.45. If the Area Board does not fund this project then the local community will continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
Wil/12/014	Compton Chamberlayne Cricket Club	Cricket nets restoration	£960

8.1.46. At the time of writing this report the following is still outstanding:

- Copy of club constitution.

Officers are of the opinion that this application meets the remaining 2012/13 grant criteria.

8.1.47. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10); this will assist in fostering strong communities by drawing together members of the community through engaging in sport.

8.1.48. This project is to relay the concrete in the existing cricket nets, which has been damaged due to the impact of extreme weather.

8.1.49. The cricket club provides an important sporting and social focus for the local community. A suitable net for practice is required to ensure the continuing survival of the club, and enable new members of the community to take up sport.

8.1.50. The Area Board recognises the need to support and enhance local facilities for all the community.

8.1.51. If the Area Board does not fund this project then the local community will continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
Tis/12/017	Fovant Village Hall	Modification to roofing structure	£4,000

8.1.52. At the time of writing this report the following is still outstanding:

- Two up-to-date quotes for the work to be done.

Officers are of the opinion that this application meets the remaining 2012/13 grant criteria.

8.1.53. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10), as the work of the Village Hall potentially helps to build a stronger and more resilient community, fit for the future.

8.1.54. This project is to carry out modifications to the village hall roof in order to deal with visible deterioration, including new insulation.

8.1.55. The village hall is considered to be a vital community facility and work is required to ensure there is no further dilapidation. The hall is currently used on average 5 times a week.

8.1.56. The Area Board recognises the need to support and enhance local facilities for all the community.

8.1.57. If the Area Board does not fund this project then the local community will continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
Tis/12/018	Fovant Parish Council	Childrens' playground safety update	£2,125

8.1.58. At the time of writing this report, clarification is still required on the final project expenditure listed in relation to the quotes provided. Officers are of the opinion that this application meets the remaining 2012/13 grant criteria.

8.1.59. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10), as the playground potentially helps to build a stronger and more resilient community, fit for the future.

8.1.60. This project is to replace the deteriorated bark surface at the playground with a permanent impact safety surface. The playground is leased to Fovant Parish Council by Wiltshire Council.

8.1.61. The replacement of the surface is as a result of a playground safety review conducted in September 2012. It is anticipated that the project will also reduce annual maintenance costs, enabling Parish Council funds to be used elsewhere.

8.1.62. The Area Board recognises the need to support and enhance local facilities for all the community.

8.1.63. If the Area Board does not fund this project then the local community will continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
Wil/12/015	Dinton Community Shop	Dinton Community Shop	£5,000

8.1.64. Officers are of the opinion that this application meets the 2012/13 grant criteria.

8.1.65. In the application, the project indicates a funding shortfall of £1,250 if this application is successful. The applicant advises that this will be made up either by short term bank loans if the business is performing well or by a further share issue to members.

8.1.66. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10), as a community shop and hub helps to build a stronger and more resilient community, fit for the future.

8.1.67. This project is to open a community shop, providing groceries, fruit and vegetables and newspapers as well as post office services and a café.

8.1.68. The previous shop and Post Office closed in 2012. The new shop will endeavour to stock local produce, and will be located in the same premises as the shop that closed. There has been widespread local support for the project and the new facility will provide both a paid position and volunteering opportunities, which at least 40 local people have already committed to undertake.

8.1.69. The Area Board recognises the need to support and enhance local facilities for all the community.

8.1.70. If the Area Board does not fund this project then the local community will continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
Wil/12/016	Barford St Martin Parish Council	Barford recreation ground (playing field) rejuvenation	£4,018

8.1.71. At the time of writing this report the following is still outstanding:

- Copy of accounts

The Community Area Grants Funding criteria states that for funding requests of more than £1,000, financial support from other sources must be identified (matched funding). No more than 50% of the total cost of a project will be awarded. The applicant is not able to provide matched funding totalling at least

50% of the total cost in this application.

Officers are of the opinion that this application meets the remaining 2012/13 grant criteria.

8.1.72. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10); this will assist in fostering strong communities by drawing together members of the community through engaging in activities.

8.1.73. This project is to make the playing field into a useable space by levelling and re-seeding the ground. It is anticipated that this will be the first step in developing the area into a community space.

8.1.74. Barford St Martin currently has no village hall or playing facility for children, and the playing field has been identified as the only community area suitable for events and leisure activities. The ground is at present rented from Wilton Estate on a yearly basis; the applicant understands that a 10 year lease with the estate can be agreed if funding for the project can be committed.

8.1.75. The Area Board recognises the need to support and enhance local facilities for all the community.

8.1.76. If the Area Board does not fund this project then the local community will continue to fundraise.

Ref	Applicant	Project proposal	Funding requested
Mer/12/012	Mere Town Football Club	Maintenance equipment for upkeep of football pitches, to meet FA standards	£5,000

8.1.77. At the time of writing this report the following is still outstanding:

- Copy of accounts
- Two quotes for all project costs

The Community Area Grants Funding criteria states that for funding requests of more than £1,000, financial support from other sources must be identified (matched funding). No more than 50% of the total cost of a project will be awarded. The applicant is not able to provide matched funding totalling at least 50% of the total cost in this application.

Officers are of the opinion that this application meets the remaining 2012/13 grant criteria.

8.1.78. In the application, the project indicates a funding shortfall of £1,984 if this application is successful. The applicant advises that this will be made up through future sponsor boards around a new barrier that has been constructed; the club already have 10 companies committed for a total of £1,500 and are seeking confirmation for another 8.

8.1.79. The application demonstrates a link to the Wiltshire Community Plan 2011 – 2026 (p10); this will assist in fostering strong communities by drawing together

members of the community through engaging in sport.

8.1.80. This project is to purchase maintenance equipment in order to ensure the football pitches can be kept at the required FA standard.

8.1.81. The club achieved promotion to Dorset Division 1 in 2011/12, and is currently in 1st place in that league at the time of this report. This success has resulted in the need for the playing surface to meet the requirements of higher leagues. Previous work has been done to create a barrier and dugouts, and this project will enable the playing surface to be maintained. The club provides an important community role in terms of players coming through and a social, sporting event to attend.

8.1.82. The Area Board recognises the need to support and enhance local facilities for all the community.

8.1.83. If the Area Board does not fund this project then the local community will continue to fundraise.

Appendices:	Appendix 1 Grant application – South Newton Cricket Club Appendix 2 Grant application – Hindon Parish Council Appendix 3 Grant application – Mere Town Youth Football Club Appendix 4 Grant application – PCC, St Mary’s Church, Dinton Appendix 5 Grant application – Fugglestone DCC Appendix 6 Grant application – Bishopstone Village Hall Appendix 7 Grant application – Broad Chalke Community Shop Appendix 8 Grant application – Compton Chamberlayne Cricket Club Appendix 9 Grant application – Fovant Village Hall Appendix 10 Grant application – Fovant Parish Council Appendix 11 Grant application – Dinton Community Shop Appendix 12 Grant application – Barford St Martin Parish Council Appendix 13 Grant application – Mere Football Club
--------------------	---

No unpublished documents have been relied upon in the preparation of this report.

Report Author	Stephen Harris, Community Area Manager Tel: 01722 434211 E-mail: stephen.harris@wiltshire.gov.uk
----------------------	---

DELEGATED POWER

1. Purpose of Report

- 1.1 The purpose of the report is to ask the area board to consider whether it wishes to delegate power to the Community Area Manager to take certain urgent decisions during the extended period which has arisen between meetings, due to the elections in May 2013. The next meeting of the South West Wiltshire Area Board following that on 6 February, is scheduled for Wednesday 6 June 2013.

2. Background

- 2.1 If an issue, such as an urgent grant application, arises then this would require an extraordinary meeting.
- 2.2 The proposal to grant delegated power to the Community Area Manager would enable urgent decisions to be made without the need for an extraordinary meeting. The details of the decision would then be reported to the next meeting of the board to ensure transparency.
- 2.3 The delegated power is only intended to be used for matters of urgency which cannot wait until the next meeting of the area board on Wednesday 5 June 2013 and would not be used as a matter of routine.

3. Recommendation

- 3.1 It is proposed that the area board agrees that in order to facilitate the smooth and efficient running of Area Board business and to reduce the need for unnecessary extraordinary meetings:

The Southern Wiltshire Area Board grant a delegation authority to the Community Area Manager, in consultation with the unitary councillors on the Area Board, to make any necessary decisions (such as agreement of CATG funding allocations and Community Area Grant Funding), with an end date of any financial related decisions of 31 March 2013.

A report explaining the decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the area board to ensure that such decisions are subject to public examination.

Contact: Lisa Moore, Tel: 01722 434560 or
Email: lisa.moore@wiltshire.gov.uk

Background Papers: None

Appendices: None

SOUTH WEST WILTSHIRE AREA BOARD (6 February 2013)

Update on Funding Awarded under Delegated Authority

At the South West Wiltshire Area Board meeting of 13 June 2012, it was agreed that in respect of urgent matters that may arise from time to time between meetings of an Area Board, the Community Area Manager, in consultation with the Chairman of the South West Wiltshire Area Board, be granted delegated authority to make decisions provided any expenditure does not exceed £750 in total for the financial year, from the South West Wiltshire Area Board budget for 2012/13.

It was also agreed that a report explaining the decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the Area Board to ensure that such decisions are subject to public examination. Any additional spending beyond £750 would need to come to the Board for approval.

On 9 January 2013 Val Baker from Blackdown Hills Business Association was invited by the Area Board to give a presentation in Tisbury to assist with planning for an Area Board project to support local business chambers/association and tourism. This presentation was opened up to members of the public and advertised through the South West Wiltshire Community Area Network newsletter.

It was agreed by the Chairman of South West Wiltshire Area Board that a reasonable fee and travelling expenses would be paid to Val Baker for her time and effort in putting on this presentation. An amount of £154 was approved by the Chairman and, therefore, the matter is now reported to the Board in line with the original delegations.

Delegated authority was used in this instance to avoid unnecessary delay in payment being made.

Report Author: Stephen Harris – Community Area Manager
Tel No: 01722 434211
E-Mail: stephen.harris@wiltshire.gov.uk

